



**CMMBSOUTHSUDAN
PROGRAM
INVITATION TO BID**



Project: Tender for provision of Comprehensive Insurance services for CMMB Vehicles and Motorcycles in South Sudan.

Tender Reference Number: CMMBLOG014052024/ provision of Comprehensive Insurance services for CMMB Vehicles and Motorcycles in South Sudan.

Notice to Bidder's: Catholic Medical Mission Board (CMMB) is an international nongovernmental organization that believes in a world in which every human life is valued, health and human dignity are shared by all. We believe that access to quality healthcare is a basic human right. For more than 100 years, we have worked with global partners to deliver locally sustainable, quality healthcare solutions to women, children, and their communities.

Nature of notice: Catholic Medical Mission Board South Sudan is currently seeking for suitable qualified companies both locally and international with clean record in provision of Insurance Services for Vehicles and Motorcycles the below address as per specifications on the last page.

1. In Juba Plot No.710 - 3K South, 2nd class residential area, Kololo at the guard's office.
2. In Yambio Plot 98, Nakpangau Stadium Road| Yambio Western Equatoria State at the guard's office

Nature of work: provision of Comprehensive Insurance services for CMMB Vehicles and Motorcycles in South Sudan.

Bid document; Bid documents as per below ToR in ANNEX 1.

1. **Applications:** Tender documents can be return through email to these email addresses, LJimmy@cmmb.org, MMJames@cmmb.org and ACMKabas@cmmb.org, or hand deliver to the above address.
2. **Submission of bid documents:** The bid documents should be submitted THROUGH the email or sealed envelope indicating the above Tender Ref.

and written "Only to be opened by the tender committee on the 30th of May 2024" on the envelope. The bids should be submitted from 14th May 2024 to 28th May 2024 during Day hours (8:00am - 5:00pm) South Sudan local time. The bid can be submitted by email or through Submission by email e-Tendering. But preferably through email.

3. DELIVERY CONDITION: DDP-(Incoterms 2021) - Republic of South Sudan.

Delivered duty paid is a delivery agreement whereby the company assumes all the responsibility of provision of Comprehensive Insurance services for CMMB Vehicles and Motorcycles in South Sudan.

4. and any other tasks and costs associated with this service.

5. DELIVERY PERIOD: As it will be agreed in the contract (Please note that quantities may vary at any time of ordering).

6. PAYMENT TERMS: Within 30 days from delivery and upon receipt of relevant documentation and inspection and acknowledgement work completion through signing of the Service Completion Note. Bank transfer charges shall be borne by the contracted supplier

7. PRICE VALIDITY: Must be 60 days from date of quotation.

8. Bids must be submitted in accordance with the below "Conditions for Submission of Bids".

9. Bidders' eligibility:

For bidders to be eligible to collect the bid documents, the bidder should have the followings.

- Valid Certificate of Incorporation/Business Registration Certificate
- Valid Current Tax Compliance Certificates (TIN)
- Valid Personal Identification Number -PIN Certificate
- Valid Current Trade License
- Valid Current Membership Certificate for Chamber of Commerce

Closing date: The closing date for submission of completed bid documents is on 28th May 2024 at 5:00pm South Sudan local time and any documents submitted later than the mentioned time and date will not be accepted.

Further information: Bidders are requested to consult CMMB Procurement Unit for further details on address ACMKabas@cmmb.org copying MMJames@cmmb.org, LJimmy@cmmb.org, JEmmanuel@cmmb.org telephone numbers, +211 922 076 037 or +211 925 742 245 +211 922012 821, 0925 519 281 respectively



ANNEX 1





Healthier lives Worldwide

Terms of Reference (T. O.R) for Insurance Services for CMMB

Introduction

The Catholic Medical Mission Board (CMMB) is an international, faith-based NGO, providing long-term, co-operative medical and development aid to communities affected by poverty and healthcare issues. It was established in 1912 and officially registered in 1928. CMMB is headquartered in New York City, USA and currently has country offices in Haiti, Kenya, Peru, South Sudan, and Zambia.

Title of the Activity

Provision of comprehensive Insurance Services to CMMB offices and facilities.

Overall Objective/Description

The Contracted Company shall be engaged for the purpose of provision of comprehensive insurance services for CMMB Vehicles and Motorcycles in South Sudan.

Specific Objectives

- i. To protect CMMB from potential financial losses due to accidents, damage, or theft. This can provide coverage for the cost of repairing or replacing the damaged vehicles, as well as any liability claims that may arise from accidents involving the fleet.
- ii. To mitigate financial risks associated with operating a fleet of vehicles
- iii. To provide excellent Insurance services to all CMMB Vehicles & Motorcycles across South Sudan,
- iv. To Provide value for money
- v. Quick delivery of services and response to clients' queries.

Duration/Dates of the Activity:

1 year with possibility of extension based on performance & mutual agreement by both parties.



Venue/Location:

CMMB offices and Health facilities.

CMMB Offices

Juba

Yambio

Ezo

Mvolo

Tambura

Mvolo Facilities CMMB Facilities

- Lui
- Ezo hospital
- Naandi hospital
- Sakure – Nzara
- Yangiri- Ezo
- Alsabhah Hospital- Juba
- Kajo Keji Civil hospital.

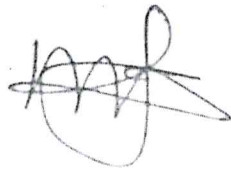
Number of vehicles- 16

Number of Motorcycles 37

Details of vehicles and Motorcycles attached.

Note: The insurance company should have operational office in Yambio and agents across South Sudan





Prepared by: _____

Date: 01/05/2024.

Malia Mary James, Admin & Logistics Manager



Reviewed by: _____

Date: 02/05/2024

Godfrey S Mandinde, Director, Fin. & Administration



Approved by: _____

Date: 02/0⁵4/2024

Richard Lako Lino, Program Director



Vehicles

S/No.	Description of Item	Year of manufacture
1	Vehicle, Landcruiser (5 door)	2015
2	Vehicle, Landcruiser (3 door)	2016
3	MOTOR VEHICLE	2014
4	MOTOR VEHICLE	2015
5	MOTOR VEHICLE	2014
6	MOTOR VEHICLE	2015
7	MOTOR VEHICLE	
8	MOTOR VEHICLE	2021
9	MOTOR VEHICLE	2021
10	RACKSAHW AMBULANCE	2019

Motor Bikes

S/No.	DESCRIPTIONN	Make	YEAR OF MANUFACTUR E
1	Motorbike, 125 XL	Honda	2014
2	Motorbike, 125 XL	Honda	
3	Motorbike, 125 XL	Honda	2020
4	Motorbike, 125 XL	Honda	2020
5	Motorbike, 125 XL	Honda	2020
6	Motorbike, 125 XL	Honda	2020
7	Motorbike, 125 XL	Honda	2020
8	Motorbike, 125 XL	Honda	2020
9	Motorbike, 125 XL	Honda	2020
10	Motorbike, 125 XL	Honda	



11	RACKSAHW AMBULANCE	2019
12	MOTOR VEHICLE	2021
13	MOTOR VEHICLE	2020
14	MOTOR VEHICLE	2021
15	MOTOR VEHICLE	2021
16	MOTOR VEHICLE	2021

11	Motorbike, 125 XL	Honda	2020
12	Motorbike, 125 XL	Honda	2020
13	Motorbike, 125 XL	Honda	2020
14	Motorbike, 125 XL	Honda	2020
15	Motorbike, 125 XL	Honda	2020
16	Motorbike, 125 XL	Honda	2014
17	Motorbike, 125 XL	Honda	2014
18	Motorbike, 125 XL	Honda	2020
19	Motorbike, 125 XL	Honda	2020
20	Motorbike, 125 XL	Honda	2020
21	Motorbike, 125 XL	Honda	2020
22	Motorbike, 125 XL	Honda	2020



23	Motorbike, 125 XL	Honda	2020
24	MOTORCYCLE	Honda	2016
25	MOTORCYCLE	Honda	2016
26	MOTORCYCLE	Yamaha	2014
27	MOTORCYCLE	Yamaha	2014
28	MOTORCYCLE	Yamaha	2010
29	MOTORCYCLE	Yamaha	2014
30	MOTORCYCLE	Yamaha	2014
31	MOTORCYCLE	Yamaha	2014
32	MOTORCYCLE	Yamaha	2014
33	MOTORCYCLE	Yamaha	2014
34	MOTORCYCLE	Yamaha	2014
35	MOTORCYCLE	Yamaha	2014
36	MOTORCYCLE	Motorcycle Savaja	2019
37	MOTORCYCLE	Motorcycle Savaja	2019

