



REALS

REACH ALTERNATIVES

REACH ALTERNATIVES (REALS)

Invitation for Expression of Interest (EOI) for Auditing Services in South Sudan

Reach Alternatives (REALS) is an International NGO based in Japan and with presence in the Middle East and Africa. Our organization specializes in implementing a wide variety of projects, ranging from community security and safety, research and training in peace and security, protection of war-affected population, prevention of and response to gender-based violence, livelihood empowerment, and peace building programs with a strong focus on capacity-building of communities and stakeholders affected by conflict. In South Sudan, REALS is a duly registered NGO and has been actively implementing programs focusing on conflict prevention, SGBV/PSS, Agriculture, WASH since 2012.

REALS South Sudan is seeking the services of Independent Auditors who shall provide Auditing Services.

1. The Scope of Services

The purpose of conducting an audit is to obtain reasonable evidence and assurance that the financial statements give a true and fair view of the financial position of the organization for the financial period that ended 31st December of each year and comply with the rules and regulations of NGO Registration Act 2016. Specifically, the Audit to be carried out in accordance with international standards of Auditing will include but not be limited to.

- Financial statements report.
- Obtain sufficient Audit evidence in all material respects for the accuracy of the information contained in the financial statements and reports.
- Obtain an understanding of Internal Control Systems (ICS) and carry out tests on the ICS.
- Perform procedures to determine compliance with the law's rules and regulations by REALS South Sudan.
- Issue independent auditors report that state.
 - ✓ An opinion on the truth and fairness of the financial statements and whether they have been prepared in conformity with generally accepted accounting principles.
 - ✓ A report on the ICS.
 - ✓ Management letter documenting findings on compliance issues.

Deliverables

- Annual Report and Financial Statement for the year ended 31st December 2022
- Management letters for REALs South Sudan.
- Minutes of Audit closure meetings.
- Independent auditor's report.

2. Consultancy Payments

Provide the firms estimate Audit fees for services rendered including.

- The firms estimate Audit fee for each year's engagement.
- Terms of payments
- Firms' policy on handling extra costs that might arise.

3. Required Experience

- Independence of the firm with respect to REALs.
- Understanding of the work to be performed and ability to perform the tasks within the time limit.
- Experience with donor-funded projects and/or with serving non-profit organizations of similar nature as REALs.
- Having at least three (3) similar current clients that REALs may contact for references.
- Describe the communication process used by the firm to discuss issues with the management and Board.

4. Submission of EOI

The interested consultant(s) should submit the following documents. All documents must be PDF files and be titled appropriately and separated each other: combining a certificate of registration and an operating license into one file can lead to disqualification.

- Certificate of registration in South Sudan
- Operating license in South Sudan
- Tax Registration certificate
- Audit practicing license from a jurisdiction recognized by the government of South Sudan
- At least three (3) NGO references of Audit assignments done in South Sudan complete with Local Service Orders (LSOs) or award letters.
- Copy of the most recent quality control review of your firm.
- CV of at least three (3) qualified personnel who will be engaged in the assignment.

Deadline for submission of EOI is **1st March 2023, 4:00 PM Juba time.**

Interested firms to send the above documents to hr-africa@reals.org stating "EOI for Auditing Services for REALs" in the email subject line.

Only those who pre-qualify will be contacted by REALs procurement committee.

Kindly note: Canvassing will lead to disqualification and blacklisted for future engagements.