



Date: 07 February 2022

Commented [JL1]: Amend the date based on the date the advert will go out.

REQUEST FOR QUOTATION NOTICE (VARIOUS LOT)

Universal Intervention and Development Organization (UNIDOR) in partnership with Care International South Sudan, is implementing a project: South Sudan joint response with provision of agricultural tools and seeds, in Unity state.

This will help to save lives of conflict affected communities through support from food security and livelihoods, therefore, the project seeks to avert dire food security situation in Koch

The table below portrays the following lots:

LOTS	DESCRIPTION			
1.	Agricultural seeds			
	S/No	DESCRIPTION OF GOODS	UNIT OF MEASURE (UOM)	QTY
	1	Collards of 25 gm	Sachets	400
	2	Okra of 100 gm	Sachets	2100
	3	Eggplant of 25 gm	Sachets	2100
	4	Watermelon of 50 gm	Sachets	2100
	5	Tomatoes of 25 gm	Sachets	2100
	6	Maize seeds 1kg	packet	400
7	Ground Nut seeds 1 kg	packet	400	
2	Agricultural tools and equipment			

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S/No.	DESCRIPTION OF GOODS	UNIT OF MEASURE (UOM)	QTY
1	Axe with wooden handle	pcs	200
2	Pangas with plastic handle	pcs	200
3	Animal ox-plough (Bull/Oxen)	pcs	10
4	Flour Grinding mill Machine (brand new)	pcs	2

LOT1; AGRICULTURAL SEEDS

1. Provide all relevant required legal certificates (renewed if any) of the company in South Sudan.
2. Bids must be valid for minimum 3 months
3. Payment terms shall be within 30 working days after receipt of goods and invoice, by cheque.
4. Recommendation letters from 5 NGOs/ Companies from which similar services have been provided.
5. Provide a seed germination certificate.
6. Provide the most recent Bank statements of its accounts.
7. Valid Tax clearance certificate.
8. Business Contact details including President/Owners of the company.
9. Clearly state the delivery period and up to UNIDOR office all the above stated items.
10. Should specify the currency of offer and Mode of payment.
11. UNIDOR is not subject to VAT; therefore, all offers should be exclusive.

LOT2: AGRICULTURAL TOOLS AND EQUIPMENT

1. Provide all relevant required legal certificates (renewed if any) of the company in South Sudan.
2. Bids must be valid for minimum 3 months
3. Payment terms shall be within 30 working days after receipt of goods and invoice, by cheque.

4. Provide warranty for the flour grinding mill machine.
5. Recommendation letters from 5 NGOs/ Companies from which similar services have been provided.
6. Provide the most recent Bank statements of its accounts.
7. Valid Tax clearance certificate.
8. Business Contact details including President/Owners of the company.
9. Clearly state the delivery period and up to UNIDOR office all the above stated items.
10. Should specify the currency of offer and Mode of payment.
11. UNIDOR is not subject to VAT; therefore, all offers should be exclusive.

CODE OF CONDUCT:

The project team's work is based on deeply held values and principles, it is essential that our commitment to the rights of beneficiaries is supported and demonstrated by all persons and entities working for UNIDOR. All bidders obliged to abide by the organization Code of conduct.

NOTIFICATION OF THE OUTCOME.

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

LANGUAGE FOR THE BIDS

The language for the bids shall be **English** only.

DISCLAIMER

This is only a Call for quotations/Bid and UNIDOR South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, UNIDOR South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the UNIDOR South Sudan Procurement Review Committee shall be final.

CONTRACT:

UNIDOR will enter into a contract with a competitively selected service provider.

The contract shall clearly stipulate; terms and condition to be performed by the service provider timelines, mode of payment among others.

LOT LABELING AND SEALING OF BIDS:

The company MUST clearly label the lot applied for on the sealed envelope.

Each hand delivered quotation/bid must be registered individually on the bids submission book which is available in the security guard room. Unregistered quote/bid will not be considered even if it is dropped in the tender box.

CLARIFICATIONS

Any request for clarification must be made in writing through the following emails:

1. nyak@unidorss.org
2. okumuj@unidorss.org

Not later than 15th, November, 2022 at 12:00 pm Local Time/South Sudan time.

Commented [JL3]: Adjust this to suit the time frame

DEADLINE FOR THE SUBMISSION OF THE QUOTATION/BIDS

The deadline for submission of the offer will be strictly on **Friday the 18th, February 2022, at 03:00 pm Local Time.**

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