



5011-3
MOL
AP signed
12.12.2022



VACANCY ANNOUNCEMENT FOR NURSE- (INTERNAL/EXTERNAL)

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition, Shelter, WASH and Livelihood activities in the three States of South Sudan.

Concern South Sudan is looking for a suitable candidate to fill the position of Nurse to be based in our Kajo-Keji field office.

Job Purpose

Provide general nursing care, treatment (including dispensing medication), and follow-up for mobile health and nutrition clinic patients, with specific focus on children suffering from common causes of childhood illness and severe malnutrition. Uphold universal hygienic standards and other procedures, in order to ensure a good delivery of care and improve patient health and nutritional outcomes.

Main Duties & Responsibilities:

Clinical Responsibilities

- Implement triage of patients presenting to mobile clinics, detecting priority acute cases and carrying out first aid care when necessary
- Assist Clinical Officers and Midwife in providing appropriate medical care to patients according to Concern and MoH protocols
- Carry out systematic nutrition and medical screening of all patients admitted, ensuring that comprehensive medical examinations are conducted, vital signs checked, and frequent treatment is provided as per protocols
- Administer and dispense drugs as prescribed by the Clinical Officers and ensure the patient understands how to take the medication (correct dosage, frequency, and duration)
- Adhere to current protocols on drug administration, including, but not limited to, antimalarial, antibiotics, and anthelmintic medications
- Ensure timely therapeutic preparation and administration of appropriate feeds to malnourished children
- Educate and counsel patients on their clinical condition and explain the possible side effects of medications
- Perform wound management and assist in minor procedures, as needed
- Report to Clinical Officers, Project Officer and/or Program Manager when patient requires referral
- Collaborate with the mobile health team staff in the management of sexual and gender-based violence cases.

Record keeping and medical supplies management

- Record the drugs dispensed to every patient in daily consumption register/record book
- Complete and keep proper medical records and registers
- Support Pharmacist in management of drug stock and clinic commodities to avoid stock outs and ensure adequate supply of correct drugs
- Assist Data Clerk in managing clinic database, including data compilation, entry, and reporting

Hygiene Management

- Ensure the clinic environment is clean and patient friendly
- Strictly follow universal precautions, infection, prevention, and control standards, and sterilization of surgical instruments
- Supervise cleaning staff in maintaining sterile and hygienic environment
- Supervise the maintenance of patient waiting and treatment areas
- Supervise the cleaning, disinfection, and waste segregation and disposal

Others

- Participate in Complaint Response Mechanism at Mobile Sites and in office and streamline gender related issues at all mobile sites
- Perform any other tasks within the scope of this role, as directed by line managers and according to the needs of the mobile health team.
- Ensure the highest stands of accountability through ensuring good communication and information sharing within and outside the organisation.
- Be aware of, understand and comply with all of Concern's policies and procedures (P4, finance, logistics, HR, security management, etc).
- Contribute to ongoing security management and planning as necessary.
- Actively participate in any emergency response if called upon to do so (within the existing programme area or in a new one).
- Undertake other related duties as may reasonably be assigned by the Country Director or the line manager.

Person's Specification

- Diploma or BSc Degree in Nursing
- 5 years of experience as a Nurse or comparable role
- community health and health promotion is an added advantage.
- Computer literacy (knowledge of MS Office)
- Strong understanding and implementation of medical ethics
- Adaptable, flexible, and mature in judgment
- Gender and socio-cultural sensitivity
- High quality written and verbal communication skills
- The ability to maintain patient confidentiality and discretion
- Ability to work effectively and harmoniously in a team with colleagues from diverse backgrounds
- Ability to work with minimal supervision
- Willingness to travel, work in difficult settings, and remain in the field for extended periods of time
- Good attention to detail and demonstrated ability to deliver on work objectives to a high quality
- Excellent spoken and written English required for this role
- Spoken Arabic and Bari language required for this role
- Experience working in mobile clinic setting
- Previous working experience in Community Based Management of Common Causes of Childhood Illness and Acute Malnutrition.
- Counseling, coaching, and mentorship skills
- Knowledge and understanding of the local context and challenges

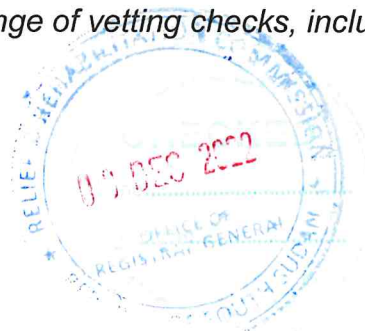


Competencies Required

- **Managing oneself:** Holds an awareness of own abilities and areas for development; can adapt and use abilities to work well with others and to help achieve Concern's objectives;
- **Leadership:** Can act to inspire others by clearly demonstrating the values and principles that underpin Concern's work. Can hold a sense of pride in Concern and loyalty to the organisation. Can support others to achieve excellent results;
- **Communicating and working with others:** Has used the most appropriate channel to share information with others both inside and outside the organisation; adapts the message to meet the communication needs of the audience;
- **Delivering results:** Can systematically develop plans towards achieving Concern's objectives and deliver on commitments; can use appropriate techniques to help achieve objectives;
- **Planning and decision making:** Can systematically develop plans towards achieving objectives and deliver on commitments; can make clear, informed and timely decisions appropriate to role, in the interests of Concern and those Concern works with;
- **Influence, advocacy and networking:** Can engage with others inside and outside the organisation to promote the interests of Concern and those we work with; can gather and shares a wider knowledge of issues relevant to Concern's work;
- **Change:** Responds positively and constructively to change; manages or takes part in change processes in a way that is appropriate to their role in the organisation.

Safeguarding at Concern: Code of Conduct and its Associated Policies

Concern has an organisational **Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy.** These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the **highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission.** Any candidate offered a job with Concern Worldwide would be expected to **sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment.** By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the **safeguarding** and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently, working or volunteering with Concern is subject to a range of vetting checks, including **criminal background checking.**



How to apply:

1. Interested South Sudanese applicants who meet the above requirements should submit their applications, updated CVs of not more than 3 pages, a copy of their nationality ID, and copies of educational certificates in a sealed envelope addressed to: Human Resources department Juba office located along the airport road, opposite ebony bank or Kajo-Keji field office located in Leikor, or email to vacancies.juba@concern.net not later than 27th December 2022.
2. Do complete the summary profile and criminal background check forms when submitting your application

