

## JOB VACANCIES

Schlumberger is the world's leading provider of technology for reservoir characterization, drilling, production, and processing to the Oil and Gas Industry. We are seeking to fill the below position to support our Operations in South Sudan.

### **Import/Export Specialist**

**Location: Juba, South Sudan**

#### Job Summary

The Import/Export Specialist is responsible for providing import/export process efficiency and work jointly with logistics distribution services groups to ensure that the movements of goods in and out is done in compliance with customs regulations while aiming to improve on-time delivery of goods to the Product Lines.

Key Responsibilities include:

- Analyze import and export documentation for incoming and outgoing shipments and ensure accuracy of documentation and verify compliance standard
- Update Import and export systems
- Analyze customs duty exemptions and free trade agreements where necessary to reduce cost of imports and exports
- Manage day to day customs brokers operations and ensure performance are monitored targeting lead time and cost reductions
- Liaise with customs and local authorities for daily operational issues
- Comply with customs requirements and manage customs duty costs to a minimal exposure; regularly conduct regulatory self-audits / compliance to the latest customs regulations; keep customs documents in proper filing, maintenance, and retention systems
- Manage daily customs and Trade compliance issues and reports as per compliance standard

#### Major Qualification/Requirements of the Role

- Bachelor or Master Degree in Supply Chain
- Up to 5 years of relevant work experience
- Good knowledge of Microsoft Office skills with an ability to become familiar with company-specific programs and software
- Good working knowledge of English (Oral and written)
- Great Analytical & Problem-solving skills
- Strong communication, negotiation and collaborative skills
- **Visit our website [www.slb.com/careers](http://www.slb.com/careers) to apply.**

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### **Import/Export Specialist**

**Location: Nouakchott, Mauritania**

#### Job Summary

The Import/Export Specialist is responsible for providing import/export process efficiency and work jointly with logistics distribution services groups to ensure that the movements of goods in and out is done in compliance with customs regulations while aiming to improve on-time delivery of goods to the Product Lines.

Key Responsibilities include:

- Analyze import and export documentation for incoming and outgoing shipments and ensure accuracy of documentation and verify compliance standard
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## JOB VACANCIES

**Schlumberger is the world's leading provider of technology for reservoir characterization, drilling, production, and processing to the Oil and Gas Industry. We are seeking to fill the below position to support our Operations in Ghana.**

### **Facilities Lead**

**Location: Takoradi, Ghana**

#### **Job Summary**

The Facilities Specialist plans, coordinates and oversees the safe, secure, and environmentally-sound operations and maintenance of the assigned facility in a cost effective manner. He/she aims at long-term preservation of the asset value through the implementation of the best Practices, Processes, Procedures in facilities' operations and maintenance applicable to the managed infrastructure and ensures the enhancement of a consistent Professional Image of the facility under his/her responsibility. In conjunction with the Facility Manager he/she develops and tracks specific facility management KPIs targeting FM cost reduction, ensuring Location Management visibility and control.

Key Responsibilities include:

- Preparation of budget estimates, progress and cost tracking reports
- Contractor selection for maintenance and running of the facility
- Provide advice on preparation of contracts and reviews negotiation of revisions, changes and additions to contractual agreements.
- Implements quality control programs using LEAN methodology to standardize and optimize facility performance in line with the Global Facility Management strategy
- Actively participate in the facility project to support the facility management key activities in Operations and Maintenance, Property Management and Engineering & Construction
- Plans, directs and ensures supervision of the facility management services including facility operating systems, maintenance processes, repair and improvement, custodial services and security operations
- Coordinates maintenance activities within the various functions and departments to obtain optimum production and utilization of personnel and equipment
- Recommends operating methods and equipment to reduce the facility management costs through new sources, substitutions, improved systems or methods, service quality and safety

## Major Qualification/Requirements of the Role

- Bachelor Degree in Engineering or Facilities
- Up to 8 years of relevant work experience
- Good knowledge of Microsoft Office skills with an ability to become familiar with company-specific programs and software
- Good working knowledge of English (Oral and written)
- Great organization and planning skills
- Strong communication, negotiation and collaborative skills
- **Visit our website [www.slb.com/careers](http://www.slb.com/careers) to apply.**

## JOB VACANCIES

**Schlumberger is the world's leading provider of technology for reservoir characterization, drilling, production, and processing to the Oil and Gas Industry. We are seeking to fill the below position to support our Operations in Equatorial Guinea and Cameroon.**

### **Facilities Specialist**

**Location: Douala, Cameroon**

#### **Job Summary**

The Facilities Specialist plans, coordinates and oversees the safe, secure, and environmentally-sound operations and maintenance of the assigned facility in a cost effective manner. He/she aims at long-term preservation of the asset value through the implementation of the best Practices, Processes, Procedures in facilities' operations and maintenance applicable to the managed infrastructure and ensures the enhancement of a consistent Professional Image of the facility under his/her responsibility. In conjunction with the Facility Manager he/she develops and tracks specific facility management KPIs targeting FM cost reduction, ensuring Location Management visibility and control.

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### **Major Qualification/Requirements of the Role**

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- Up to 5 years of relevant work experience
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