



VACANCY ANNOUNCEMENT	
Job Title	Medical Doctor
Band / Level	7A
Department	Health
Location	Aweil East/Malualkon
Overtime Eligible:	Exempt
Job Opens	1st Feb, 2022
Closing Date:	14th Feb, 2022



BACKGROUND/IRC SUMMARY:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

JOB SUMMARY:

The Medical Doctor will be responsible for direct provision of clinical care, capacity building and supporting the day to day running of **Malulakon PHCC'S Maternity complex** and the operation theater. The doctor will also support the outpatient clinics at the Malualkon PHCC.

MAIN DUTIES/RESPONSIBILITIES:

Under the direct supervision of the Manager the medical doctor will be responsible for the following based on an agreed terms reference for each deployment:

- ✓ Conduct daily ward rounds in the in the health facility maternity wards assessing pregnant mothers in labor, diagnose, prescribe relevant laboratory investigations and delivery according to indications as per national best practices and standards
- ✓ Perform CEmONC functions including Caesarian deliveries and safe blood transfusion for pregnant women in accordance with standard practices.
- ✓ Support the antenatal, neonatal, and postnatal clinics at the Maternity complex (daily) clinics by working with the staff stationed at these clinics to ensure patients are provided with services in a timely manner according to SOPs
- ✓ Support the EPI team to develop weekly immunization action plans including weekly outreach session within the PHCC catchment areas to enhance EPI coverage
- ✓ Work with the PHCC leadership structure to ensure adequate coverage of all sectors of the health facility including the medical inpatient wards, pharmacy, laboratory, OT, outpatient clinics and triage areas
- ✓ Support the PHCC leadership in developing a daily health education schedule for the health facility staff to create awareness for the health facility.
- ✓ Support the health facility in charge and the CHD HR officer to prepare staff payrolls, manage staff leaves and coverage, for monthly incentive payments as per the MOH minimum standards.

- ✓ Support the pharmaceutical management system for the PHCC including drugs requisition from the main stores, drugs utilization and consumption reporting from each department.
- ✓ Lead emergency preparedness and response activities in the PHCC while supporting CHD efforts in outbreak preparedness and response. S/he will be the team lead for the medical team supporting outbreak investigations in the County along with the CHD.
- ✓ Support the referral system by reviewing patients referred for emergency services for secondary health care services, preparing referral forms indicating reasons for referral and communicate with the referring facilities to establish a responsive referral network along with the CHD and the SMOH.
- ✓ Along with the PHCC in charge, the medical doctor will support monthly inventory for PHCC equipment, OT supplies and equipment and infrastructure and highlight areas of improvement to the manager for action.
- ✓ The medical doctor will work with the laboratory technicians and the Manager to ensure that the Blood bank is well equipped and supplied to provide blood transfusion.
- ✓ The medical doctor will lead the Monthly PHCC staff meetings, Village Health Committee meetings and be the custodian of action points to ensure follow up with the relevant authorities.
- ✓ Carryout any other task assigned by the supervisor

JOB QUALIFICATIONS/REQUIREMENTS:

- ✓ **Education:** MBChB or MBBS, specialty in Obs & Gyn preferred.
- ✓ **Experience:** 5 years' experience in providing surgical, obstetrics and gynaecology services in a busy hospital set up.
- ✓ **Demonstrated Skills and Competencies:** Flexible, diplomatic, and have ability and willingness to live and work under pressure, Fluent in English and knowledge of Arabic is an added advantage. Sound in operating Microsoft Office Packages.

KEY WORKING RELATIONSHIPS:

- ✓ **Position Reports to:** County Health Coordinator.
- ✓ **Position directly supervises:** Anesthetist, Clinical Officers.
- ✓ **Other Internal and/or external contacts:** Nurses, Laboratory Technician, theatre nurses, EPI Vaccinators, and pharmaceutical warehouse/dispensing staff, Medlog etc.

COMPLIANCE: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regards to protection principles. Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resources/administration policies and procedures. Incorporate and comply with new procedures and guidelines designated in circulars from Country Director. Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members. Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers. Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

CONFIDENTIALITY: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

PROFESSIONAL STANDARDS: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service,

and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation, Combating Trafficking in Persons, and several others.

GENDER EQUITY: IRC is committed to narrowing the gender gap and leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender sensitive security protocols and other supportive benefits and allowance.

EQUAL OPPORTUNITY EMPLOYER: IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable law.

The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can deliver your Application to **IRC Head office in Juba Goshen House, or field offices in Maluakon, Nyal and Bentiu**, or you can e-mail your applications to **SS-HR@rescue.org**. The Deadline for submission is **Monday 14th February 2022** before **5:00PM** local time.

NOTE:

- Only short-listed candidates will be contacted.
- Please attach **ONLY PHOTOCOPIES** of your documents, Originals will be requested at the interview panel. All the photocopies will remain the property of IRC.
- Any candidate who is found to be involved in solicitation to win favor whether directly or indirectly will automatically be disqualified once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

Approved by Nelson *for*

