

SOH-B
Approved
MLPS/HRD
Inspector
27/9/2019



Vacancy notice



Advert opens 26th September 2019

Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **County Health Coordinator as detailed below.**

Position: County Health Coordinator

Based Location: Jur River County

Number of positions: One (1)

Reporting Lines:

The County health Coordinator reports to HPF Project Coordinator (lot 14) based in Wau.

Purpose of the position

To ensure HPF 3 project coordination, planning, implementation, supervision, capacity building of health cadres, activity monitoring, logistics, and procurement, set up and implement BHI, reporting and coordination with coordinator – Lot 14 in collaboration with the CHD, local authorities and other NGO partners.



Key accountabilities and Responsibilities

- Support planning and management of program activities and output at the field level to ensure that the project achieves its objectives of improving primary health services.
- He/she will provide leadership in the implementation of HPF 3 projects to the team on ground and the CHD.
- He/she is the line manager for all Cordaid staffs deployed in Jur river County
- Track opportunities to mentor, strengthen and build capacity of health workers in all supported health facilities by organising trainings for health staff and ensuring that areas of weakness are addressed through on-job and formal short-term trainings.
- Conduct regular asset inventory and ensures proper maintenance of existing assets on ground. He/she expected to update asset register as well.
- Together with CHD finance and admin officer, he/she will ensure that staff payroll is properly managed, and the right mix of staffs are in place in all the health facilities.
- Actively participate in direct supervision and ensuring adherence to MOH guidelines and treatment protocols.
- To check and verify health data collected from the health facilities and ensure accuracy and quality at the health facilities and in the DHIS system at the County Health department prior to submission.
- Adheres to Logistic/procurement proceedings through close tracking of drug consumption and other medical supplies and ensure timely requisition, procurement and distribution.
- Organise and champion the health cluster meeting in Jur River county and participate in health-related forum/meetings at the County level and State level if required.
- To work with the County health department to develop community Health structures through effective implementation of BOMA Health Initiative (BHI).
- Support the CHD to improve on the management of the health facility and particularly ensure that monthly facility supervision is undertaken and incentives for the health facilities paid on time.
- Support collect of success stories that will reflect the positive impact of HPF 3 project in Jur river County.
- Organise community feedback sessions to check on the client satisfaction and major community concerns
- Identify, discuss and make recommendation to the obstacles, challenges and problems that affect health in the county.
- Represent the organization to the authorities in Jur River and liaise with the other actors dealing with health in the area.
- Together with the CHD, She/he ensures overall management of junior staffs under harmonised scale by ensuring time sheets are submitted, staff's appraisals are in place and attendance list signed on daily.
- Conduct emergency surveys, needs assessments, and data information for on-going programming and contribute to concept notes and proposal developments.
- Ensure to submit a daily, weekly and monthly report to programme supervisor for report compilation and sharing with the stake holders and health cluster.
- Manage project budgets to ensure appropriate spending in accordance with donor commitment and agency policies.
- Any other duties as and when assigned by the supervisor

Qualifications and skills

- Degree in health-related course e.g. Public Health, Health Management or Epidemiology. Prior qualification in Medicine, clinical medicine, Nursing or Midwifery is a plus.
- At least 3 Years' in professional experience in related field.
- Ability to develop implementation plans for project activities;
- A good understanding and experience of working with County Health Officials, State Ministry Officials, Donors and UN agencies and the health system in South Sudan;
- Previous experience of working in South Sudan and Ability to work in



- Excellent report writing and reporting skills in English;
- Ability to live and work in remote settings with limited resources

Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number position in the subject line on the envelopes.

e.g. CSS11/09/19 County Health Coordinator –Jur River County

or

Applications can also be hand dropped at Cordaid Juba office and Cordaid Wau field office to the attention of the **Human Resource and Administration Manager – Cordaid Juba South Sudan Country Office.**

Deadline for submission is by the **17th October 2019**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted.

An integrity check will be part of the recruitment procedure. All applications submitted cannot be returned.

