



## Vacancy Announcement

Job title	IPC Officer For COVID - 19 (Lead)
Number of position(s)	1
Band/level/Grade	8B
Department	Health
Location	Ganyiel, Panyijar County
Overtime eligibility	N/A
Date of issue	3 <sup>rd</sup> August 2020



### Background/IRC Summary

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation and creative partnerships. South Sudan, an independent nation since 9<sup>th</sup> July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance and self-determination. The security situation remains fragile and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr el Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

### JOB SUMMARY:

The IPC Officer is responsible for the IPC, rational use PPEs and safe disposal of hospital. The position holder will update on COVID-19 weekly & monthly reports, COVID-19 inpatient management, waste management in line with WHO/MOH guidelines.

### MAIN DUTIES/RESPONSIBILITIES:

The responsibilities of the IPC Officer for COVID – 19 (Lead) include but are not limited to the following:

- ❖ To assess, triages and screen the clients for COVID -19 at the facility Level
- ❖ Carryout decontamination of COVID 19 isolation center as per the SOP guide.
- ❖ Responsible for sterilization unit of COVID - 19 isolation center.
- ❖ Participates in routine sample collection of suspected cases, and probable cases of COVID-19 for confirmation and appropriate follow up.
- ❖ Implement IPC measures at the facility level that is handwashing, waste management and PPE.
- ❖ Participates in continues Health Coordination on COVID-19 for staffs and patient at facility level

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- ❖ Provides counselling and meaningful health service and support to COVID-19 patient where necessary.
- ❖ To provide technical support for the implantation of IPC measure.
- ❖ Ensure established occupational safety and health procedures, avoid exposing other, health and surely.
- ❖ Ensure appropriate disposal of waste which is line with MOH safety disposal procedures.
- ❖ Ensure S.O.P are followed and implemented at health core level
- ❖ Perform other duties as required by his/her supervisor.

**Compliance:**

- ❖ Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regards to protection principles.
- ❖ Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resources/administration policies and procedures.
- ❖ Incorporate and comply with new procedures and guidelines designated in circulars from Country Director.
- ❖ Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members.
- ❖ Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers.
- ❖ Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

**Confidentiality:** Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

**Professional Standards:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from ;ploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation, Combating Trafficking in Persons and several others.

**Gender Equity:** IRC is committed to narrowing the gender gap and leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender sensitive security protocols and other supportive benefits and allowance.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability or any other characteristic protected by applicable law.



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## JOB QUALIFICATIONS/REQUIREMENTS:

- ❖ Registered Nurse with valid practicing South Sudan license
- ❖ High qualification like Nurse certificate and relevant past working experience are desirable
- ❖ Good command of spoken and written English is an advantage
- ❖ computer literacy and good knowledge of MS word and MS excel is desirable
- ❖ A team player and willing to work in a remote area
- ❖ Experience working with NGO preferred.

## Key Working Relationships:

- ❖ **Position Reports to:** Project Officer Clinical Lead
- ❖ **Position directly supervises:** Non
- ❖ **Other Internal and/or external contacts:**
  - **Internal:** Clinical officer, county medical officer, Nurse, Lot coordinator, Health manager.
  - **External:** May serve as IRC meeting with CHD, SMOH, Community and other Non-governmental organization or inter-agency group and foundation

IRC is an Equal opportunity employer. IRC considers all applicants with regards to merit without regards to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability or any other characteristics protected by applicable law.

Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

The position is strictly for a **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS in Panyijar in general.**

**How to Apply:** Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department**, IRC South Sudan and you can delivered your Application to IRC field office in Ganyliel or Head Office-Located in Goshen House 2<sup>nd</sup> floor or you can e-mail your applications to [SS-HR@rescue.org](mailto:SS-HR@rescue.org) Deadline for submission Monday **17<sup>th</sup> August 2020 by 5:30PM**

**NOTE:** Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

**PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT (Email)**

**FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY**



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