

VACCANCY ANNOUCEMENT FOR THE POSITION OF SNFI OFFICER

About Coalition for Humanity.

Coalition for Humanity (CH) is a humanitarian and development NGO registered in South Sudan with experience in implementing humanitarian and resilience projects. The organization focuses on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects and forming a nexus across sectors in order to leverage on resources. We consider Protection/GBV, Housing, Land and Property rights (HLP) governance, peace building and conflict transformation as cross cutting issues. We have successfully integrated these in WASH, FSL, Non-food items, Health and Nutrition. Coalition for Humanity has its headquarters in Juba but with presence in the Upper Nile counties of Malakal, Renk, Longechuk, Maiwut. CH operates in Jonglei State with presence in Ayod, and Fangak counties and Unity State with field offices in Leer, Panyijar, Mayendit, Koch, Rubkona and Mayom counties. It also has an operational presence in the Ruweng Administrative Area with field offices in Pariang and in Greater Pibor Administrative area with field office in Pochalla County. Coalition for Humanity seeks to recruit for the below position.

Position description

Job title: SNFI Officer

Positions: One (1)

Job Location: Rubkona

Reports to: M&E/Project Coordination Manger

Job Summary.

The **SNFI Officer** will oversee the effective implementation of emergency shelter and NFI (non-food items) programs, ensuring compliance with donor regulations and international standards. This role involves developing needs-based work plans, coordinating closely with the project team, providing technical guidance, and managing activities such as NFI distribution and shelter maintenance. The officer will also engage with communities, local authorities, and partners to ensure proper site selection, resource optimization, and smooth project execution. Additionally, the role includes a protection component focused on managing case services, conducting GBV prevention activities, training women and girls, and supporting livelihood initiatives to mitigate risks and enhance community resilience.

Key duties/Responsibilities

- Ensure effective implementation of CH's E/SNFI programming in alignment with donor regulations, program requirements, and international standards.

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- Develop and execute a needs-based work plan for NFI distribution to ensure efficient service delivery.
- Collaborate closely with the project team, especially the Program Manager, throughout the planning, design, implementation, and monitoring phases.
- Provide technical guidance on all ESNFI program components within the project location.
- Work with the team to implement E/SNFI activities according to program proposals and donor requirements, ensuring timely reporting and documentation.
- Assist the Program Manager in reviewing and refining ESNFI strategies to adapt to changing field conditions.
- Conduct joint assessments with relevant teams, follow up on recommendations, and plan appropriate responses.
- Proactively participate in SNFI cluster meetings and contribute to coordination efforts.
- Facilitate community mobilization and engagement for SNFI-related activities.
- Engage with beneficiary communities and local authorities to select project sites aligned with the program design.
- Represent the organization and actively participate in County- or State-level ESNFI Cluster and coordination meetings.
- Regularly assess shelter conditions and NFI needs for Persons with Specific Needs (PWSNs) to ensure adequate support.
- Implement standard operating procedures for shelter allocation and NFI distribution.
- Develop and maintain beneficiary records and accurate distribution lists.
- Monitor and supervise contractors involved in shelter maintenance or improvements as needed.
- Compile concise and timely reports (weekly, monthly, and project-end) and share them with the Program Manager.
- Actively participate in relevant coordination meetings to ensure smooth collaboration across partners and sectors.
- Perform any additional tasks assigned by the Programs Manager to support project objectives.

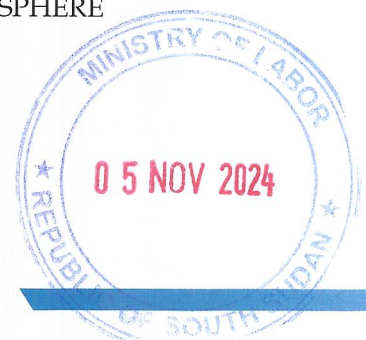
Person Specification

Education & Experience

- Bachelor's degree in Humanitarian Studies, Project Management, Social Sciences, Engineering, Architecture, or a related field.
- Additional certifications or training in Emergency Shelter/NFI, Disaster Management, Protection, or Humanitarian Response are highly desirable.
- At least 2 years of experience in implementing Shelter and NFI programs within a humanitarian or development context, preferably in emergency settings.
- Demonstrated experience in project management, including planning, budgeting, implementation, monitoring, and reporting.
- Experience working with vulnerable populations, particularly Persons with Specific Needs (PWSNs).

Core competencies

- Strong understanding of Shelter/NFI standards, frameworks (such as SPHERE standards), and best practices in humanitarian contexts.



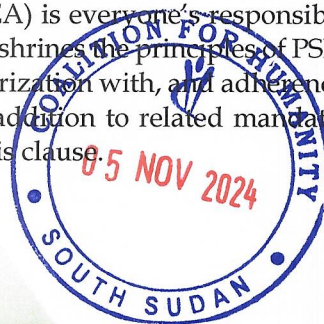
- Familiarity with cluster coordination mechanisms, particularly the SNFI and Protection clusters.
- Ability to conduct needs assessments and report writing.
- Proficiency in MS Office Suite (Word, Excel, PowerPoint)
- Experience with data collection tools (such as Kobo Toolbox) and beneficiary tracking systems is an added advantage
- Strong coordination, networking, and relationship-building skills with partners, local authorities, and community stakeholders.
- Ability to work collaboratively in cross-functional teams and communicate effectively with team members at different levels.
- Excellent verbal and written communication skills, with proficiency in producing high-quality reports and documentation.
- Culturally sensitive with an ability to adapt to diverse environments and engage with communities respectfully.

Behavioral competencies

- Able to prioritize clearly and oversee multiple tasks. Able to take the initiative in project decisions.
- Creative, open-minded, flexible, self-learner.
- Ability to work effectively as an integral part of multi-disciplinary, multi-cultural team and to work with a wide range of counterparts, and other partners;
- Ability for rapid analysis of very complex issues, strong decision-making, and translation of programmatic learning and priorities into operational strategies;
- Excellent interpersonal skills, cross-cultural communication and ease in managing a multi-ethnic team;
- Good team leadership and conflict resolution skills, consensus team building, and adaptability;
- Highly organized with strong attention to detail and the ability to manage multiple tasks and deadlines.
- Resilient and able to work effectively in challenging or remote environments.
- Demonstrates empathy, patience, and commitment to supporting vulnerable populations, including PWSNs.
- Strong problem-solving skills and the ability to adapt strategies to meet emerging needs.
- High level of integrity, professionalism, and commitment to humanitarian principles.

Disclaimer: The above job description and job specification are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required. Management reserves the right to modify, add, or remove duties and to assign other duties as necessary.

Coalition for Humanity has zero tolerance for Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct that enshrines the principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act by this clause.



Note that this is a non-relocatable position, the incumbent must be a resident of the location. Due to urgency, applications shall be reviewed on rolling basis.

Interested Applicants are invited to submit their Application letter and latest CV including three referees, Nationality ID and Academic documents/ testimonials in one PDF file via email to jobs@ch-int.org or hand deliver hardcopies to Head office in juba or any of our field offices accessible to you. The Deadline for application is 25th November 2024.

