



Job Title:	CASE WORKER (1)
Job Location:	Lainya County- Central Equatoria, South Sudan
Reporting to:	Protection Officer
Starting Date:	19th May, 2023
Closing date:	8th June, 2023

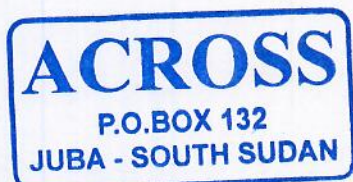
INTRODUCTION:

ACROSS is an Interdenominational Church base organization which strives to provide humanitarian assistance (including emergency/relief, rehabilitation and development work) to local communities, internally displaced persons, refugees and other vulnerable communities to enable them to realize their purpose and value as human beings. ACROSS in South Sudan is urgently looking for a competent qualified South Sudanese for the position of Case Worker

Main Job Purpose:

The Caseworker will support individuals, families and groups with the psychosocial support needed to cope with chronic, acute, or terminal illnesses or GBV or child protection concerns. The caseworker will provide patients/cases with information and counseling and make referrals for other services. Their duties include meeting with clients to identify their needs, using resources in the government or organization, healthcare and financial service industries to offer assistance to their clients and communicating with their clients regularly. Under the supervision of the Protection Officer the Case Worker is a member of ACROSS case management team at the location where She/he is deployed. The Caseworker will be responsible for the implementation of the Comprehensive Case Management as well as Family Tracing and Reunification (FTR) activities as well as coordinating with relevant ACROSS staffs and stakeholders involved in protection, FTR, including child protection, Community Mobilization Committee, Child friendly management committee and the legal authority (ies).

In the event of a major humanitarian emergency, the Caseworker will be expected to work outside the normal role profile and be able to vary working hours accordingly.



JOB FUNCTIONS:

- Support on and keep up-to-date service map to which children and families can be referred in the facility and catchment area.
- Recording, Filing and keeping case history reports.
- Serving as a liaison between the client and social, financial, health and legal services.
- Identify, assess, document, refer (to relevant services) and follow-up at-risk children and families.
- Manage cases in acceptable timeframe according to the South Sudan case Management SOPs.
- Undertake home visits to families of children receiving case management services
- Respect confidentiality and follow ethical guidelines/ standards.
- Ensure that case management information is managed according to ACROSS approved procedures e.g. case management forms, registers and computer databases are used in an appropriate and correct manner and protected accordingly.
- Facilitate, collect and report information regarding the overall situation of child protection risks in ACROSS operational areas.
- Support School Social Worker.
- Submit weekly, monthly, Quarterly and annual report.
- Reviewing case files and make phone calls to places like financial institutions and healthcare organizations to secure treatment options and funding for their client.
- Support the preparation of all procurement and administrative documents required for case management implementation.
- Prepare and share with line manager monitoring reports/updates.
- Participate in Case conferences for the management of complex cases.
- Maintain highest standards of professional conduct and ensure actions do not put children at risks.
- Any other duties assigned by the line manager.

MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:**a. Minimum Education Required:**

- A certificate in social work or related field(s).
- Degree or Diploma in social work and is an added advantage.

b. Work Experience

- Previous working experience in protection with I-NGO/NNGO for two years and beyond.
- Previous working experience as case worker with organization at least two years or more.



PERSONAL SKILLS/ATTRIBUTES REQUIRED:

- A committed Christian of good character and values.
- Good analytical and problem-solving skills.
- Excellent interpersonal, communication and negotiation skills.
- Ability to tolerate and accommodate people with diverse backgrounds at workplace.
- Good planning, analytical and organizational skills
- Articulate, with excellent verbal and written communication skills.
- Ability to cope with the pressure of demanding targets and tight deadlines.
- Computer literacy in MS Word and MS Excel.

Desirable Qualifications and Skills

1. Knowledge of policies and procedures of the protection.
2. Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
3. Commitment to help persons of concern and willingness to cooperate with counterparts.
4. Strong interpersonal and communication skills in a multi-cultural setting.
5. Ability to live and work in the difficult and harsh conditions is desirable.
6. Computer Knowledge (Microsoft Office-Word, Excel, PPT and outlook email).

If you believe you meet the above qualifications, please send us soft or hard copies of your Curriculum Vitae (CV), Nationality Certificate, Cover Letter and a written Christian Testimony by email to recruitment@across-ssd.org or hand deliver to ACROSS Field Office in Launay County

ACROSS has a zero-tolerance approach to conduct such as fraud, sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination, corruption and bribery. All selected candidates will be expected to abide and adhere to ACROSS' standards of conduct and will therefore undergo thorough background checks through a number of means. Selected candidates will also be required to provide additional information as part of the verification exercise. Misrepresentation of information provided during the recruitment process may lead to disqualification.

- **Applications without Personal written Christian Testimony (Not letter from the church) will not be considered.**
- Female candidates are encouraged to apply.
- Only shortlisted candidates will be contacted.



- **This is a junior position; preference will be given to applicants in Lainya County.**
- Applications once received are NOT Returnable.
- Attached copies of your Certificates (**Application letter, updated CV & Copies of relevant academic documents should come in one document file**).

