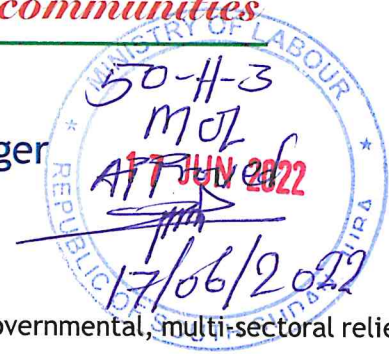




Christian Mission for Development

Transforming lives, building communities

Job Vacancy: Healthcare Program Manager



About Us:

Christian Mission for Development (CMD) is a registered non-profit, non-governmental, multi-sectoral relief and development organization dedicated to fighting poverty and injustices to reduce human suffering and enhances communities' livelihoods. CMD was established in the year 2005 and has been in operations, mitigating suffering through provision of lifesaving assistance and holistic social services to most vulnerable communities focusing especially on women, children, and youth initiatives; equipping people with skills, knowledge and helps communities rebuild their lives and restore hope through resilient building programs. To make tangible impact, CMD works in collaboration with others to build resilient communities with hope to become self-sufficient, and to increase pool of community facilitators with a zeal to transform the wider society out of extreme poverty, hunger, literacy, and diseases, and to improve social amenities, welfare, and economic livelihoods.

Over the past years, CMD has established strong organizational policies and management standards. These include a state-of-the-art human resource, financial and procurement management policies that are continuously reviewed with active participation and inputs of CMD staff, beneficiaries, experts, and donors. Staff have opportunities for furthering their careers through both in-house trainings and sponsorship abroad that equip them with the necessary expertise and skills to deliver on their mandate. Since then, the organization has increased its capacity with an increase in staff, partners, and volunteers to match the increase in its programs and projects as it spreads widely to different parts of East Africa region. CMD activities have attracted several partnerships with both local and international relief and development actors, government line ministries, institutions, and individuals with whom we share common goals.

Our Vision

CMD envisions empowered, holistically transformed, and peaceful communities growing in unity and diversity towards self-reliance.

Our Mission

CMD exists to inspire, empower, and transform communities to move towards self-reliance through provision of holistic social services and development assistance.



PURPOSE OF POSITION:

To lead Christian Mission for Development's strategic objective of improving wellbeing of beneficiary community through improving access to sustained health services in South Sudan.

JOB DESCRIPTION	
Job Title: Health Manager	Expected Date: 22 nd July 2022
Reporting to: Executive Director, Programs Coordinator, Safety and Operations Manager	
Basic position description: Leads the implementation of CMD's Healthcare programme; provides technical support in the development, implementation, management, administration, monitoring, assessment and evaluation.	
Country: South Sudan	Base: Juba with frequent travel to field offices in Ayod and Fangak (Jonglei State). Supports in new areas if and as needed.



MAJOR RESPONSIBILITIES:

Objective 1: Design, Management, Budgeting, Monitoring, Implementation and Evaluation

- Contribute to development of new proposals, linked to the South Sudan health strategy drafted by the ministry of health and development partners.
- In close collaboration with the ministry of health, establish a functional and responsive emergency health response program in the targeted areas.
- Set clear objectives and indicators for sectorial activities in collaboration with the health and nutrition staff, field officers, and local communities.
- Continuously monitor and supervise health activities, evaluating progress through outputs and impacts using both qualitative and quantitative data.
- Ensure accurate and timely reporting of activities to donors and other stakeholders in conformity with agreed timeframes and formats.
- Facilitate preparation of regular project updates, narrative reports, and related data sheets within the agreed timeframes.
- Developing, training and maintaining an active community case surveillance and reporting system at each health post.
- Ensure regular monitoring and reporting of project implementation, including sharing of weekly, monthly, Quarterly and Annual reports.
- Liaise with the finance in charge in project budgeting, ensuring that all documents guiding implementation such as budgets, daily project expenses, procurements, cash flows, cash projections are prepared and used correctly in Juba and field level.
- Train and conduct lesson-learnt forums and document best practices and
- Keep and share information from partner meetings, cluster meetings, government correspondences and internal CMD meetings.

- Support the implantation of the health interventions adhering to standard protocols, health information tracking and reporting.
- Supervise community health workers in the respective payams and villages, provide them with on job training including use for health surveillance, community disease surveillance and reporting and support the community health workers to maintain a responsive network in the villages linked to the health units.

Objective 2: Project Management & Budget Management

- Ensure all projects have appropriate project management documentation in place, in use and updated as required including (cash flows, procurement plans etc)
- Facilitate the implementation of sound financial systems for efficiency controlling the quality of the health activities closely tracking work progress against payment and work plans and controlling the quality of final project outputs as per the donor and user community expectations.
- Facilitate optimal use of financial resources in the project through timely requisition of all necessary supplies and contracts for project implementation.
- Ensure that monthly financial projections are prepared and submitted in a timely manner.
- Ensure that project implementation tools are understood and used by CMD staff and implementing partners.
- Ensure that health projects are implemented in alignment with current financial and administrative policy and procedures.
- Represent CMD in coordination and cluster forums, providing regular updates as required and seeking leadership roles when appropriate.
- Develop and maintain appropriate, regular, transparent and supportive communication structures with the assigned health team, CMD, and technical advisors and other relevant stakeholders (beneficiaries, community leaders, local and government officials, UN agencies and other NGOs), with the objective of ensuring good cooperation and partnerships.
- Participate in health and coordination meetings and other working groups or meetings as required, representing CMD and providing CMD position to the TWGs, and feeding the staff on relevant issues.
- Conduct health staff appraisals and keep an open feedback mechanism.



OTHER RESPONSIBILITIES:

Objective 3: Support to Advocacy

- Facilitate research and study on specific health issues affecting the lives of communities.
- Prepare and disseminate information on outcomes of programs and other relevant results to partners so as to promote evidence-based programming.
- Draft talking points, speeches, and statements on the organization’s position on issues that relate to its areas of focus and interventions.

Objective 4: Training and Capacity building

- Liaise with the staff with specialized capacity to facilitate production of resource materials for training, continuous education and other capacity building strategies.
- Facilitate the provision of technical support to the Ministry of Health at the local levels in identified areas that require strengthening and improvement.
- Facilitate identified specific training programmes of the health workers and other volunteer staff.

Objective 5: Quality assurance and leaning

- Facilitate mechanisms for determining the quality and impact of health Programmes initiatives internally and with.
- Document and use experiences and lessons to enhance program work and promote learning both internally and externally.
- Coordinate monitoring activities, baseline surveys, research, studies, external assessments and evaluations and use findings to improve program management.



Objective 6: Management of staff

- T.1 Responsible for supervision and management of staff in the unit.
- T.2 Provide leadership, management, supervision, mentoring and capacity building to staff.
- T.3 Maintain an effective, committed, and motivated program team and ensure that staff issues are addressed in a timely manner.
- T.4 Ensure effective supervision of staff, and timely handling of grievance and disciplinary issues.
- T.5 Undertake periodic performance evaluation of programme staff.

Qualifications/ Requirements

Bachelor's Degree in Human Medicine or Public Health.

A master's degree will be an added advantage.

LANGUAGES

English - Essential

Arabic is an asset.

Required Competencies & Skills

- Should be able to write project proposals independently.
- Knowledge of computerized Health Management Information System (HMIS) tools, DHIS II; Integrated Disease Surveillance Response (IDSR), Early Warning Alert and Response System (EWARS), DHIS and other reporting mechanisms.
- Excellent writing and reporting skills with clear understanding of South Sudan Humanitarian context.
- At least 4 years working experience in emergency health with proficiency in a buy health programme setting.
- Familiarity with UN grants management and procedures.
- At least 3 years of experience working with NGOs in project design, implementation, supervision in complex humanitarian context.
- Excellent verbal and written communication skills, experience in writing training reports, project documentation, reporting and other project information.
- The position will require ability to spend most of the individual's time in the field.
- Proven organizational skills and time management.
- Must have knowledge of health-based computing and reporting systems.



TO APPLY

Please send your CV and testimonials, in title **“Healthcare Program Manager”** to jobs@cmd.org and cmdsouthsudan@gmail.com or hand delivery to tender box at **CMD Office in Juba**

Submission on or before: **7/7/ 2022**

Applicants are asked to avoid double posting and instead send a complete folder (preferably compressed to below 10-MBs)

Female applicants are highly and strongly encouraged to apply.

The position is only open to **South Sudanese nationals.**

