

JOB ADVERT

TITLE: Lot 10 Consortium Manager
LOCATION: Based in Pibor Town but Roves within GPAA.
REPORTS TO: Country Directors (LiveWell & CARE International)
TERM: 6 Months
DEADLINE: August 11, 2022

OVERVIEW.

- ❖ **LiveWell** is a National Non-Governmental Organization, Providing Healthcare Services to People affected by conflict and those living in hard to reach places. LiveWell is currently supporting health services in Jonglei State and Greater Pibor Administrative Area (GPAA). The organization is looking for a qualify candidate to fill the position of Lot manager who will oversee the implementation of COVID-19 Emergency Response and Health Systems Preparedness (CERHSP) project in GPAA.
- ❖ **CERHSP** is a Project funded by the World Bank through UNICEF for the provision of COVID-19 Emergency Response and Health System Preparedness in Greater Jonglei & Upper Nile States of South Sudan". LiveWell in partnership with CARE International is implementing **CERHSP project** in Lot 10 which comprise two counties of Pibor and Pochalla of **GPAA**. Boma Payam is part of Pibor County but is inaccessible through Pibor Town which is the headquarters of GPAA.
- ❖ The **Consortium Manager** will be based in Pibor but roves within GPAA, and will be responsible for the overall coordination, management, monitoring, compliance, and performance. With support from the project team in 2 counties of GPAA the post holder will also be responsible for quarterly and annual reports. The post holder will serve as the consortium focal point. S/he will ensure quality program implementation, including providing strategic guidance to consortium partner and overseeing budget management, performance management, M&E, partnership management, and relationships with external actors including government authorities, humanitarian actors, and staff. S/he will be responsible for maintaining regular contact with consortium partner and UNICEF. The roles include the followings: -

ROLES AND RESPONSIBILITIES

TECHNICAL ROLES:

- ❖ Take the lead in CERHSP project planning and coordination to ensure timely and quality implementation of all program activities.



- ❖ Provide strategic guidance in unifying approaches between programs and consortium members in different geographical areas as per the proposal.
- ❖ Organize periodic meetings in order to discuss CERHSP progress; record and follow up on the execution of agreed action points as per the Workplan, log frame and contract with UNICEF and between LiveWell and consortium partner (CARE International).
- ❖ Provide managerial direction and guidance in line with the CERHSP's expected outcomes.
- ❖ Oversee key CERHSP project planning deliverables using results based management approaches and tools.
- ❖ With the support of the Technical Advisor, Health Manager and Program Coordinator, develop specific strategies for cross-cutting themes (inclusion, AAP and GBV) for the program.
- ❖ Maintain open and effective communication amongst the consortium and project team members and manage mutual arbitration and conflict resolution.
- ❖ Oversee day-to-day coordination and delivery of CERHSP project activities in conjunction with staff and partners.
- ❖ Oversee that CERHSP activities are conducted in a timely and professional manner in line with the CERHSP work-plan, donor compliance, UNICEF, RRC and MOH guidelines and in full coordination with national and local authorities as well as other partners.
- ❖ Coordinate with local authorities to facilitate the participation of local communities in the planning and implementation of activities and undertake periodic reviews of program activities to assess effectiveness, efficiency, achievement of results and compliance with procedures.
- ❖ Represent the consortium and LiveWell to UNICEF and World Bank and other stakeholders, effectively communicating challenges, successes, and contextual changes throughout the course of the project following LiveWell communication and partnership SOPs.
- ❖ Compile and develop program narrative and financial progress reports in coordination with the Programme, M&E (DHIS 2 at facility level), Finance, HR, Procurement, and SMOH Relations, Logistics and Operations teams, to share with the UNICEF.
- ❖ In conjunction with the finance team, develop and monitor the project budget and ensure regular reporting on monthly and quarterly basis per the UNICEF and World Bank compliance.
- ❖ Work with the technical Advisor to provide adequate HR oversight to the project team as maybe relevant.



COORDINATION ROLES

- ❖ Coordinate with local authorities to facilitate the participation of local communities in the planning and implementation of activities and undertake periodic reviews of program activities to assess effectiveness, efficiency, achievement of results and compliance with procedures.
- ❖ Represent the consortium and the LiveWell to World Bank and UNICEF and other external stakeholders, effectively communicating challenges, successes, and contextual changes throughout the course of the project at Boma State level
- ❖ Compile portions of program narrative and financial progress reports in coordination with the funding and M&E unit and finance to share with the UNICEF and internal stakeholders
- ❖ In conjunction with the finance team, develop and monitor the project budget and ensure regular reporting to the donor
- ❖ Work with LiveWell to provide adequate HR oversight to the project team as maybe relevant
- ❖ Represent LiveWell and consortium in State Health cluster and SMOH meeting if and when relevant Decision making Budgetary/savings responsibility.

BUDGETARY ROLES:

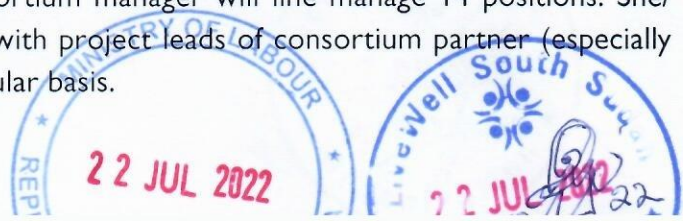
- ❖ S/he will be key decision maker and budget holder and manage key positions in projects including 1 Technical Advisor, 3 County Health Coordinators, 3 County Health officers, 2 Roving Health officer (RMCH, BHI), 1 Grant Officer, 3 County Finance Assistants, and 1 M&E Officer.

ANALYTICAL SKILLS

- ❖ S/he must have analytical skill to understand the evolving context in the project locations and take appropriate strategic decision to address the changing context. He/she should also be able to assess the programme context and support in design and implementation of appropriate activities under as Health, WASH, and Nutrition Health sectors. Monitoring the change in policy guidelines and directions from RRC and government of GPAA, SMOH and adjusting the programme interventions adhering to these policies is expected from the post holder.

DEVELOPING SELF AND OTHERS:

- ❖ S/he will perform key management role to lead the consortium to achieve the CERHSP project objectives and outcome. Consortium manager will line manage 14 positions. She/ He will also work in close coordinate with project leads of consortium partner (especially Health Manager/Coordinator) on a regular basis.



APPLIED SKILLS/KNOWLEDGE AND EXPERTISE

- ❖ *Must have a master's Degree in Public Health, Health Service Management, Project/program Management, and Bachelors Degree in Medicine & Surgery (MChB/MBBS/MD/DM)*
- ❖ *Must have at most 10 years of experience in humanitarian or development services with an international organization, including extensive exposure to emergency programming, at least 5 years of experience in a managerial position and demonstrated capacity in office management, including capacity building of staff. Managing diverse teams to deliver results on short timelines, including the development of expenditure plans, procurement plans, and work plans. Experience of working closely with support functions (finance, HR and logistics etc.). Familiarity with World Bank, UNICEF or other international donor guidelines strongly preferred. Excellent budget planning and management skills, effectively managing multi-million dollar grants especially the complex budgets.*
- ❖ *Skills: Strong verbal communication skills and effective in representation and liaison with external actors. Strong team player, comfortable in a multi-cultural environment, flexible and able to handle stress and pressure with professional grace. Strong understanding of gender and conflict sensitive programming. Strong analytical and conceptual skills and the ability to think and plan strategically. Proven skills in program monitoring and reporting. Proven skills in program management and administration, including grants management and donor compliance. Strong skills in staff management, moderation, conflict resolution and capacity-building.*
- ❖ *IT competencies in DHIS 1 & 2, QSC, Word, Excel, PowerPoint. Fluency in written and spoken English, Arabic, and other local languages. Willingness to extensive field travel and to remote locations. Sound knowledge of GPAA including institutions, policies and project frameworks related to COVID-19 Emergency Response & Health System Preparedness (CERHSP) project.*

APPLICATION INFORMATION:

- ❖ Apply using a cover letter, up-to-date CV and scanned authenticated academics documents, including details of your current remuneration and salary expectations to: hr@live-wel.org /hr.livewellsouthsudan@gmail.com, and a copy to health@live-wel.org or your hard copies addressed to: Recruitment Officer, LiveWell, Tongping Area, Plot #64
- ❖ This position is for South Sudanese only

