



COALITION FOR HUMANITY

Improving Community Resilience



REQUEST FOR QUOTATIONS (RFQS)

Extension of the RFQ dated 19 April-2023...expiring on 05th May 2023

Extension: 11th May to 18th May 2023 at 5:00 am Juba local time. Quotations will not be received after the above deadline.

Coalition for Humanity (CH) in partnership with Christian Aid South Sudan (CASS), is implementing a project: **Emergency food security and early recovery livelihood support for the most vulnerable households in Mayendit County**. The project is responding to the needs of very vulnerable persons with the provision of essential agricultural tools, seeds and cash-based intervention (CBI), in Mayendit County, Unity state. The project goal is to Enhance community resilience and livelihood recovery by strengthening capacities of **households'** food security and livelihoods. The project seeks to avert dire food security situation in **Mayendit County of Unity State**.

Purpose

CH South Sudan under this project would like to use part of the grant to support households with cash intervention to meet their immediate needs. The service provider will directly pay the identified and registered households (500) in Mayendit County. The payment is equivalent in SSP of the minimum food basket amount (38.25 USD*) in line with Cash working group. This amount shall then be divided and pay out in two phase as per the feedback from the beneficiaries. its community at work project which is cash for work project meant to support the communities Unity state respectively in Mayendit County would like to engage the service of an experienced service provider with expertise in cash payment and with Capacity to Make cash payment to 500 HH in two Faces (Five hundred household) in the location of Mayendit County in Unity state

Objective:

To ensure that all 500 selected HHs receive their Cash with designated amount in a professional, Orderly and timely manner.

Service Providers Obligation



The contractor (Service provider) will have to disburse cash to the selected beneficiaries in roles outline below.

- a) Disbursement to Cash to the selected beneficiaries in the mention location with minimal assistance from CH staff
- b) Payment Must be in SSP to the beneficiaries using **Central Bank Rate of the Day** with proof to attach. Should the distribution continue to the following day The **Central Bank Rate of the following date** should be used and proof should be attached.
- c) Provide its own transport and security of the money to the location and also during the distribution Exercise
- d) Provide accommodation for the staff
- e) Secure the prior clearance from relevant authorities with minimal assistant from CH in the field location and Juba.
- f) CH will not be responsible of any risk incurred during the delivery of the service

the distribution will be carry out based on the statistic in the below table.

S/N	Area	No of beneficiaries	Rate per person	Total
1	Mayendit County	500	38.25 \$	19,125.00 \$
2	Mayendit County	500	38.25 \$	19,125.00 \$
Grand Total				38,250.00 USD

Coalition for Humanity Obligation

- a) Provide the service provider with the list of verified beneficiaries plus the amount designed to each HH.
- b) Support the service provider in the identification of the beneficiaries and making sure that the beneficiaries have signed correctly and provide needed identification phone numbers if available
- c) Reimburse the service provider upon completion of the grant disbursement in USD plus other Related Cost (Flight, Accommodation and service Charges)



TERMS AND CONDITIONS FOR BIDDING.

3.5.1 Scoring Evaluation

Trade-Off Method

Coalition for Humanity Tender Committee will conduct a technical evaluation which will grade technical criteria on a weighted basis (each criteria is given a percentage, all together equalling 100%). Offeror's proposals should consist of all required technical submittals so Coalition for Humanity committee can thoroughly evaluate the technical criteria listed herein and assign points based on the strength of a technical submission.

Award criteria shall be based on the proposal/Quotation's overall "value for money" (quality, cost, delivery time, etc.) while taking into consideration donor and internal requirements and regulations. Each individual criteria have been assigned a weighting prior to the release of this RFQ based on its importance to Coalition for Humanity in this process. Offeror(s) with the best score will be accepted as the winning offeror(s), assuming the price is deemed fair and reasonable and subject to the additional due diligence in [section 3.5.2](#).

When performing the Scoring Evaluation, the Coalition for Humanity tender committee will assign points for each criteria based on the following scale:

Point	Rationale
0	Not acceptable; has not met any part of the specified criteria
1-4	Has met only some minimum requirements and may not be acceptable
5	Acceptable
6-9	Acceptable; has met all requirements and exceeds some
10	Acceptable; has exceeded all requirements

Evaluation Criteria	Weight (%)	Possible Points (1 to 10)	W
	(A)	(B)	(C)
Service/product Specifications (Refer to specific descriptions provided per lot)	30%	30	



Price/Cost and fee rates	10%	10	XXX
Resources (Sufficient staff, from managing Director/CEO to teller's/delivery agents who have at least 3+ years' experience in South Sudan conducting financial services business. Must have experience to deliver proposed financial services in all CH project areas (Applicable to financial service provider))	10%	10	XXX
Corporate Capabilities (Must have Experience in Cash Transfer Programming-CTP) to various locations in South Sudan	50%	50	XXX
Corporate Capabilities in terms technological systems in use by the vendor to support the cash transfers	10%	10	XXX
Delivery Time/Project Schedule (Must have capacity to deliver or distribute cash in the short time possible and with a going concern)	20%	20	XXX
TOTAL POSSIBLE SCORE:	100%	100	XXX

3.5.2 Additional Due Diligence

Upon completion of both the technical and financial evaluations Coalition for Humanity may choose to engage in additional due diligence processes with a particular supplier or supplier(s). The purpose of these processes is to ensure that Coalition for Humanity engages with reputable, ethical, responsible Suppliers with solid financials and the ability to fulfil the contract. Additional due diligence may take the form of the following processes (though it is not limited to):

- Reference Checks
- Supplier's facility visits
- Analysis of audited financial statements
- Determination of relations and affiliations between offerors
- Reference check with clients who have received similar services from the offeror

1. Price offer Currency -USD and Mode of payment
2. The per-qualified/eligible suppliers acknowledge RFQ by (sign/stamped/date) on the second copy from the supplier.



3. Delivery time frame; clearly indicate the number of days required for delivery to Juba or project site:
4. Validity of the offer should be minimum of 60 Days
5. Payment shall be within 30 working days after receipt of goods and invoice, by cheque or transfer.
6. subject to VAT; therefore, all offers should be exclusive of VAT costs.

Clarifications about this RFQS

Any request for clarification must be made in writing through the following emails:

1. procurement.juba@ch-int.org

Vendors can request for clarifications about this RFQ through the email address above until 15th May ,2023.

The deadline for submission of the offers is 18th, May 2023, at 5:00 pm Local Time. Late submission will not be accepted.

DISCLAIMER

This is only a Call for quotations/Bid and Coalition For humanity reserves the right to either amend or cancel it at any time with or without notice. In such cases, CH shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the Coalition for humanity Procurement Review Committee shall be final.

Submission.

Submit quotation in sealed enveloped clearly indicating the lot number to Coalition for Humanity tender committee

Gudele 1 area,

Block 4, Juba, South Sudan.

E-mail submission can be made through e-mail: procurement.juba@ch-int.org

Clearly mention the lot number and short description as per this RFQ.

