



GLOBAL COMMUNITY AID  
GCA  
SOUTH SUDAN

GCA SOUTH SUDAN PROGRAM

SO. H. 3  
MDL  
Approved



## Job Advertisement

Global Community Aid (GCA) South Sudan is a national non-profit organization working towards building Communities resilience and Promote peaceful inclusive societies for sustainable development in South Sudan.

GCA South Sudan was founded in 2015 as Community Based Organization (CBO), and Registered in 2019 by Relief and Rehabilitation Commission (RRC) under the South Sudan NGOs Act 2016 with registration number **2137**, Global Community Aid (GCA) South Sudan programs in South Sudan in areas of; Education, Food Security and Livelihood (FSL), Health and Nutrition, Protection, WASH, Youth development and Women empowerment

GCA is currently implementing Save the children funded Emergency Food Response and Livelihood Support (EFRLS) and wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of Agriculture extension Officer based in Kajokeji, Central Equatoria State. The contract for this position is three (3) Definite Contract with possibility of extension based on funding and satisfactory performance.

**Job title:** Agriculture Extension Officer

**Number of position:** 1

**Report to:** Program Officer

**Starting date for submission of the application:** 26<sup>th</sup>, June ,2023

**Contract:** 3 months with the possibility of extension

**Deadline;** 14<sup>th</sup>, July ,2023

### **Purpose of the Position:**

The Agriculture Extension Officer is responsible for the implementation of Save the Children funded project activities. The responsibilities include developing the work plans, facilitating the Community based participatory planning exercise, organizing delivery and distribution of inputs and food commodities, asset creation, training of household farmers on modern Agriculture techniques.

All responsibilities and reporting must be carried out in accordance with GCA policies and the delegation of authority.



## Duties and Responsibilities:

### I. Development of Project Documents

- Facilitate discussions and planning processes within project program and partners.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- • Propose implementation targets with monitoring and evaluation indicators,
- Preparation of project budgets in accordance with the donor and SCI requirements.

### 2. Train Project household farmers

- Participate in capacity building of project farmers and through suitable training activities identified and recommended after conducting the capacity assessment.
- Support the training manual designing and development for different farmer's groups.

### 3. Supervision and Technical Backstopping

- Carry out needs' assessment, project evaluations in liaison with the other stakeholders.
- Lead the facilitation of the community based participatory planning (CBPP) exercise
- Responsible for organizing delivery and distribution of inputs.
- Plan, support and lead project participants in the asset creation as per the CBPP plan and to the expected quality standard
- Design and conduct training for project participants (farmers).

### 4. Reporting

- Provide regular internal reporting, using standardized tools and formats such as the Project Management Framework.
- Prepare and submit timely progress and technical evaluation reports (weekly, quarterly, bi-annual or otherwise specified and as per the donor requirement). This will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.

## Desired Qualifications|Skills|Experience:

- ❖ Advanced Diploma in Agricultural engineering/Natural Resources Management with a Bachelor's degree as advantaged or certificate in crop production.
- ❖ Three (3) years of practical experience in implementation of NGO funded FSL projects.
- ❖ Detailed understanding of quality standards for asset creation and activities that can be implemented through LRPf.
- ❖ Proven training and facilitation skills.
- ❖ Good communication (Written and Verbal) skills.
- ❖ Strong interpersonal skills and excellent organizational skills
- ❖ At least have worked with an NGO in the similar position.
- ❖ Ability to multitask.
- ❖ Good report writing skills.
- ❖ Strong interpersonal and excellent organizational skills.
- ❖ Good Computer Skills.

GCA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, disability, religion or political affiliation. Qualified female candidates are highly encouraged to apply.

How to apply



Qualified candidates are advised to submit the hard copies of their resume and CVs, birth certificates or assessment of age, nationality and the copies of academic credentials to GCA office in Nyakuron east opposite Yei market, Juba or to Relief and Rehabilitation Commission (RRC) office in Kajokeji or drop the soft copies to [hrgcassd@gmail.com](mailto:hrgcassd@gmail.com).

Applications submitted after 12:00 noon on Tuesday 18<sup>th</sup>, July, 2023, will not be considered.

NB: Submitted copies of academic documents will NOT be returned to the applicant. Only Shortlisted candidates will be contacted for the interview.

