

50-17-3
Approved by
MLPS/HRD
07/4/2020
MINISTRY OF LABOUR, PUBLIC SERVICE
HUMAN RESOURCE DEPARTMENT

Vacancy Announcement



Job title: Child Protection Manager
Number of Position: 1
Band/Level/Grade: 7B
Department: Child Protection
Location: Koch
Overtime eligible: N/A
Date of issue: 6th April, 2020.

BACKGROUND: The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance and self-determination. The security situation remains fragile and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr el Ghazal, Lakes, Unity, and Central Equatoria States.

Summary of Responsibilities

The Child Protection Manager (CPM) will be responsible for the smooth implementation of the project. The CPM will supervise a Child Protection and M&E Officer, Child Protection Assistance-SAFE and CPIMS Data clerk. The CPM reports to the Field Manager/Coordinator for all administrative issues and report programmatic issues to the Child Protection Coordinator based in Juba. The CPM is responsible for all child protection project activities in Koch and s/he is the budget holder for the project.

Major Responsibilities

- **Strategy and objectives:** linking child protection key objectives and priorities to country strategic objectives as well as ensuring boys and girls experiencing or at risk of abuse, neglect, exploitation and violence are provided with comprehensive case management and psychosocial support.
- **Technical Management & Systems:** Supervise and support the Child Protection and M&E Officer, Child Protection Assistance-SAFE and CPIMS Data Clerk in their weekly tasks of supervision of caseworkers, monitoring of child protection desks, oversee parenting sessions and PSS clubs, SAFE program, oversee CP case management, and facilitating trainings and workshops for the affected population and relevant stakeholders on child protection.
- Support the supervisees to develop monthly work plans and supervise their implementation, ensuring that the team meets its targets and implements quality programming. Provide technical support such as coaching to CP staff where necessary as well as ensuring that staff plan and take their leaves in appropriate time.
- **Budget Management:** Oversee and support the CPO with the preparation of the financial and other relevant documentation required for the implementation of the activities, making sure that spending is according to the budget.

- Constantly review the BVA report to ensure the spending is in line with spending and procurement plan and acceptable IRC financial policies are followed.
- **Networking:** Represent IRC in the sub-cluster, working groups and donor meeting at the field location. Represent the IRC in relevant coordination forums as requested by the CPC.
- Provide the CP coordinator with inputs for proposal and program development.
- Directly communicate effectively with IRC colleagues and other service providers.
- Liaise with local leadership regarding child protection issues to be addressed at community level.
- Actively develop and maintain effective working relationships with other humanitarian actors in the field, including local authorities, UN agencies, international and local NGOs and other relevant stakeholders.
- **Reporting:** Review and revise all reports from the CP-M&EO, CP Assistant-SAFE and CPIMS Data Clerk and submit to CP coordinator (CPC) in a timely manner
- Compile tracking indicator reports on a monthly basis and submit to the CPC
- Assist with the compilation of analysis of data collected and the awareness-raising around access and protection concerns at community level.

Compliance: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regard to protection principles.

Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.

Incorporate and comply with any new procedures and guidelines designated in circulars from Country Director

Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the supervisor, the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members.

Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers

Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

Confidentiality: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

REQUIREMENTS

- Minimum Education: Degree in social work, human rights, Psychology, Sociology or related social science field of study
- Minimum of 5 years' of progressive mid-senior management experience in the area of child protection programs.
- Demonstrated knowledge of child protection in emergency and MHPSS
- Demonstrated experience working with vulnerable children or unaccompanied and separated children preferred.
- Ability and flexibility to understand the cultural and political environment and cooperate with local authorities and other humanitarian actors
- Experience working in a multidisciplinary team is an advantage.
- Excellent communication skills, and writing of concise reports in English
- Strong interpersonal skills, strong initiative, able to handle complex assignments
- Good computer knowledge (Office Word and Excel, outlook)
- Works collaboratively with team members to achieve results.
- Ability to work in isolated areas with minimum comfort. Flexible and innovative.

- Fluency in English is required

Standards of Professional Conduct: The IRC and IRC workers must adhere to the values and principles outlined in the IRC Way – Code of Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Harassment-Free Workplace, Fiscal Integrity, Anti-Retaliation, Combating Trafficking in Persons and several others.

Gender Equality: IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender-sensitive security protocols and other supportive benefits and allowances.

IRC is an Equal Opportunity Employer. IRC considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability or any other characteristic protected by applicable law.

The position is for: **South Sudanese national with all the national documents.**

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** to the IRC Rumbek Office or Juba IRC Country Office-Located in Goshen House 2nd floor -Human Resources or you can e-mail applications to SS-HR@rescue.org not later than **24th April 2020**.

NOTE: Only short listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

CLEARLY LABEL YOUR APPLICATION Child protection Manager -Koch unity state FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

