

SDH 3  
Approved  
Labour HQ  
15/9/21

**JOB ADVERTISEMENT**  
**Emergency Programme Officer (EPO)**  
**South Sudan**

16 SEP 2021

CAFOD, one of the UK's leading international aid agencies, is currently looking for Emergency Programme Officer (EPO) to be based in Juba with frequent travel to field.

**Job Profile.**

The purpose of the Emergency Programme Officer (EPO) is to provide humanitarian assistance, support implementation of assigned CAFOD and Trocaire in Partnership (CTP) programme in Warrap State and other parts of South Sudan, with particular focus on the UNOCHA and CTP funded projects in Warrap State. The Officer will lead in supporting CTP partners to ensure development, design and delivery of quality and effective humanitarian livelihoods, WASH and protection programmes work in Warrap State and contribute to carrying out needs' assessments, proposal developments and facilitation of technical support and capacity building to implementing partners. Provide sound country and state level analysis and supporting inter cluster linkages particularly to FSL and Protection clusters at country and state level. Regular travel to support field level emergency response and recovery activities, working with and alongside CTP partners staff to provide support and expertise in the implementation of programmes and building long-term capacity of partners.

**Job Scope**

Member of the South Sudan Programme Team, South Sudan country team and regional emergencies team. Works and coordinates closely with Programme Officers, Accompaniers and other counterpart staff from CTP and Partners.

**Accountability**

The position will report to the Programme Manager. The Job holder does not have a line management and budget-holder responsibilities but required to monitor assigned emergency response budgets under different projects and funding partners with particular focus on the UNOCHA and CTP funded projects in Warrap State. The Officer will liaise and work closely with the ERO WASH, Food Security and Livelihoods Officer and Programme Accompanier for Peace Building and Women Empowerment and Programme Quality Officer.

**The profile:** This position is open to South Sudanese nationals only. the applicant will also need to demonstrate and have:

- University degree in Rural Development, Agriculture, Disaster Risk reduction, or equivalent experience in rural development, livelihoods, agriculture community development and another related field.
- At least 5 years technical & practical implementing experience delivering quality Emergency and longer-term Food Security and Livelihoods programmes in South Sudan, including extensive work with agrarian populations on agro ecology;
- Good programming knowledge of other thematic sectors such as protection and WASH. working with and through partnership organisations; ability to conduct quality risk and conflict analysis and integrate it into programme monitoring and strategy.
- Sound experience of conducting rapid emergency assessments and formulating quality proposals,
- A creative problem-solver, strong analytical skills – experience of integrating strong advocacy into EFSL programme strategy.





- Experience of evaluating the impact of livelihoods interventions and of the analytical principles that structure household economic analysis and sustainable livelihoods.
- Sound understanding of humanitarian standards e.g., Humanitarian Charter, SPHERE, Core Humanitarian Standards, Protection mainstreaming the Red Cross and Red Crescent Code of Conduct
- Ability to work both independently as well as part of a close-knit team; an ability to work towards institutional goals, and proven examples of delivery of tasks while operating under pressure.
- Ability to carry out vulnerability analysis to assist communities to identify their coping mechanisms to enable practical response to local disasters.
- Budget monitoring skills
- Fluent in written and spoken English and fluent spoken Juba Arabic.
- Ability to work and travel in insecure environments and to manage one's own personal security and the security of our partners.
- Computer literacy i.e., familiar with MS word, Excel, and knowledge of information and data base management.

#### **Desirable**

- Good understanding of local context for example knowledge of community seasonal calendars and early warning indicators

#### **Contract Duration:**

- Eight months (8) subject to availability of funding

**To apply:** If you identify with this profile we would love to hear from you.

- Please download our application form, from NGO Fourm website as attached with this advertisement and send your application form through email to [southsudanjobs@cafod.org.uk](mailto:southsudanjobs@cafod.org.uk) with subject line clear markes as Emergency Programme Officer (EPO).
- You can also apply through our e-recruitment platform using the link below, <https://isw.changeworknow.co.uk/cafod/vms/e/careers/search/new>
- Hard copy application form can be downloaded from South Sudan NGO Forum website or applicants can collect them at our Security reception, at Plot 19, Block XIII Hai Malakal, near Save the Children office. Completed application form can be delievered to our office in sealed evelop with subject line clearly marked as Emergency Programme Officer (EPO), addressed to HR- Department, at CAFOD South Sudan.

Please use only one of the above options to submit your application form.

**Closing date: 5<sup>th</sup> October 2021, at 4:00pm.**

**Please note, application received will be reviewed on rolling basis and this position might be filled before the deadline.**

*Come and join us and help make a real difference in the lives of the world's poorest communities*

CAFOD is an equal opportunity employer. Recruitment and selection procedures reflect our commitment to Safeguarding for Children and Vulnerable Adults .

CAFOD recognises the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect.

Any candidate offered a job with CAFOD will be expected to adhere to CAFOD's Safeguarding policy and sign CAFOD's Code of Behaviour as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.



All offers of employment will be subject to satisfactory references, and appropriate screening checks can include criminal records and terrorism finance checks. CAFOD also participates in the [Inter Agency Misconduct Disclosure Scheme](#). In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms his/her understanding of these recruitment procedures.

