



“Sustainable agriculture as a vehicle to promote food security, women's empowerment and socio-economic development” -AGREE' AID; 012590/06/7

REQUEST FOR QUOTATION (TENDER DOCUMENT)

DATE: 1st August 2023

REF: Agric seeds

Procurement No: JUB/SSD0023/006.



Name of Company:	
Address:	
PIN number or equivalent:	
Active Phone number	
Email	

Table 1: Price citation

No	Item Description & Specifications	UoM	Pictures	QTY	Unit Cost \$	Total Cost \$
		Total Seeds				
	Fertilizer (Urea)	Kgs		230		
	Total Fertilizer					
	Pesticides					
	Fungicides (Copper based)	Liters		5		
	Fungicides Sulpher based)	Liters		5		
	Insecticides					
	Abamectin	Liters		10		
	Dudu Syper	Liters		10		
	Azadirachin (Neem based insecticides)	Liters		10		
	Total Pesticides & Insecticides					



“Sustainable agriculture as a vehicle to promote food security, women's empowerment and socio-economic development” -AGREE' AID; 012590/06/7

	Grand total Fertilizer & pesticides natural pesticides		
--	---	--	--

TABLE 2: Offer to comply with other conditions and Related Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses (Tick appropriately)		
	Yes, we will comply	will comply No, we cannot comply	If you cannot comply, please indicate counter proposal
Preferred Currency of Quotation: US\$			
Payment terms: Salesian Sisters of Don Bosco Gumbo-Juba South Sudan operates on a standard 30-day credit. Please confirm that you agree with these terms			
Payment mode: Bank transfer.			
Delivery Lead Time: 10 working days upon purchase order/Contract signature			
Mode of transportation: Road			
Delivery Location: Salesian Sisters of Don Bosco Gumbo-Juba			
Validity of Quotation: (60 days)			
Warranty: Brand new replacement if Purchased Unit is delivered damaged or of inferior quality.			
Liquidated damages: 2% of contract for every week of delay, up to a maximum duration of 2 calendar weeks. Thereafter, the contract may be terminated.			

Documents to be submitted

Please ensure your tender submission is accompanied by the documents listed below and in the same order of appearance. Failure to provide any of this will result in automatic disqualification.

1. Original company Pro-forma invoice with the final total cost.
2. This tender document with all sections completed, with no alteration to any of the sections, signed and stamped.
3. Valid Certificate of Incorporation (Including a copy of the updated stamp).
4. Valid business Operation license.
5. Valid Tax Clearance Certificate.
6. Active bank statement account details



Bid Submission



“Sustainable agriculture as a vehicle to promote food security, women's empowerment and socio-economic development” -AGREE' AID; 012590/06/7

All potential suppliers are required to submit the bid documents in a sealed envelope. **ONLY PHYSICAL SUBMISSION WILL BE CONSIDERED (HARD COPY)**. Bid submitted electronically can be considered. Sealed bids should be clearly marked with the following tender reference number and delivered to the following address:

The address for quotation submission:

Share through the email address - pa.agree.aes@gmail.com and copy to rdominguezfma@gmail.com / pm.agree.aes@gmail.com or a Price Quotation enclosed in plain sealed envelope clearly marked "Quotation for insecticides and fertilizer" should be dropped a sealed bids at the Salesian Sisters of Don Bosco's Mazzarello Women Promotion Center's Office, not later than **Wednesday 30th August 2023 at 5:00pm.(Central African time)** All bids submitted after the stipulated timeline shall be rejected. This notice shall not be considered in anyway as an offer or contract but rather an invitation to negotiate. Thank you for your consideration to participate in our tender for Supply of Insecticides and fertilizers **RE: JUB/SSD0023/006.**

Yours Sincerely,

Tender Committee

AES- Salesian Sisters

ATTENTION: Secretary (Project Administrator), Tender Committee, Salesian Sisters of Don Bosco Gumbo- Juba NB: Bids submitted by hand/courier must be recorded in the bid receipt record form and dropped in the bid box at AGREE Project Office. Unrecorded bids and those received after the deadline for submission shall automatically be disqualified

DEADLINE for submission of tenders is **30Th August-2023 2:00PM (South Sudan NEW local time)**. No bids will be received after this deadline.

EVALUATION CRITERIA In principle, the financial evaluation of complete and responsive offers from qualified bidders shall be conducted on the basis of the total cost and award based on the lowest price technically qualified bid.

Preliminary evaluation: Non-discretionary “PASS” or “FAIL” rating based on submission of the following documents.

1. Original company Pro-forma invoice with the final total cost.
2. This tender document with all sections completed, with no alteration to any of the sections, signed and stamped.
3. Valid Certificate of Incorporation (Including a copy of the updated stamp).
4. Valid business Operation license.
5. Valid Tax Clearance Certificate.





“Sustainable agriculture as a vehicle to promote food security, women's empowerment and socio-economic development” -AGREE' AID; 012590/06/7

6. Only qualified bids shall be considered for the technical evaluation.

Technical Evaluation

- ✓ Responsiveness and full compliance to technical specifications.
- ✓ Completeness of bid to the requirement.
- ✓ Currency of quotation USD. Financial Evaluation
- ✓ financial comparison of the technically qualified bids after arithmetic analysis and award to lowest priced bidder.
- ✓ ONLY SUCCESSFUL BIDDER (S) SHALL BE CONTACTED.
- ✓ IF YOU DON'T RECEIVE ANY INFORMATION AFTER 3 WEEKS, CONSIDER THAT YOUR QUOTATION ISN'T SUCCESSFUL.
- ✓ PUBLIC BID OPENING ON **FRIDAY 8TH September 2023.TIME 2 PM LOCAL TIME** at Salesian Sisters of Don Bosco Gumbo Office.

We, the undersigned, hereby accept in full the Salesian Sisters of Don Bosco Gumbo-Juba South Sudan General Terms and Conditions and hereby offer to supply the items listed above in conformity with the requirements of Salesian Sisters of Don Bosco Gumbo-Juba as per details provided above.

For the supplier	
Name:	
Title:	
Signature and stamp:	
Date:	

Sincerely yours,

Procurement Team

AES Salesians Sisters

Gumbo

