



Vacancy Announcement

Job title: **Deputy
Nutrition Manager**

Number of position(s) **02**

Band/level/Grade **7B**

Department **Nutrition**

Location **Nyal/Ganyiel**

Overtime eligibility **N/A**

Status: Relocatable

**Date of issue: 30thAug
2021**

BACKGROUND:

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure.

IRC Horn East Africa and Zimbabwe (HEAZ) region, whose office is based in Nairobi, provides management support to nine countries: namely Kenya, Uganda, Tanzania, South Sudan, Somalia, Tanzania, Zimbabwe, Yemen and Burundi.

JOB SUMMARY:

The International Rescue Committee has been at the forefront of providing multisector responses to humanitarian crises in South Sudan, the emergency Rapid Response Mechanism has helped deliver critical integrated health and nutrition to vulnerable children and women. The integrated Nutrition response continued to provide vital support to the most vulnerable South Sudanese children and women.

She/ He also supervise Emergency Nutrition under rapid response mechanism intervention, as part of the wider scaling up of emergency Nutrition services and to ensure well-coordinated referral system to Static Nutrition site that are integrated into health unit. This objective is aimed to lower under-5 mortality rates in Panyijiar County through robust community-based identification, treatment, and prevention of malnutrition in under five children, Pregnant and lactating women. She/he will be involved in training, supervising, and assisting local staff to ensure and adhere to the best practices care services through quality delivery care to children U5 and PLWs. She/he will constant supervise Static and mobile Outreach Nutrition Officers, Maternal Infant and Young Child Nutrition Officers. The Deputy Nutrition Program Manager is responsible for the day-to-day management and smooth running of the nutrition program in line with CMAM/MIYCN Guidelines and IRC protocols with limited supervision technically by Nutrition Program Manager.

Major Responsibilities:

The Deputy Nutrition Program Manager is responsible in overseeing implementation of integrated nutrition projects activities and ensure the project meets its targets and objectives with significant impacts on communities and beneficiaries we serve. Prepare and constantly update Nutrition Program Manager on indicators progress through tracker and make use of Detailed Implementation Plans to write monthly progress reports. Collaborate with County Health Department, other local authorities, and community members in order to share health issues so as to improve/promote the health of the community.

The Deputy Nutrition program manager is responsible for overseeing implementation of holistic Nutrition projects activities for the affected population. The Nutrition Deputy Nutrition Manager is also responsible for the day-to-day management and smooth running of the nutrition activities and scaling up of Nutrition services as per national CMAM and IRC adopted protocols and in line with donor requirements.

Note: The roles of the Deputy Nutrition Program Manager cannot be limited to the specific duties and tasks detailed herein. The success of the IRC's humanitarian mission is the highest priority and all issues which arise must be addressed accordingly. Therefore, the Deputy Nutrition Program Manager will be required to manage all unforeseen issues and remain flexible to perform other duties, as and when requested.

1. Reporting:

- Compile and Submit Statistical Data in timely manner of OTP/TSFP/ IYCF Weekly/monthly reports by meeting deadline, analyze nutrition situation and prevailing trends and provide constructive frequent comprehensive feedback to program team.
- Implement discrete, time-bound Nutrition data with focus on improving performance, evidence-based report and compliance with donor specify timeline as per work plan.
- Frequently monitor quality of supervision with use of harmonized Checklist for proper diagnostic and services provision and community level implementation of the nutrition program.
- Documents success stories from clients at nutrition service centers and share with program Manager on monthly basis.
- Ensure accessible feedback mechanism from the affected population is available at the site.
- Undertake tracking and monitor program screening-based data on acute malnutrition in both mobile Outreach and static catchment areas.
- Ensure staff conducts quality of supervision with use of harmonized Checklist for proper diagnostic and services provision and community level implementation of the nutrition program.
- Submit weekly and monthly Work plans and movement plans to the program Manager.
- In collaboration with Nutrition Program manager, support in follow up on procurement plans and items delivery as per submitted procurement request within timeline of the projects.

2. Capacity building Support and community Sensitization.

- Support Capacity Building and Service integration strengthening.
 - Assess the training needs and provide training to Nutrition staffs on CMAM and MIYCN guidelines,
 - Ensure consistent use of CMAM Guideline in setting up Rapid Response Mechanism Mobile team in identified hard to reach locations in areas of operations.
 - Conducts regular Mass MUAC screening in the affected communities in collaboration with Community Mobilization mobile teams and Community Nutrition volunteers.
 - Collaborates with County health department and health facility staffs on integration of health and Nutrition services.
 - Ensures Seamless collaboration between Mobile outreach and Static team.
 - Plan and coordinate community mobilization and health and nutrition education activities in the communities.
 - Conducts technical support to Nutrition workers through monthly supervision and written feedback.
 - Organize monthly meetings with site team and report the outcome to the head of the program.

- Ensures MIYCN Mother to Mother group sessions are held consistently and feedback provided.
- Actively follow up on children and Pregnant and Lactating women once they are enrolled in the program to ensure that they return for their treatment on time
- Mentor officers and nutrition workers on therapeutic food and routine medications administration to the beneficiaries according to the protocols and guideline.
- Ensure children discharge are link up with community existing health services are integrate Actively follow up on children once they are enrolled in the program to ensure that they return for their treatment on time.
- Conduct regular monthly physical inventory of all nutrition supplies at IYCF facilities and report back to Nutrition Manager
- Set performance objectives for Nutrition and Maternal Infant and Young Child Nutrition Officers while conduct performance monthly evaluation and advise the individual staff members on ways to improve performance.
- Orient new staff and visitors on nutrition program integration and activities flows.
- Provide constructive support to other functions to ensure effective, compliance to policies & procedures.
- Under the direction of Nutrition Program Manager, take up responsibilities such as overall program management, work planning, attendance at State/County level meetings and workshops.

3. Staff Management:

- Ensure that monthly MIYCN reports are collected from all Nutrition sites on a timely basis and to the correct standard
- Set performance objectives for Program Officers and assist in setting objectives for Community Nutrition Worker as well Mobile team, advice individual staff member on ways to improve work performance.
- Orient new staff and visitors on RRM emergency nutrition program intervention in the hard-to-reach communities on periodic plans.
- Chairs monthly meeting with program staff, Workers and volunteers and draft agendas.
- Supervise closely Nutrition Program Staff and ensures overall projects activities adhere to overall objectives.
- Monitor leave plans and advice staff to utilized accrued leave days as per fiscal year plan.
- Routinely review objectives sets by Nutrition and MIYCN Officers and provides comprehensive feedback.

4. Technical Management & Systems:

- Develop nutrition activity work plans based on the program annual work plan and implement activities in a timely manner.
- Supervise and coordinate the implementation and monitoring of nutrition project activities in line with proposal targets and work plan timelines
- Ensures program activities in area of responsibility are monitored and data collected are properly documented and shared with relevant team member.
- Participate in mass community sensitization and screening of children and PLW for acute malnutrition by ensuring proper referral and linkage with existing nutrition services in the communities.
- Ensure adherence to the current SAM and MAM protocol and community mobilization through active Screening and referral.
- Supervise community screening activities regularly for the quality of community nutrition services.
- Support in routine physical supplies verification versus actual consumption.
- Lead the nutrition team and working with the Nutrition Program Officers supervise nutrition program implementation.
- Make monthly physical inventory of all nutrition supplies for both statics and Mobile sites.

- Organize and implement the MIYCN program and ensure that Ministry of Health approved Guidelines are adhered.

5. Coordination and representation

- Conducts regular field visits to monitor implementation of Nutrition projects and identify gaps and address in consultation with Nutrition Program Manager, ensures follow up recommendations are revisits routinely.
- Support implementation of Emergency Nutrition projects and ensure that the program complies with Ministry of Health CMAM and MIYCN guidelines.
- Supervising the quality of the MIYCN, Protect, Promote and Support optimal Infant and Young Child Feeding practices in the communities. Within line with IRC Policy, Issue a protocol to all health facility offering maternity services. Integrate and highlight the implementation and enforcement of the Code within and outside the hospital premises.
- Draft short exhaustive report on progress of training, on-job coaching
- Collect consumption reports from health facilities, compile and share with program manager for follow-up of supplies as per consumption report and orders in a timely manner.
- Overall planning of stock levels and preposition, making sure the functioning of Nutrition program sites is prerequisite of supplies.
- Liaise with community leaders and CHD in mobilization and communities mass screening and referral of children and pregnant and lactating women to the nearest service centers.
- Ensure good RRM referral linkage between the nutrition and Health facilities.
- Liaise with key partners including County Health Departments, local leaders, NGO partners, and other stakeholders (as necessary) to ensure good links between Nutrition treatment and other sectors.
- Ensure integration of Nutrition and health activities into existing health facilities, Importantly on Health Education, EPI and other Child Health and nutrition services.

Professional Standards

The IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Key Working Relationships:

Position Reports to: Nutrition Program Manager

Position directly supervises: Nutrition Officers/ MIYCN Officers.

Other Internal and/or external contacts: N/A

Job Qualifications:

Education: Degree/Diploma in Public health/ Nutrition required; advanced professional Diploma in Nutrition and Dietetic management and/ with Nutrition background is strongly preferred.

Educational requirement could be relaxed for more experienced candidates and Female candidates are strongly encouraged to apply.

Work Experience:

Two years or more of working experience in implementation of relevant emergency integrated response program.

Strong experience in needs assessment in emergencies especially in Conflict and Natural disasters. At least one or more years in implementing integrated nutrition packages at health facilities with Clear training and coaching ability;

Experience working with a diverse portfolio of ministries, Donors and knowledge of specific donor guidelines.

Demonstrated Skills and Competencies: High degree of flexibility and ability to work under sometimes extreme hardship conditions against tight deadlines; Strong computer and communication equipment skills, including Microsoft Office applications.

Language Skills:

Fluency in English required.

Good working knowledge of local language would be an added advantage.

Working Environment: self-accommodation when assigned to location with basic necessities.

The position is strictly for south Sudanese Nationals with all the National documents.

NB: Female candidates are strongly encouraged to apply.

How to Apply.

Interested applicants should submit copies of their updated CV with contact details of 3 referees and copies of their National ID to the Human resource in Nyal or through the Email: SS-HR@Rescue.org

Note. Only shortlisted Candidates shall be contacted and attach only photocopies while originals will be asked at the time of the interview panel while all the photocopies will remain IRC's properties.

Please clearly indicate the Position you are applying for in the subject line/Envelope.

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC field office in Nyal** or **Head Office-Located in Goshen House 2nd floor** or you can e-mail your applications to SS-HR@rescue.org Deadline for submission **16th Sept 2021 by 5:30PM**

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT (Email)

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

