



Plan International
South Sudan
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PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERTISEMENT

Plan International (PI), is an independent global child right organization – without religious, political or governmental affiliation that has been operating in South Sudan since 2006. Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

In order to enhance its response program, Plan South Sudan is seeking to recruit a qualified South Sudanese for the position of “Cash Based Transfer Monitor (CBT) – Based in Juba”.

No. of Vacancies – Two (2) Positions

| | |
|-------------------|---|
| Job Title: | Cash Based Transfer Monitor (CBT) |
| Grade: | B |
| Tenure | 12 Months (With Possibility of Extension) |
| Department | Programs |
| Reports to | Field Supervisor |
| Location | Juba |

Purpose of the Role:

The role of the CBT is to Support, implement and supervise direct reports. Post holder works under the guidance of the Field Supervisor. He/she also works in close cooperation with WFP and government authorities at the county and state level including county commissioners, payam directors and local chiefs.

Key End Results and typical Responsibilities:

- Partner with the county authorities and the local community leaders to ensure creation of assets by the community and distribution of food and other commodities reach the target beneficiaries.
- Facilitate and Participate in Community Based Participatory Planning exercises in asset selection
- Attend cluster and coordination meetings at the field level and communicate outcomes.
- Participate in any assessments such as annual needs and livelihood assessment (ANLA) by collecting data and information
- Conduct PMC meetings and trainings on good practices.
- Manage program and staff in the field in the absence of the Field Supervisor

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- Prepare timely reports and submit to immediate supervisor
- Mobilize communities for workshops and trainings
- Close monitoring on progress of projects in the field

Dealing with Problems

- Collaborating with authorities to ensure equitable distribution of food and other commodities in the community.
- Collaborating with authorities, facilitate solutions of problems related to Plan services within the community and report them to immediate supervisor.

Communications and Working Relationships:

Working contacts inside and outside the organization, include the purpose and level (high, medium, low) of the contact

Internal:

- Field Monitor and Field Supervisor
- HR – Personnel issues
- Other Plan field staff e.g. Field Monitors

External:

WFP, UNICEF, IOM

National and International NGOs

Government and local authorities



Knowledge, Skills, Behaviors, and Experience Required to Achieve Role's Objectives:

Knowledge

- Certificate in Accounting, Business Administration and Agriculture is also highly desirable
- 2-3 years working experience on Agriculture and community engagement on CBT related activities like cash transfer, NFI distributions.

Skills

- Problem solving skills
- Good team player
- Good Interpersonal skills
- Good negotiating, facilitating and influencing skills
- Proficient computer skills- Good Capacity building skills.
- Good communication skills both oral and written
- Ability to deliver to tight deadlines

Plan International's Values in Practice We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.



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- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

Physical Environment and Demands:

May be "typical office environment"; note if heavy lifting, climbing, excess travel, etc.

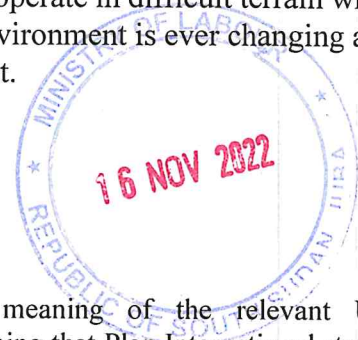
- Typical office & outdoors - Some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, confined spaces
- Willing to working in multiple locations in South Sudan and operate in difficult terrain with close adherence to security regulations and protocol as the environment is ever changing and security management is an important responsibility of the post.

Level of Contact with Children:

- High contact with children

Inclusion and Diversity.

Plan International is an equal opportunity employer within the meaning of the relevant UN convention, Equality, diversity and inclusion is at the very heart of everything that Plan International stands for. Qualified Women and people with special needs are strongly encouraged to apply.



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Employment of Relatives:

Plan International South Sudan is an equal opportunity employer. however, it discourages employment of relatives of staff members because of the conflict of interest associated with it. While trying to avoid such cases, applicants are required to declare in writing if they have any relatives working with Plan International South Sudan.

Application Submission Guideline:

All applications marked on the right hand corner of the envelope “**Application for the Position of “Cash Based Transfer Monitor – Based in Juba”**” should be addressed to:

**The HR & OD Business Partner
Plan International South Sudan
Juba, Hai Jerusalem.**

NB: All Applications letters should be hand delivered to plan international Office in Juba only.

The closing date for receipt of applications is before close of business on **Monday, 5th December 2022.**
Note: Applications submitted are non-returnable.

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