



CALL FOR PRE-QUALIFICATION OF SUPPLIERS, CONTRACTORS AND SERVICES PROVIDERS:

Peace Winds Japan (Peace Winds) is a Japanese non-governmental organization (NGO) dedicated to the support of people in distress, and threatened by conflict, poverty, or other turmoil. With its headquarters in Japan, Peace Winds is engaged in emergency humanitarian relief as well as reconstruction and development assistance all over the world.

Companies, consultants and contractors that offer any of the following: supplies, services and works, are being sought.

A. SUPPLIES

- 1) Menstrual Hygiene Management (MHM)/Dignity kits.
- 2) Non-Food Items (NFIs) such as plastic sheets, sleeping mats, blankets, cooking sets, jerry cans, mosquito nets, soap, hygiene kits and cleaning materials
- 3) Water, Hygiene and Sanitation (WASH) equipment such as India Mk II hand pumps, electric supplies and switches and control gear, rain harvest water tank, emergency water storage and distribution equipment and supplies, submersible pumps, solar powered water pumping systems, Afridev hand pumps, water quality consumables and reagents, hand washing facilities, tap stands, water treatment equipment and chemicals.
- 4) Assorted fishery equipment, such as fishing nets, hooks, fishing equipment and boats.
- 5) Assorted agricultural seeds and tools.
- 6) Supply of construction materials.
- 7) Assorted food stuff.
- 8) Drinking water.
- 9) IT equipment.
- 10) Fuel supply and delivery.
- 11) Vehicle spare parts.
- 12) Prefabricated offices and containers supply and installation.
- 13) Stationery.
- 14) Furniture.





B. SERVICES

- 1) Road transport services.
- 2) Air transport services.
- 3) Geological services and geophysical survey services.
- 4) Solar water pumping design and installation pump testing and water quality test. .
- 5) Hotel services.
- 6) Outside catering.
- 7) Consultancy services such as legal support.
- 8) Internet Services.
- 9) Vehicle repair services (Garage).
- 10) Fumigations services.
- 11) Insurance services.

C. CONSTRUCTION WORKS

- 1) Construction of sanitation facilities/VIP Latrines.
- 2) Semi-permanent latrine and bathing shelters construction.
- 3) Borehole drilling and installation and borehole rehabilitation works.
- 4) Solar powered water yard system construction and rehabilitation works.

D. CONDITIONS OF PRE-QUALIFICATION;

- Peace winds here in referred to as the organization requests applicants/candidates who meet the criteria set out by the organization below to apply for registration of pre-qualification.
- The pre-qualification objective is to supply and deliver assorted items, provided services and works under the relevant tenders/quotation to Peace Winds on and as when required during the stated period.
- Duly registered suppliers of goods and services under the laws of South Sudan are invited to submit their pre-qualification documents to Peace Winds so that they may be pre-qualified for submission of quotation. The prospective vendors are required to supply mandatory information for the pre-qualification.
- Prospective suppliers and contractors must have carried out successful supply and delivery of similar items, services and construction works to NGOs, etc. of similar size. Potential suppliers/Contractors must demonstrate the willingness and commitment to meet the pre-qualification criteria.
- This invitation of application for pre-qualification is open to potential applicants who are able to demonstrate proven technical, financial and managerial capacity to supply the listed goods, services and construction works.
- The successful applicant will be registered on Peace Winds suppliers and contractors list for the year 2024 and 2025 and the Peace Winds will only deal with the firms that are registered.
- Applicants must submit a duly completed and signed vendor registration form provided here in as Appendix "A".
- Peace Winds reserves the right to request for submission of additional information from





applicants or any other credible source, and to visit and inspect the business premises of the applicant to verify the information given.

- Peace Winds will ensure the information that is received from the companies is treated with utmost confidentiality and shall be for the sole use of the organization.
- The pre-qualified suppliers and contractors are required to immediately advise the organization of any significant change in its financial, technical capacity, ownership or holdings it may have.
- Failure to submit any of the mandatory requirements will lead to automatic disqualification from the exercise.
- Deadline to submit sealed application on or before **4th October 2024, at 4:00 PM South Sudan local time.** Please drop sealed applications to Peace Winds office on the below Office address.

Kindly Note:

Companies already registered in Peace Winds database MUST re-submit their company information in order to be included in the updated database.

Companies will be expected to include copies of all certificates required by the Government of South Sudan from prospective bidders along with any other relevant documentation such as the ones listed in the pre-qualification evaluation criteria below.

E. PRE-QUALIFICATION EVALUATION CRITERIA:

MANDATORY REQUIREMENTS:

S/N	REQUIREMENTS	STATUS
1	Valid company registration certificate (Certificate of Incorporation).	Mandatory
2	Tax Identification/TIN.	Mandatory
3	Tax Compliance Certificates.	Mandatory
4	Valid Operation Licenses and/or trading licenses (whenever is applicable).	Mandatory
5	Certificate of registration from any government regulatory body.	Mandatory
6	South Sudan Chamber of commerce, Industry & Agriculture membership certificate.	Mandatory
7	Business membership registration certificate from the chamber of commerce.	Mandatory
8	Valid Letter of No Objection and Stamp Approval.	Mandatory
9	Copy of articles and Memorandum of association.	Mandatory
10	Company Profile containing business operated.	Mandatory
11	Evidence of physical registered office. (Kindly attach contracts etc. as a prove).	Mandatory
12	Copies of the company's most recent audited annual financial report at least for three years."	Mandatory
13	Financial statements/certified bank statements for the past three years.	Mandatory





14	Past performance and experience; provide recommendation letters or prove of substantial contracts/Local Purchase Order (LPO) for similar works completed from current or previous clients particularly INGO, UN Agencies etc.	Mandatory
15	References, at least 3 to 5.	Mandatory
16	Managing Directors name, email address and day phone contacts.	Mandatory
17	Vendors registration form, shared with the Pre-qualification form. Kindly fill and submit together with the documents. (Its attached together with the notice as Appendix A)	Mandatory

TECHNICAL EVALUATION:

S/N	REQUIREMENTS	MARKS TO BE AWARDED
1	Registration documents; valid company registration certificate (Certificate of Incorporation), valid Tax Compliance Certificates, Tax Identification/TIN/Value added tax etc.	20
2	Evidence of physical registered office (Kindly attach contracts etc.).	5
3	Other certificates.	15
4	Man power/Staffing.	10
5	Past performance and experience; provide Recommendations letters or prove of substantial contracts/Local Purchase Order (LPO) for similar works completed from current or previous clients particularly INGO.	20
6	Financial Capability	15
7	Financial statements/certified bank statements for the past three years.	10
8	Litigation history/Non-involvement in criminal activities/SGBV/PSEA.	5
	TOTAL:	100
	PASS MARK:	75

- For all enquiries please contact the Logistics department on;
Email Address: procurement2.pwjsouthsudan@gmail.com
Day contact: +211 980 999 661

Additionally, the expression of interest should include a company profile detailing all goods services and works offered by the company, **a price list if available.**

Peace Winds Japan (Peace Winds)

South Sudan Programme

Plot No. 22 Block A & B East Nimira Talata 3rd Class UAP Equatoria Tower.

Juba-South Sudan

Or by email to;

procurement2.pwjsouthsudan@gmail.com



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