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Approved by
Inspector PRD
Mol
01 FEB 2023

Crown Agents

Job Title: Supply Chain Officer (National)

Location: Juba, South Sudan

Start date: April 2023

Reporting to: Supply Chain Technical Adviser.

Contract duration: Fixed term, from April 2023 to December 2023 (project-funding dependent)



1. Who we are?

ShimaHr consultants is a Human Resource Consulting and Outsourcing Company that is currently managing the Human resource component of crown agents under the Health Pooled Fund3 (HPF) program.

Crown Agents are an international development company that partners with governments, aid agencies, NGOs and companies in nearly 100 countries. Taking on clients' fundamental challenges, they make lasting change to the systems and organisations that are vital for people's well-being and prosperity. Its main focus is to help governments around the world to increase prosperity, reduce poverty and improve health by providing consultancy and training in health systems strengthening, trade and growth, public private partnerships, public financial management and governance.

2. Background information

The project will provide support to the Ministry of Health and improve disease outcomes across 4 states. Crown Agents will focus on strengthening the last mile supply chain ensuring that critical health commodities make it to the right health facilities on time and that their consumption is monitored and accurately reported.

3. Position Summary

The Supply Chain Officer will be responsible for assisting the Supply Chain Technical Adviser and the supply chain function of the proposed project. He will provide support in the relationship management with the client, Ministry of Health at national, state and county levels as well as other stakeholders for all the supply chain aspects of the project. In the absence of the Supply Chain Technical Adviser he will deputize for the in country supply chain team's deliverable and performance with remote support from the Supply Chain Programme Manager, communications and reporting. He will ensure accountability and transparency across the supply chain in support of the Supply Chain Technical Adviser. Provides support to the Crown Agents teams as and when required.

The position will be based in Juba, South Sudan with some travel to support counties as needed.

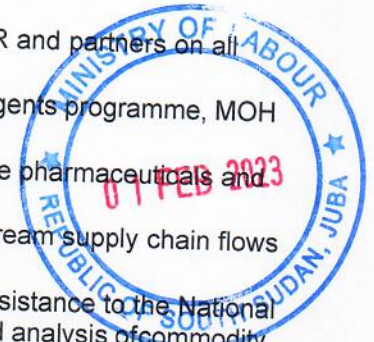
4. Responsibilities

Client Relationship Management

- With the in country Supply Chain Technical Adviser they will establish close collaboration with the Crown Agents Programme team to ensure programme planning, forecasting, delivering, monitoring, evaluating and continuous improvement.
- Collaborates and provides support with the Supply Chain Technical Adviser in support to PR procurement team, distribution center's, Central Medical Stores (CMS) if relevant, the other programme stakeholders and other partners.



- Support the Supply Chain Technical Adviser in support to MOH, PR and partners on all supply chain management issues related to malaria management.
- Identifies and promotes value-added services to the wider Crown Agents programme, MOH and partners.
- Actively promotes Value for Money through the timely delivery of the pharmaceuticals and medical supplies to the designated health facilities.
- Provides assistance on all aspects related to downstream and upstream supply chain flows for the project.
- Work closely with the Supply Chain Technical Adviser to provide assistance to the National Ministry of Health to ensure the effective and accurate collection and analysis of commodity data.



Operations Programme Management

- Working with the Supply Chain Technical Adviser in managing the Last Mile Distribution teams, ensuring timely collections of consignments from the respective warehouses/hubs at state/county level and delivery to the final health facilities in the designated States/Countries. They will be the interface between DFCA and National Security to get the clearance for road and air moves.
- Assists appropriate planning, implementation, monitoring and evaluation of the Pick and Pack process within the designated warehouse in the supply chain operations. Assist the preparation of the required supply chain documentation and the accounting systems implemented by Crown Agents.
- Assists in monitoring the operational plans and ensures that any change is communicated appropriately, understood and accepted in a timely manner by the relevant parties.
- Provide assistance to supportive supervisory visits to the county stores, hospitals and primary health care facilities to ensure drugs are properly stored and accounted for.
- Travels to medical warehouses, health facilities, MOH, PR and partners' when needed and assists with the assessment and recovery of the supplies.
- Attends the country National Technical Working Group meetings as directed by the Supply Chain Programme Manager and Supply Chain Technical Adviser.
- In the absence of the Supply Chain Technical Adviser works with Crown Agents Supply Chain Programme Manager, Supply Chain Logistics Director and Programme Director, to provide monthly progress updates, quarterly and end-of-assignment narrative reports as required.
- In the absence of the Supply Chain Technical Adviser maintains the supply chain risk register in alignment with and Crown Agents Supply Chain Programme Manager, Logistic Director and Programme Director.
- Assists the Supply Chain Technical Adviser in facilitating communication between states and the central level for commodity-related information, e.g., supply chain complaints resolution.
- Undertakes any other reasonable duties that may be required subject to mutual agreements with the various programme stakeholders as relevant.

5. Requirements

- Minimum 2-5 years of relevant experience and qualification (Degree level) in pharmaceutical management, Pharmacist preferred.
- Experience and understanding of supply chain in South Sudan essential
- Demonstrated success and understanding in working across cultural differences and the political and ethical issues surrounding public health issues among key populations
- Must be a local South Sudanese

How to Apply:

Interested candidates should submit their application containing an updated CV, Cover Letter, Reference contacts, Nationality ID, Academic documents & relevant certificates to the Human Resource Department by email to Jobs@shimahr.com with the subject line indicating the job title by 16 :30hrs CAT on 22nd February, 2023.

