

REQUEST FOR PROPOSALS

TERMS OF REFERENCE (TOR)

**CONSULTANCY FOR INDUSTRY SKILLS DEVELOPMENT — 12249,
MINGKAMAN, AWERIAL COUNTY, LAKES STATE**

1. SUMMARY OF CONSULTANCY

Title:	Livelihood Support towards Early Recovery and Development (LISTED) Year 1
Location:	Mingkaman – Lakes State, South Sudan
Targeted Sector:	Feasibility study/Evaluation.
Post Level:	National/Local contractor/National consultancy firms
Post number:	One (1)
Application Deadline:	29 th November 2022 4:00pm South Sudan Time
Type of Contract:	Individual Consultancy Contract
Post Level:	National consultancy
Languages Required:	English Language
Starting Date:	1 st December 2022
Expected Duration of Assignment:	Two weeks (2 weeks)

2. PURPOSE OF THE CONSULTANCY:

The purpose of the consultancy is to provide a framework for planning and conducting feasibility study/ evaluation under MFA Frame project 12249, “Livelihood support towards early recovery and Development”(LISTED) – Mingkaman, Awerial County, Lakes State. This feasibility study is meant to find out the achievements and challenges of the previous intervention to provide recommendations which will help to identify the needs of the community affected by disaster which will inform the decision making, resource mobilization and future program/ project development. The study will be conducted by a consultant for two (02) weeks from 1st -16th Dec,2022.

3. BACKGROUND AND CONTEXT

In 2017, 2018, and 2019 FCA had conducted feasibility studies under MFA Frame project 11742 in Awerial County. Lakes State. The findings and the recommendations helped FCA in decision making, resources mobilization for the current project MFA Frame project 12249 implemented in Awerial County, Lakes State.

The feasibility study under the new MFA Frame project 12249 is aimed at continuing to find out the needs of the community affected by disaster in order to take informed decision, mobilize resources for future intervention.

4. OBJECTIVES

The main objectives of this feasibility study are to:

- i. To evaluate the previous intervention under MFA frame project 11742.
- ii. To evaluate the first-year intervention under the new MFA Frame project 12249.
- iii. To identify the emerging new needs of the community affected by disasters for decision making and resources mobilization for future intervention.

5. KEY ACTIVITIES OF THE CONSULTANT.

- i. Develop a work plan.
- ii. Conduct the feasibility study with the support of enumerators from CAD.
- iii. Produce and submit quality report to FCA within the two weeks.
- iv. Document success stories and lesson learnt from the beneficiaries.

6. KEY ROLE/ACTIVITIES OF FCA

- Liaise with County Agricultural Department (CAD) and RRC in support of the feasibility study
- Documentation of success stories and lesson learns for further improvement and replication.
- Provision of accommodations, water, and office tea for the consultant.
- Provision of 2 ways flight to and from the field for the consultant.
- Organizing weekly meetings (Monday meeting) with the consultant before going to the field.
- Safety and security of the consultant is the responsibility of FCA in case of emergency which might require evacuation. However, the consultant must know that safety and security are the responsibility of an individual. Hence, must take precaution.
- Logistical arrangement to transport the consultant to the field location.

7 EXPECTED DELIVERABLES

- ❖ Detailed work plan
- ❖ Assessment report. (Including, but not limited to, the following:
 - ✚ Context of Mingkaman
 - ✚ Approach and methodology
 - ✚ An analysis answering to questions:
 - Are there any lessons that can be drawn for the on-going or past intervention in terms of feasibility of selected activities?
 - Have the project participants been able to engage in income generating activities?
 - Has the project increased women's participation in income generating activities?
 - Have some selected activities failed or succeeded? If yes, why have the current activities failed or succeeded?
 - How has the coordination and collaboration among partners in Mingkaman worked?
 - Are there gaps?
- ❖ Recommendations
- ❖ Conclusion

8 REPORTING:

The Consultant/firm will report to FSL Project Officer whilst with regular/technical support from FCA Head of Programmes. He/she shall ensure quality and timely delivery of the expected results and will inform FCA of the progress as well as any obstacles that might occur.

9 REQUIRED SKILLS, COMPETENCIES AND EXPERIENCE

The assignment will be carried out by a competent consultant/firm with expertise and knowledge of livelihoods. The consultant selected should have the following expertise and competencies; -

- i. General expertise in livelihoods (agriculture, fisheries, livestock, value chain analysis etc.)
- ii. A good knowledge of South Sudan livelihood dynamics
- iii. Prior demonstrated experience in a similar capacity
- iv. Minimum of a diploma in Monitoring and Evaluation, Agribusiness, Economics, Development studies, Agricultural Economics or any other related field
- v. Ability to manage fixed scheduled assignments.
- vi. Minimum of three years' experience in similar consultancy
- vii. Strong research and analytical skills
- viii. Positive, constructive attitude to work.
- ix. Ability to act professionally and flexibly to engage with government officials, donor representatives, private sector and communities.
- x. Excellent communication and interpersonal skills
- xi. Language Capabilities: Excellent written and spoken English, good understanding of Juba Arabic or local languages.

10 AVAILABILITY

The selected consultant will be required to start by 1st of December 2022 for two weeks. Please clearly mention the date you will be available to take up the consultancy if you are selected.

11 REMUNERATION

The contract will be processed and negotiated in accordance with FCA's standard procedures for procurement and consultancy contracts.

- FCA will fully cover transport cost (Flight Juba to Mingkaman and back) and accommodation in Mingkaman.
- Feeding and perdiem will be the responsibility of the consultant.
- Proposed gross salary is subject to 20% statutory deductions. Therefore, the financial proposal should include 20% government tax.
- Payment of salary is done through the bank. Hence, the successful consultant will be required to open bank account if not available.
- The consultant will not be entitled to any other benefits.

12 EVALUATION CRITERIA:

The consultancy applications will be evaluated by using **Quality and Cost** approach (combined scoring method) as below.

Technical Proposal Evaluation (30 %)		
a)	Skills, Qualification, Expertise, and Experience	20
b)	Availability/Proposed work plan	10
Financial Proposal (70%)		
c)	Price (Technical fees)	50
d)	Compliance with National Policies (Government Tax)	20
TOTAL SCORE		100

13 APPLICATION PROCEDURE:

The closing date for receipt of applications is **29th November 2022** NOT LATER THAN **16:00hrs** South Sudan Time

The interested candidates should submit the following documents along with their application:

- Technical Proposal that outlines relevant skills and experience and Financial Proposal which will be subject to 20% statutory/ tax deduction.
- Detailed Curriculum Vitae of the Consultant with at least 3 professional referees (official emails ONLY)
- One sample report of such previous consultancy

Applications should be submitted by email with the heading “Feasibility Study towards Early Recovery and Development (**LISTED**)” through email to Procurement.Ssuco@kua.fi or hand-delivery to Finn Church Aid Office in Juba (Juba Na Bari, Bilpham Road, Behind Midan Rembo). Only successful applicants will be contacted.

Note:

- *FCA is an equal opportunity employer with zero discrimination policy*
- *FCA has zero tolerance concerning aid diversion and illegal actions and may screen potential applicants, contractors, suppliers, consultants, etc. against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements*