



SO-H-3  
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MINISTRY OF LABOUR  
REPUBLIC OF SUDAN, JUBA  
12 AUG 2022



Are you aiming to work for an organization where it is worthwhile investing your personality, your skills, and your time? Are you looking for a job that is exciting and has clear goals? Welcome to **Welthungerhilfe** - one of the largest and most respected private organisations for development cooperation and humanitarian aid in Germany. Our vision is clear: **"Zero Hunger by 2030"** - If you want to become part of our global mission to end hunger around the world, we look forward to receiving your application as:

### SENIOR MEAL OFFICER

Based in Nyamlel, Northern Bar El Ghazal

Announcement date: 12/08/2022

Closing date: 01/09/2022

**Contract duration:** One year with possibility for extension. Three months' probation period.

Welthungerhilfe in South Sudan has been implementing activities in nine locations in the states of Northern Bahr el Ghazal, Greater Equatoria and Unity since 2011, with its programs in humanitarian assistance, rural development, livelihoods, nutrition and food security, and WASH sectors. Currently WHH South Sudan implements projects across South Sudan.

### Job purpose:

The main purpose of the Senior MEAL Officer is to support the implementation of MEAL systems, ensuring quality assurance, compliance and use of data generated through the systems in the Northern Bar El Ghazal Area Programme. WHH is implementing four projects in NBEG in four counties of Aweil west, Aweil North, Aweil Centre, and Aweil South. The scope of this position is therefore defined by the diversity of activities of these current and any future projects and the locations of implementation. The functions are spread throughout the scope of each project ranging from project design through to evaluations and final project reports. Two of these projects are resilience projects implemented in Aweil North and Aweil West with focus on food security and livelihoods (including VSLA interventions), promotion of local markets for supplies and consumption, promotion of local infrastructure including access roads, cereal storage facilities and for water supply. Other activities include promoting and strengthening local production institutions, local basic manufacturing such as blacksmithing and promotion of inter-communal cohesion. Two other projects are WFP funded and are food and cash- based interventions and include school feeding.

### Key responsibilities:





- Support the implementation of monitoring, evaluation, accountability and learning framework within Welthungerhilfe Northern Bar El Ghazal Area Programme for quality implementation of projects.
- Provide leadership and supervision in field data collection exercises and data management in routine project management and in internal and external project assessments, evaluations and reviews including orienting project staff on different MEAL tools, recruitment, and training of data collectors
- Ensure beneficiary registration is conducted for all projects within the Area Programme and data uploaded into the approved database systems (both online and offline).
- Perform analysis of quantitative and qualitative data with support from the MEAL Manager and participate strongly in developing preliminary reports and in sharing findings in appropriate formats.
- Support project field teams in setting and managing Complaint and Response Mechanisms (CRM) and ensure the CRMs are active and known to beneficiaries.
- Keep record of all issues raised through the CRMs and liaise with MEAL Manager in ensuring the issues raised are effectively shared with the programme teams and senior management for appropriate decision making
- Participate in relevant inter-agency coordination meetings as may be assigned by your supervisor or the Area Manager
- Actively participate in all general staff activities in the area programme for enhanced team spirit and the shared understanding and promotion of the programme goals

#### Your profile:

- A university degree/diploma in Economic Development, Community Development Studies, Statistics Social Works and Social Administration, Agribusiness or equivalent MEAL professional qualifications that are commensurate with this position
- Minimum of two years' experience in humanitarian or development work in the same capacity or MEAL Officer with three years relevant experience in a reputable Non-Governmental Organization(s) or government.
- Knowledge of qualitative and quantitative methods of data management.
- Proven ability to train, lead and supervise enumerators on data collection processes. Ability and familiarity with digital/electronic data collection applications such as Akvo flow, Comcare, water and Kobo collect.
- Experience and ability in conducting data analysis using statistical software such as SPSS and Excel
- Ability to use Microsoft Word, Excel, PowerPoint, Access applications and other relevant packages.
- Good command of English language (written and spoken) and Arabic (spoken) is strongly required. Local Dinka language is an added advantage.
- Commitment to adhere to WHH principles & policies as laid down in its code of conduct and maintain a spirit of cooperation with WHH staff, other NGOs, project partners, local authorities, etc.
- Flexibility and willingness to learn and work in new environments.
- Ability to work both in a team and independently in remote set ups





**Application procedure:**

Interested applicants can submit their application (max. four pages) in English, including copies of certificates/ diplomas, national ID, providing names of three referees and a telephone contact.

Applications should be submitted by email to [info@imatongemploy.com](mailto:info@imatongemploy.com) Subject-line must be "APPLICATION SENIOR MEAL OFFICER"

Hard copies may be dropped to the Imatong Employment Solutions office in Hai Kuwait – please contact +211 921 277 383 for directions.

Please note that incomplete applications will be disregarded. Only shortlisted candidates will be contacted.

Questions regarding the position can be directed to e-mail: [info@imatongemploy.com](mailto:info@imatongemploy.com) – please mark the e-mail with "Questions – SENIOR MEAL OFFICER"

Applications should not reach later than 01<sup>st</sup> September 2022 at 5:00pm

**Only short-listed candidates will be contacted. Qualified females are strongly encouraged to apply.**