

18<sup>th</sup> May 2021

**Request for Quotations:  
SUPPLY OF COMMUNICATION EQUIPMENT - RFQ NO. 12092/0091/2021.**

FCA South Sudan is currently implementing project: "Providing access to basic education, protection, Peacebuilding and livelihood services to populations affected by conflict in Jonglei and Upper Nile States, Central Equatorial State and Lakes State, South Sudan.

FCA is therefore, seeking for quotations for supply of communication equipment. The intended purpose for procuring the communication equipment is to improve communication between Juba office and FCA field offices which are mainly located in the hard to reach locations currently with no mobile phone coverage. The specifications for the communication equipment are given in the table below

Interested reputable suppliers are required to submit their quotations in a plain sealed envelope or by email to [procurement.ssuco@kua.fi](mailto:procurement.ssuco@kua.fi) clearly marked with the **RFQ 12092/0091/2021**. The quotations delivered by hand shall be dropped inside the RFQ box at FCA security office. Kindly register your quotation on the RFQ submission register before dropping it in the box.

For any query concerning this RFQ, you can send an email to [procurement.ssuco@kua.fi](mailto:procurement.ssuco@kua.fi) quoting tender **RFQ 12092/0091/2021 Query** as subject.

When submitting a quotation, vendors should take into account the following:

1. FCA does not negotiate prices with vendors. As such, total prices should be net after deduction of any discount offered.
2. For supplies manufactured locally, unit and overall prices must be quoted for delivery to Finn Church Aid warehouse at Juba Na Bari, Juba South Sudan and including all domestic taxation applicable to their manufacture and sales tax as per the Republic of South Sudan National Directorate of Taxation Act.
3. For supplies to be imported into South Sudan, unit and overall prices must be quoted for delivery to FCA warehouse at Juba Na Bari, Juba South Sudan, including all duties and import taxes applicable to their importation as per the Republic of South Sudan National Directorate of Taxation Act.
4. All prices must include all the applicable government taxes as per the Republic of South Sudan National Directorate of Taxation Act, transportation and delivery cost to FCA warehouse in Juba Na Bari, South Sudan.
5. All handling and transport costs from the location of the supplier/manufacturer to FCA warehouse in Juba will be the responsibility of the successful bidder.

This form must be completed and returned with your official proforma invoices/quotation. Prices should be quoted in **United States Dollars (USD)** only.

S/N	Description	Qty required	Unit	Unit price (USD)	Total (USD)
1	Motorola Digital VHF DM4601 base radio with complete accessories. Please provide a breakdown of the accessories.	2	Pcs		
2	Metallic antenna mounting stand	2	Pcs		
3	Daily rate for Installation and commissioning of base station out of Juba.	4	Days		
4	Motorola digital VHF DP 4801 handheld radio	3	Pcs		
5	Motorola Analogue VHF DP 1400 handheld radio	3	Pcs		
6	Original Motorola VHF DP 1400 programming cable (PMKN4128A)	1	Pc		
	<b>Total Amount</b>				

Quotation validity (90 days) (YES/NO)	
Delivery time preferably within 5 days. Please provide a realistic time frame in (days)	
Payment is after delivery (Yes/No)	

The bidder must have a legally registered business in South Sudan that complies with the national laws i.e. possess valid registration certificate, complies with taxation regime in the country Therefore, you are required to attach to your quotation the following;-

**Bidders/companies must be registered in South Sudan:**

- Certificate of Incorporation from the Ministry of Justice and Constitutional Development including the renewal stamps at the back page of the certificate
- Membership Certificate from the Ministry of Chambers and Commerce
- Operation Licence from the State Ministry of Finance & Economic Development
- Tax Identification Certificate from Ministry of Finance and Taxation
- Tax Clearance Certificate from the Ministry of Finance and Taxation
- Any other relevant information/ certification, which may not be listed.

The following criteria will be used to analyse/evaluate the quotations:

#	Evaluation Criteria	Weight	Scoring Method & documents required
1	Price	80%	Comparison between the total values of each offer. Lowest bidder receives full score (80). The score of other candidates are calculated in relation to the lowest bid amount.  Formula: (lowest entered/tendered value) * maximum points
2	Delivery – required preferably within 7 days upon issuance of Purchase Order in accordance with the phases of delivery.	20%	If the Tenderer is able to deliver all the gadgets within 5 days, they will receive full score (20).  If the tenderer is unable to deliver all the gadgets within 5 days, the tenderer <b>must</b> submit a schedule proposal. In that case, the Tenderer will receive 0 points.

“FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.”

Note:

- *FCA is an equal opportunity employer with zero discrimination policy*
- *FCA has zero tolerance concerning aid diversion and illegal actions and may screen potential applicants, contractors, suppliers, consultants, etc. against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements*

Quotation due date is **Friday 4<sup>th</sup> June 2021 by latest 2:00pm.**

Finn Church Aid  
 South Sudan Country Office

Name of company:

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 Signed & Stamped by Supplier

Email Address: