



UNIDOR - SOUTH SUDAN

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JOB ADVERTISEMENT



POSITION	Accourability to Affected People (AAP) Officer
JOB LOCATION	KOCH COUNTY UNITY STATE
REPORT TO	PROTECTION PROGRAMME MANAGER
POSITION CATEGORY	National and Local
DURATION	3 MONTHS WITH A POSSIBILITY OF EXTENSION DEPENDING ON INDIVIDUAL PERFORMANCE
	CHILD SAFEGUARDING: High level Responsibilities of the post may require the post holder to have regular contact with or access to children or young people.

Job Summary:

The Universal Interventions Development Organization (UNIDOR) is a Christian based humanitarian agency operating in South Sudan, founded in 2004 and registered in South Sudan Relief and Rehabilitation Commission (RRC), under registration number 182, under chapter 3 of section 10 of NNDOs acts, 2011. Over the past 15 years, it has been "alleviating suffering, resolving conflict, preventing humanitarian crises, and saving lives" among poor and vulnerable social categories. It has targeted children, women and girls, older people, and people living with disabilities. It works in Leer, Mayardit, Panyijiar, and Koch counties of Unity State. Its areas of focus are: 1) health and nutrition, 2) water and sanitation, (WASH), 3) food security and livelihoods (FSL), 4) peace and access to justice, 5) gender and protection (G&Ps), and 6) education.

We work together with our partners, protect the vulnerable communities affected by conflict and crisis and particularly children including children with disabilities to alleviate immediate suffering and build resilience of the community for positive change of their lives.

UNIDOR Protection program currently operates in Leer, Mayardit, Koch and Panyijiar in Unity states in South Sudan. The program plans to expand to Equatoria regions, Upper Nile, Jonglei and Lake states in the coming years.

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for protection of the vulnerable communities.



Job Purpose:

Job Overview/Summary:

The Accountability to Affected Persons (AAP) Officer supports field level implementation of AAP within the South Sudan joint Response Consortium of Care international and UNIDOR in Kich County. S/he ensures that AAP mechanisms (including those built to hold account, take account, and give account, covering both proactive and reactive channels) are well coordinated across sectors and consortium partner, with a focus on ensuring that client feedback is regularly collected, analyzed, and responded to in a timely manner. S/he also ensures that reports on AAP and on data collected from AAP efforts are regularly generated and used to inform design and delivery of the SSJR project. As needed, the AAP Officer will also conduct feedback sessions, FGDs, and surveys to solicit for client's feedback. While this position is primarily based in SSJR interventions in Kich- Unity state; this role will likely require field movement to project locations covered by this consortium.

AAP officer will be employee of UNIDOR, however professionally report to consortium lead (save the children in South Sudan).

Major Responsibilities:

Accountability to Affected Persons:

- The AAP Officer is responsible for supporting the SSJR Consortium with all aspects of designing, planning, and implementing the AAP strategy – including Client Responsiveness guidelines, global commitments on accountability to affected population and participation, the strategic action plan of South Sudan joint response (with lead Save the Children), and agreed standards.
- While most accountability mechanisms (encompassing all efforts to give, take, and hold account) relevant to the Consortium are already in place, the AAP Officer will need to support the coordination and improvement of the various mechanisms.
- Train Consortium staff and volunteers in AAP principles and practices.
- Lead or coordination and liaison with program, MEAL, and support unit staff to ensure successful implementation and compliance with the AAP strategy and mechanisms
- Support the MEAL team in conducting feedback sessions, FGDs, and surveys to solicit for client's feedback.

Data usage for Action

- Ensure client feedback data and its analysis is available for consortium member's use, while considering the confidentiality and clients' protection.
- Ensure regular flow of client feedback data from collection to use, analyze and interpret the data to help program management in taking informed decisions.
- Help the programs in assessing the performance against AAP commitments.
- Assist to Produce and submit high quality reports on AAP within the agreed timelines clearly demonstrating trends and key lessons learnt.
- Lead documentation and sharing of knowledge and emerging practices on AAP internally and externally with the wider stakeholder audience.
- Participate in program coordination meeting and progress against activities and budget.

Key working relationships

Professionally the Position reports to: S&JR Consortium Lead – Save the children.

Operationally the Position reports to Protection indirectly reports to: **Protection Program manager**



- Bachelor's Degree/Diploma with 2 years' work experience in Data management, humanitarian assistance, social work, human rights international law, social science or related field.
- Minimum of 2 years of experience in humanitarian aid, with a preference for experience in engaging across organizations, in community services and AAP, or in charge management and organizational change.
- Extensive expertise in delivering accountability mechanisms, as well as capacity to support effective communication with communities (with a specific focus on empowering women, children, and marginalized groups).
- Ability to package and communicate complex topics through written reports and presentations.
- Excellent facilitation skills, and strong understanding of how to collect feedback safely and accurately from all members of a community regardless of their age, gender, or other diversity factors.
- Ability to keep confidential data/information of the beneficiaries and affected populations.
- Ability to handle multiple tasks; proven self-initiative and problem-solving abilities.

- Values diversity, seen as a source of competitive strength
- Good communication presentation, and interpersonal skills.
- Excellent computer skills and competency in Word, Excel (data analysis and visualization), and PowerPoint



NOTE:

This position is a local position for Koch county resident and Female are encouraged to apply and highly considered.

Deadline for receiving applications is 30th April, 2023

Send your CV and One page letter of motivation to the following contact emails;

vicky@unidorss.org cc. ed@uniorss.org / or to UNIDOR Koch compound not later than 30th April, 2023, deadline.

