

EXTERNAL & INTERNAL VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aim and mission is to save lives by eliminating Hunger, and Under-Nutrition, particularly during and after emergencies like disasters. Action Against Hunger focuses on nutrition, health, and healthcare practices; Food security and livelihoods (FSL); Water, Sanitation and Hygiene (WASH) and Advocacy. Action Against Hunger USA is currently looking for a qualified South Sudanese Nationals to fill the position of Food Security and Livelihood Program Manager 01 position

Position open date: **February 7, 2024**

Expected Start date: **February 26, 2024**

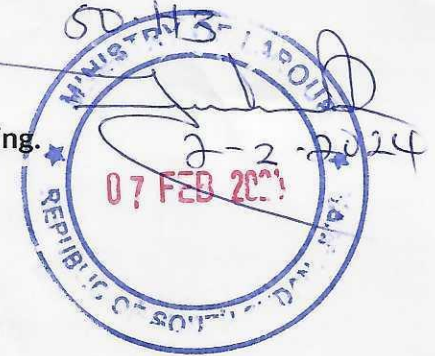
Contract Duration: **12 Months with the possibility of extension upon Funding.**

Position starts: **March 1, 2024**

Location: **Warrap**

Directly Reports: **Field Coordinator**

Technical Supervisor: **Head of Food Security and Livelihood Department**



Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti, and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in various country offices, a quarter in New York City, and an Operational Centre in Nairobi. Additional growth is anticipated.

I. Summary of position

Under the supervision of the FSL Coordinator, the Food Security and livelihood Project manager will directly work with beneficiaries of ACF-USA South Sudan Mission by supporting the implementation and management of food security projects by ensuring quality implementation of key deliverables, monitoring, and follow-up of activities implementation. He/she will manage Project Employees and work in close coordination with field Action Against Hunger Employees, and consortium/partner programs in the location.

Purpose:


Provide direct leadership for the management and implementation of food security and livelihood projects and ensure Project priorities are timely implemented. Work together with the FSL team in the area of operation to timely execute planned activities.

Engagement:

The project Manager will engage with the Sub-FSL Cluster and Technical working groups at the field level as well as relevant ministries including other partners.

Delivery:

Support field level assessments, technical leadership, and staff management.





Support concept notes/provide inputs during proposal design.

Reporting (monthly, quarterly, and end-of-project reports).

FSL Project Activity Progress Report (APRs)

II. Essential job functions

1. Take the lead in the implementation of all Food Security and Livelihoods projects.

- Provide hands-on direct implementation of activities ensuring key deliverables.
- Ensure the technical quality of the Project across all the locations
- Manage food security and livelihood national team for Project implementation and achievement of the fixed results.
- Take the lead in the Preparation of work plans and work activities.
- Establish a plan, supervise, and maintain a regular monitoring and evaluation system (field visits, regular program monitoring, budget forecast, staff evaluation, and planning, donors' reports, monthly reports, etc.) for all the activities according to the logical framework of the projects in consultation with the head of FSL.
- Archive all the project technical documents for an easy access to all the project team members;
- Timely submission of technical and activity reports in agreed format and frequency to the Field Coordinator and head of FSL.
- Control and approve the requests from the project team before communicating them to the admin/log department (Procedure, budget and result to be achieved needs to be check).
- Ensure the quality, quantity and timely delivery of supplies as per planned activities.
- Budget forecast and ensuring adequate budget monitoring (bi-monthly, monthly and quarterly).
- Forecast on a monthly basis the logistics operations needed for the next quarter (per week) to the logistics department.
- Update Field Coordinator and head of FSL on a weekly basis the next week planning of the project team according to the ACF achievements and updated project priorities.
- Update Field Coordinator and head of FSL on a monthly basis the annual work plans and monitoring system according to the achievement.
- Assess and train the Food Security and Livelihoods teams and counterpart staff capacity so that all team members have the capacity to achieve the project objectives including performance evaluation;
- Analyze and report the humanitarian needs and provide clear and detailed recommendations to Field Coordinator and head of FSL for intervention.

2. Work closely with the team members and other stakeholders to maximize the Project impact and effectiveness

- Lead the field level program integration to enhance complementary



- Robot to provide inputs in proposal writing and development
- Propose new directions for future activities and sustainability of the project activities.
- Update Head of FSL and Field Coordinator on all FSL ongoing activities as required.
- Coordinate and collaborate with other project components, local partners and with other ACF departments (WASH, Nutrition, Admin & Finance and Logistics).
- Participate in and support programme evaluation and capitalization.

3. Represent ACF externally with local authorities, donors and partner agencies

- Represent ACF externally and coordinate with government authorities, NGOs and UN agencies at local level; give regular updates to the main stakeholders as necessary.
- Ensure that relevant stakeholders have a clear understanding of ACF charter, background, program objectives and activities in the field.
- Collaborate with potential partners (local committees, farmers groups, etc.) in the field to improve the coverage and the efficiency of ACF programs.
- Ensure active presence and participation in local FSL groups and cluster meetings.
- Host donor visits as needed to ensure correct application of visibility rules on behalf of donors.

4. Other responsibilities

- Support the organization and review of the job descriptions of the project team according to the project needs.
- Any other task required to achieve the results and objectives of ACF.

III. Supervisory Responsibilities

Will be required to supervise FSL officers, Assistants, and Interns whenever the need arises.

IV. Physical Demands

To travel to the field, the employee must attest to a level of physical fitness, capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, eat a limited diet, and/or reside in potentially uncomfortable/challenging housing or tents while offering an emergency response. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

V. Working Conditions, Travel and Environment

- The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as necessary.
- Must be able to travel as required in any part of the Country where the team will be deployed.
- All Action Against Hunger-USA employees are required to engage with and follow the performance management program in place.

VI. Gender Equality Commitments:



[Handwritten signature]



- Fostering environment that supports values of women and men's equal access to information.
- Provides an environment where women and men must be promoted based on the performance objectives.
- Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.
- Value and respect for all cultures.

VII. Commitment to Safeguarding

- Responsible for fully understanding and adhering to Action Against Hunger's safeguarding policy, PSEA, and child safeguarding policies as well as its Code of Conduct and Charter of Principles.
- Respect all policies during professional as well as private time and ask for clarification if needed.
- Accomplish tasks in a way not to harm children, vulnerable adults, and other communities we serve, or expose them to risk of abuse and exploitation.
- Report all safeguarding concerns according to the applicable reporting system.
- Create and maintain an environment free of abuse and exploitation.

VIII. Required Qualifications and Professional Experience

- Bachelor/ Master's degree in agronomy, agriculture-economic, agriculture education and extension, socio-economic, rural development, anthropology, geography, international development etc.
- Knowledge on food security & and livelihood, cash and voucher programming is an added advantage.
- Minimum 3-5 years work experience in a similar setting and responsibility.

IX. Required Skills, Competencies & Attributes

- Excellent communication, writing and analytical, representation and negotiation skills
- Experience in humanitarian settings delivering agriculture, livestock, cash-based programming and other livelihoods-based programming, required in complex emergency and post-conflict settings
- Experience of working with migratory and/or agro-pastoral and IDP populations
- Experience of working on market and linkages, DRM projects, agricultural and non-agricultural value chains.
- Experience of analyzing FSL frameworks and development of context specific livelihoods graduation model.
- Experience with major institutional and UN donors and donor procedures (ECHO/EC, GFFO, OFDA/USAID, SIDA, SDC, WFP, FAO etc.)
- Willingness to travel in the field and live in uncomfortable conditions when necessary
- Familiarity with AAH and acceptance of AAH's principles
- High level of fluency in both written and spoken English

X. Commitment Anti-Discrimination and PSEA



Handwritten signature



- We provide equal employment opportunities (EEO) to all employees & and qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties by the Action Against Hunger Safeguarding policies (PSEA, Child Safeguarding and Code of Conduct). Action Against Hunger-USA complies with all applicable laws governing nondiscrimination in employment.

To apply, please! Send your Cover letter and CV as one document, your ID card and only one highest academic document as one attachment as well, and three professional references to recruitment@ssd-actionagainsthunger.org. Specifying **FSL PM WARRAP** as the title of your email before **5:00 pm February 26, 2024**, or Hand delivered to Action Hunger Officer, Alek and Kuajok Offices (**we strongly recommend online Application**). We do appreciate your interest in working with us; However, Only shortlisted Candidates will be invited for an interview.

- We will only receive, accept, and consider all applications submitted through the referred channels above, any applications submitted other than channels stated here will not be accepted & and considered.
- *"This Position is Open to South Sudanese Nationals Only"*
- *"Qualified Female Candidates are encouraged to apply"*

