



INTERNATIONAL MEDICAL CORPS

Headquarters: 1919 Santa Monica Blvd., Suite 400, Santa Monica, CA 90404

JOB VACANCY ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document

Job Title:	GBV Manager
Country Program:	South Sudan
Location of Position:	Canal Pigi
Position Opened for:	South Sudanese only (Internal & External)
Desired Start Date:	ASAP
Advertised date	15/Nov/2022
Closing Date for Applications:	02/Dec/2022



Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Essential Job duties / Scope of Work:

Under the direct supervision of the Roving GBV manager, the national GBV Manager is responsible for the direct implementation of GBV Program at site/field level. This



include ensuring program management and quality implementation with GBV lens with overall oversight of the Roving GBV manager.

The position holder is responsible for procurement, logistics quality control, finance and for the general Monitoring and Evaluation strategy and reporting of the program in coordination and support from the Roving manager. This includes the management of the GBV Information Management System within her/his field site, prepare quality monthly, weekly and quarterly reporting for field locations.

This position holder will also actively contribute to proposal development within the program and including integrated programing in the organization. The GBV Manager is also IMC's liaison for the other actors, community stakeholders for the project and in close collaboration with the Roving GBV manager.

Tasks and responsibilities:

Program Implementation

- Lead GBV assessments as required, maximizing available sources of information and opportunities for coordination, and ensuring compliance with safety and ethical standards in coordination with Roving GBV manager
- Identify local partners and women's networks to reinforce local efforts to promote women's and girls' rights and address GBV with support from the roving GBV manager
- Ensure that programs are driven by women and girls and planned with community stakeholders
- Identify appropriate locations and orientation for services, including women and girls safe spaces

Technical quality of program:

- With the support from roving GBV manager, ensure all activities implemented are in line with GBV minimum standards.
- Provide daily support to program staff, and liaise with Roving GBV manager for technical support to the team.
- Ensure GBV ethical data collection, storage and reporting and all data are well secured and managed based on the set standards within the organization and in line with GBV SC data sharing protocol for South Sudan.
- Provide technical training , supervision and mentoring to the program teams in the field locations in collaboration with Roving GBV Manager.

Coordination:

- Contribute to program design and preparation of concept notes and proposals with the guidance from Roving GBV manager.
- Work with the Roving GBV program manager in monthly revision of project pipeline/budget and procurement plans, work plans.
- coordinate field level support activities in relation to the project in collaboration with the roving GBV manager
- Do the quality control of supplies at field level and transit warehouse and ensure accountability for all supplies including distributions.



Monitoring and Evaluation and GBVIMS

- Support the case workers, senior response officers and other response staff in building capacities of staff on the GBVIMS and GBV data collection.
- Monitor the quality of data collection and provide guidance on safety and ethics of GBV data collection
- Provide monthly GBVIMS report and analysis on GBV trends and gaps in services to GBV Coordinator on monthly basis and as required from his/her specific site.
- Ensure periodic reports are analyzed, compiled and submitted on time to the GBV Coordinator.
- Work with MEAL team to compile the 5Ws reports from the site and share the compilation to the GBV Coordinator for review and sharing to GBV SC through Kobo data system
- Establish the GBV program database at field site and ensure all data are stored appropriately in collaboration with the Roving GBV manager
- Contribute to ongoing programmatic assessments and ensure continuous improvement within the GBV program in collaboration with the Roving GBV Manager

Representation

- As delegated by the Roving GBV manager, participate and contribute to the GBV Sub Cluster meetings and other coordination efforts at field levels.
- Participate to program meetings and other meetings when needed/delegated.

General

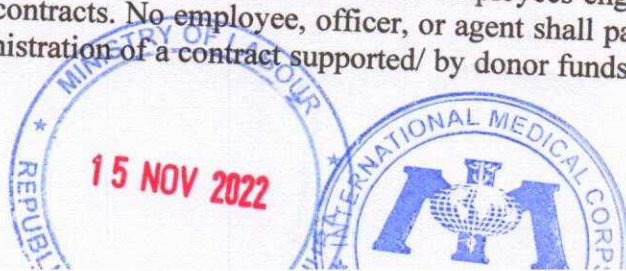
- Ensure compliance with security protocols and policies
- Consider security implications of all program activities, reviewing all new initiatives with team and community leaders when appropriate.
- Contribute to the positive image and overall credibility of the organization, notably through the application of the organization's Code of Conduct
- Maintain flexibility to take on added responsibility as and when needed

Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staffs: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or



apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Personnel Qualifications (special training/experience required) provide 6-7 requirements

- University degree/higher diploma in social sciences, gender studies or equivalent degree OR At least 4 years' work experience in the INGO sector.
- Knowledge of GBV standards and guidelines
- Experience in M&E and data collection and analysis
- Knowledge of GBV data collection and management ethics and principles
- Good management skills
- Previous experience writing and or contributing to proposal writing required.
- Report writing especially monthly, donor report an added advantage.
- Good knowledge of GBViE programming and project start up an advantage.
- Ability to facilitate trainings and coach/mentor other staff members
- Ability to exercise sound judgment, to remain flexible in a changing environment and to make decisions independently
- Ability to work well within a cross-cultural team
- Strong English language skills (written and oral)

HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to



SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Juba Head Office Plot No 555, block :3-K Ton-Piny North, 1st Class Residential Area, Juba, South Sudan

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

Closing date for receiving application:
02/Dec/2022

We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com. **Please do not submit your CV or application to this website, it will not be considered for review**

