**Malteser International Europe, Grüner Weg 14, 50825 Cologne, Germany**

**Malteser International**

**South Sudan Coordination office**

**Plot No. 445, Block 3, Kololo - US Embassy Road.**

**Central Equitorial State, Juba,**

**South Sudan**

**24 March 2020**

**Request for Quotations(RFQ/WAU/2020/0108)**

Supply of university level agricultural science textbooks for a partner university in Wau, South Sudan under project 1323-JUB with delivery to MI Coordination Office in Juba in South Sudan.

1. Annex 1: Specification of Bidding
2. Annex 2: Bill of Quantity

We look forward to receiving your tenders by or before the submission deadline on **31st March 2020 at or before 4:00pm** via E-mail to**:** [**mb.procurement-juba@malteser-international.org**](mailto:mb.procurement-juba@malteser-international.org).

Thank you for your cooperation.

Sincerely Yours,

|  |  |  |
| --- | --- | --- |
|  |  | **South Sudan Coordination Office**  Edward Malis - Logistics Officer  Plot No. 445, Block 3, Kololo - US Embassy Road.  Central Equitorial State, Juba, South Sudan M: +211 (0) 914 992 287 · M: +211 (0) 926 595 060 [malis.edward@malteser-international.org](mailto:malis.edward@malteser-international.org)  [www.malteser-international.org](http://www.malteser-international.org/) Malteser International Europe/Malteser Hilfsdienst e. V., County Court Cologne, VR 4726 Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau, Douglas Graf Saurma-Jeltsch, Verena Hölken |

# A

# SPECIFICATION OF THE TENDERS

Related to our RFQ/WAU/2020/0108MI herewith calls for supply of university level agricultural Science textbooks for a partner University in Wau, South Sudan under project 1323-JUB with delivery to MI Coordination Office in Juba in South Sudan.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **s/n** | **Tittle of book** | **Edition** | **Author** | **Year** |
| 1 | Agricultural Practices and Policy for Carbon Sequestration In Soil | 1st Edition | J.K. Kamble, R. Lal.R.F. Follet | 14-Feb-02 |
| 2 | Applied Colloid and Surface Chemistry | 1st Edition | Richard M. Pashely And Marilyn E. Karaman | 10-Dec-04 |
| 3 | Biophysico-Chemical Process of Heavy Metal and Metalloids in Soils Environments | 1st Volume of Newly Wiley | A John Wiley & Sons | 2008 |
| 4 | Chemistry of Soil Organic Matter | First Edition Vol 17 | K. Kumada | Jan-88 |
| 5 | Clay’s Handbook of Environmental Health | 21st Edition | Stephen Battersby | 13-Jul-16 |
| 6 | Climate Change and Food Security: Adapting Agriculture to A Warmer World | First Edition | David B. Lobell (Editor), Marshall Burke (Editor) | 2019 |
| 7 | Drought and Water Crises: Science, Technology, And Management Issues |  | Edited by Donald A. Wilhite | 2005 |
| 8 | Ecohydrology Of Water Controlled Ecosystem, Soil Moisture and Plant Dynamics |  | Ignacio Rodriguez | Online Oct 2009, Print Publication 2005, Cambridge |
| 9 | Environmental Organic Chemistry | 2nd Edition | Rene P. Schwarzenbach Philip M. Gschwend Dietry M. Imboden | 15-Jun-02 |
| 10 | Environmental Soil Chemistry | 2nd Edition | Donald L. Spark | 1st.November 2002 |
| 11 | Environmental Soil Physics | 1st Edition | Daniel Hillel | 31st August 1998 |
| 12 | Environmental Soil-Landscape Modeling: Geographic Information Technologies and Pedometric, | 1st Edition | Sabine Grunwald | 04-Oct-05 |
| 13 | Field Sampling: Principles and Practices In Environmental Analysis | First Edition | Edited by Alfred R. Conklin | 2004 |
| 14 | Fundamental Of Soil Behavior | 3rd Edition | James K. Mitchell And Kenichi | 25-May-05 |
| 15 | Fundamental Of Soil Ecology | 3rd Edition | David C. Coleman, D.A. Crossly,Jr. Paul F.Hendrix | 2018 |
| 16 | Fundamental Of Soil Science | 8e/9 Re Edition | Henry D. Forth | 1991 |
| 17 | Handbook Of Environmental Risk Assessment And Management | 1st Edition | Peter. P Calow | 1998 |
| 18 | Handbook Of Photosynthesis | Second Edition | Edited by Mohammed Pessarakli | Mar-05 |
| 19 | Pedogenesis And Soil Taxonomy:II. The Soil Orders |  | Ilb.P. Wilding, N.E. Smeck And G.F. Hall (Editors) | 2012 |
| 20 | Plant Toxicology | Fourth Edition | Edited by Bertold Hock and Erich F. Elstner | September 28,2004 |
| 21 | Principle Of Soil Conservation And Management | Edition Statement 2008 | Humberto Blanco Rattan Lal | 03-Nov-08 |
| 22 | Remote Sensing In Soil Science |  | M.A. Mulders | April 27,2012 |
| 23 | Soil Chemistry |  | G.H.Bolt And M.G.M. Bruggenwert (Editors) | Jan 14,1976 |
| 24 | Soil Conservation And Silviculture | First Edition | J.Dvorak And L. No Vak | 01-Aug-94 |
| 25 | Soil Microbiology, Ecology, And Biochemistry | Third Edition | Editor Eldor A. Paul | 2014 |
| 26 | Soil Organic Matter In Sustainable Agriculture | First Edition | Fred Magdoff, Ray. R Weil | 2019 |
| 27 | Soil Physics With Basic-Transport Models For Soil-Plant Systems |  | G.S. Campbell | 1985 |
| 28 | Soil Quality For Crop Production And Ecosystem Health | First Edition | E.G. Gregregorich And M.R. Carter(Editors) | 10 Nov,1997 |
| 29 | Soil Sampling, Preparation, And Analysis | 2nd Edition | Kim H. Tan | 29-Apr-05 |
| 30 | Water Flow in Soils | Second Edition | Tsuyoshi Miyazaki | 2018 |

# Description of the organization and its activities

MI is a worldwide humanitarian relief service of the Sovereign Order of Malta and legally a division of Malteser Hilfsdienst e. V. based in Cologne, Germany. MI is a charitable organization recognize as a relief organization according to the Geneva Convention. In South Sudan, MI is running basic health care programs, a sleeping sickness control program and supporting people affected by leprosy. The activities implemented in Wau are focusing on food security, livelihood, and WASH.

**Objective of the RFQ:**

In accordance with the overall targets of the above-mentioned operations, MI plans to purchase university level agricultural science textbooks for a partner University in Wau, South Sudan under project 1323-JUB with delivery to MI Coordination Office in Juba in South Sudan. The technical specifications and conditions of the tender is fully described in Annex 2:

Competent and qualified companies are therefore invited to present bids complying with the requirements specified.

# Tender Presentation

The tender shall be sent via E-mail to: [**mb.procurement-juba@malteser-international.org**](mailto:mb.procurement-juba@malteser-international.org)

**The deadline for the submission of the tender is** **31st March 2020 at or before 4:00pm**

* The tender shall be written in English
* The tender should be valid for **60 days after the deadline**
* The formatted BOQ can be used or a clear separate one depending on supplier’s choice.

# General conditions

* The tender shall be typed or written and signed on each page by the legal representative of the supplier,
* The winning company might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
* The prices of the tender will be expressed in United States Dollars. The prices must be on unit price and total basis.
* The prices will be considered fixed whereas MI will not process Tax exemption. No additional change of whatsoever nature and type will be accepted by MI,
* MI reserves the right to accept or reject all tenders depending on prevailing condition at the time,

# Technical specification

# Supply of textbooks for a partner university in Wau under project 1323-JUB with delivery to MI Juba office South Sudan.

# Timetable

|  |  |  |
| --- | --- | --- |
| **Activities** | **Date** | **Time\*** |
| Deadline for submission of tenders | 31st March 2020 | 04:00 p.m. |
| Opening of submitted tenders | 1st April 2020 | 10:00 am |
| Notification of award to the successful tenderers | 2nd April 2020 | 10:00 am |
| Signature of Contract Agreement | 3rd April 2020 | 10:00 am |

# Validity of tenders

Each company is bound to the tender submitted for a period of 60 days from the deadline for submission of bids.

# Language of tender

All tenders, official correspondence between companies and MI, as well as all documents associated with the tender request will be in English.

# Submission of tenders

All tenders must conform to the following conditions:

# Each tender must be sent to [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org) within the deadline on 31st March 2020 at or before 4:00 p.m. (local time).

# Content of tender

All submitted tenders must conform to the requirements mentioned in the RFQ. Furthermore, they must include the following documents:

**Part 1 - Tender:** A tender for supply of Textbooks for Wau under project 1323-JUB with delivery to MI Juba office in South Sudan. The formatted BoQ can be used or a separate one depending on supplier’s choice. Additional sheets may be attached for further details.

**Part 2 - Legal documents**

* Copy of the company’s certificate of incorporation,
* Copy of Chamber of Commerce registration,
* Copy of Tax Identification Certificate,
* Copy of Certificate of Operation,
* Company’s Bank Statement of last three months,
* Company’s official address,
* Bank account details (where money would be paid)

# Ownership of tenders

MI reserves/funds ownership of all tenders received. Consequently, tenderers will not be able to stipulate requirements that their bids are to be returned.

1. **Opening of submitted tenders**

The Evaluation Committee will open the tenders on 1st April 2020 in MI Office in Wau, South Sudan in the presence of tenderers who chose to attend. The Evaluation Committee will record the selection process in writing.

# Tender evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified. The supply will be awarded to the winning tenderer according to the timetable mentioned above.

1. **Specific Technical and Financial Evaluation Criteria to standards:**

* Comparative bid analysis and justification basing on responsiveness of the selected supplier by evaluation committee.
* Contract Agreement will be issued to the selected supplier upon approval.

1. **Delivery**

Delivery to Malteser International Juba office under project 1323-JUB

Malteser International

South Sudan Coordination office

Plot No. 445, Block 3, Kololo - US Embassy Road.

Central Equitorial State, Juba,

South Sudan

1. **Terms of payment**

The payment for the supply of university level textbooks for Wau under project 1323-JUB delivered will be in United States Dollar by bank transfer or cheque as specified below:

Payment will be done after 15 working days upon delivery of the textbooks in Malteser international Juba Office.

**Annex 2: Bill of Quantity**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Category** | **Unit** | **Quantity** | **Unit price USD** | **Total price USD** |
| 1 | Agricultural Practices And Policy For Carbon Sequestration In Soil | Pc | 2 |  |  |
| 2 | Applied Colloid And Surface Chemistry | Pc | 2 |  |  |
| 3 | Biophysico-Chemical Process of Heavy Metal And Metalloids In Soils Environments | Pc | 2 |  |  |
| 4 | Chemistry Of Soil Organic Matter | Pc | 2 |  |  |
| 5 | Clay’s Handbook of Environmental Health | Pc | 2 |  |  |
| 6 | Climate Change And Food Security : Adapting Agriculture To A Warmer World | Pc | 2 |  |  |
| 7 | Drought And Water Crises: Science, Technology, And Management Issues | Pc | 2 |  |  |
| 8 | Ecohydrology Of Water Controlled Ecosystem, Soil Moisture And Plant Dynamics | Pc | 2 |  |  |
| 9 | Environmental Organic Chemistry | Pc | 2 |  |  |
| 10 | Environmental Soil Chemistry | Pc | 2 |  |  |
| 11 | Environmental Soil Physics | Pc | 2 |  |  |
| 12 | Environmental Soil-Landscape Modeling : Geographic Information Technologies And Pedometrics, | Pc | 2 |  |  |
| 13 | Field Sampling : Principles And Practices In Environmental Analysis | Pc | 2 |  |  |
| 14 | Fundamental Of Soil Behavior | Pc | 2 |  |  |
| 15 | Fundamental Of Soil Ecology | Pc | 2 |  |  |
| 16 | Fundamental Of Soil Science | Pc | 2 |  |  |
| 17 | Handbook Of Environmental Risk Assessment And Management | Pc | 2 |  |  |
| 18 | Handbook Of Photosynthesis | Pc | 2 |  |  |
| 19 | Pedogenesis And Soil Taxonomy : II. The Soil Orders | Pc | 2 |  |  |
| 20 | Plant Toxicology | Pc | 2 |  |  |
| 21 | Principle Of Soil Conservation And Management | Pc | 2 |  |  |
| 22 | Remote Sensing In Soil Science | Pc | 2 |  |  |
| 23 | Soil Chemistry | Pc | 2 |  |  |
| 24 | Soil Conservation And Silviculture | Pc | 2 |  |  |
| 25 | Soil Microbiology, Ecology, And Biochemistry | Pc | 2 |  |  |
| 26 | Soil Organic Matter In Sustainable Agriculture | Pc | 2 |  |  |
| 27  28 | Soil Physics With Basic-Transport Models For Soil-Plant Systems | Pc | 2 |  |  |
| 29 | Soil Quality For Crop Production And Ecosystem Health | Pc | 2 |  |  |
| 30 | Soil Sampling, Preparation, And Analysis | Pc | 2 |  |  |

On behalf of Malteser International Date: 24 March 2020

Sincerely Yours,

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| --- | --- | --- |
|  |  | **South Sudan Coordination Office**  Edward Malis - Logistics Officer  Plot No. 445, Block 3, Kololo - US Embassy Road.  Central Equitorial State, Juba, South Sudan M: +211 (0) 914 992 287 · M: +211 (0) 926 595 060 [malis.edward@malteser-international.org](mailto:malis.edward@malteser-international.org)  [www.malteser-international.org](http://www.malteser-international.org/) Malteser International Europe/Malteser Hilfsdienst e. V., County Court Cologne, VR 4726 Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau, Douglas Graf Saurma-Jeltsch, Verena Hölken |