



MAG South Sudan
Plot No. 1 Block 1, 1st Class Area
Jondoki Kamiru,
Bilpham Road, Adjacent to Ezentus
Juba, South Sudan

ADVERTISEMENT- MONITORING AND EVALUATION OFFICER ,1 POSITION
External/Internal Open to South Sudanese Nationals Only

Employer: Mines Advisory Group (MAG)
Department: Operations
Reporting to: Community Liaison/Monitoring & Evaluation Team Leader
Base Location: Juba South Sudan
Working Area: South Sudan
Opening date: 4th March 2024
Closing date: 17th March 2024

Mines Advisory Group (MAG) is a Humanitarian, non-profit organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive **Monitoring and Evaluation Officer** for its field base Operations.

MAG's Vision

A safe and secure future for men, women and children affected by armed violence and conflict

MAG' Mission

MAG saves lives and builds futures by working with others to reclaim land contaminated with the debris of conflict, to reduce the daily risk of death or injury for civilians, and to create safe and secure conditions for Development

MAG's Values. Our values come to life through our actions, every day. How we act has an impact on others. As someone who works at MAG, you can help to create a positive culture by demonstrating our values through your own behaviour and actions. Everyone has a role to play in shaping our culture. Everyone should understand our values and is encouraged to think how they are relevant to their individual role.

DETERMINED - we work with purpose

EXPERT - through excellence and expertise we build trust

INTEGRITY - we strive to do the right thing

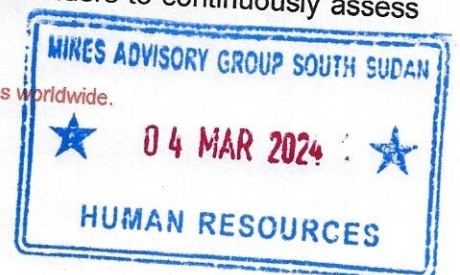
COMPASSION - people come first in everything we do

INCLUSIVE - we are inclusive, and we value diversity

Job Summary

The Monitoring and Evaluation (M&E) Officer will play a crucial role in supporting the implementation of MAG South Sudan's projects by ensuring effective data collection on project activities and evaluation. Under the leadership of the M&E Team Leader the Officer will work closely with programme, CL and technical teams to collect and analyse data, and provide insights to improve project, and impact of mine action interventions. The M&E Officer collaborates closely with field teams, partners, and stakeholders to continuously assess progress and identify challenges'

MAG is a humanitarian organisation clearing the remnants of conflict for the benefit of communities worldwide.
MAG is co-laureate of the 1997 Nobel Peace Prize.
Charity No.1083008. A company registered in England and Wales No 4016409.



This is a Field Based position, and will be part of a MAG project that carries out activities in communities affected by landmines across the country. The applicant must be willing to work, travel to other parts of South Sudan when required.

Principal responsibilities

MAG employs Mine Action **Monitoring and Evaluation Officer** as part of multi- Task Mine Community Liaison Action Teams. The M&E Officer will be expected to carry out some or all of the following activities:

1. **Monitoring and Data Collection:**
 - Implement M&E plans for MAG South Sudan's projects.
 - Gather information on project activities, outputs, and outcomes against established indicators and targets.
 - Collect data through surveys, interviews, and focus group discussions.
 - Timely and accurately collect data from project sites using data collection forms.
 - Maintain a robust database of project-related information.
2. **Data Analysis and Reporting:**
 - Assist Team Leader to analyse collected data.
 - Conduct regular field visits for data collection.
 - Collect and document lessons learned and best practices.
 - Collect and document case studies related to Pre and Post clearance impact assessments based on donors' requirements.
 - Assist Team Leader to generate regular M&E reports, including key performance indicators (KPIs).
3. **Impact Assessment:**
 - Conduct Pre-clearance impact assessment (baseline), whenever a new clearance task starts.
 - Conduct periodical Post clearance impact assessment, after completion of the clearance task.
 - Conduct REPP Knowledge Retention surveys
 - Conduct periodical Post clearance impact assessment, after completion of the clearance task.
 - Conduct REPP Knowledge Retention surveys
4. **Other**
 - Carry out any other duties and Community Liaison activities, as requested by the line manager or Team Leader.

Essential requirements:

- Strong quantitative and qualitative data collection skills.
- Experience in using M&E software and tools is an asset.
- Excellent communication skills.
- Ability to work independently and as part of a team.
- Experience working in conflict-affected or post-conflict environments is a plus.
- Knowledge of the context and challenges related to mine action is an advantage.

- Experience in monitoring and evaluation, preferably in humanitarian or development projects is an advantage.

Essential Skills and Knowledge

- Excellent interpersonal skills with the ability to build effective relationships
- Excellent presentation skills with the ability to engage with an audience
- Good level of written and spoken English
- Good literacy, numeracy and IT skills

Personal Attributes:

- Strong analytical and problem-solving skills.
- Detail-oriented and organized.
- Adaptability and ability to work under pressure.
- Ability to prioritize works and meet deadlines.
- Commitment to MAG's mission and values, including a commitment to safety and equality.
- Cultural sensitivity and respect for diversity
- Excellent written and spoken English & local languages (particularly those spoken in Magwi county is an asset).

Physical Fitness

- Due to the physical nature of the role and the work involved in demining activities, a good level of physical fitness is an essential requirement.

Please note that as part of MAG's commitment to safeguarding, this post is subject to background checks before an offer of employment is confirmed.

As part of MAG's commitment to safeguarding, this post is subject to background checks before an offer of employment is confirmed. MAG is committed to the principles of diversity, equity and inclusion and is an equal opportunities employer. If you think you would be suited to one of our roles, we would welcome your application regardless of your background and strongly encourage females or those with disabilities to apply. We strive to provide an inclusive and supportive working environment where all employees feel respected and supported in fulfilling their potential.

All aspects of employment and recruitment, whether this be as an initial hire or an internal promotion, will be based on merit, qualifications, competence, performance and organisational needs. **MAG (or any party associated with MAG in the process of recruitment) does not charge a fee (or accept any gifts or favours) at any stage of the recruitment process (application, interview meeting, processing), if you have any concerns in this area these should be reported to the County Director.**

HOW TO APPLY:





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Qualified and interested candidates should submit a cover letter with a CV (must have at least 2 referees with the recent employer and work email and telephone contact), copies of academic certificates and Nationality ID card to: -

MAG South Sudan Juba Office Bilpham Road, Adjacent to Ezentus, Juba, South Sudan or Email; recruitmentss@maginternational.org by 17th March 4, 2024, addressed to the: Human Resources Department, MAG South Sudan, Juba.

Please clearly indicate the position you are applying for on the subject and on the envelope for hand delivery.

Only shortlisted candidates will be contacted for interviews.

NOTE: Do not attach original certificates. MAG will not return application documents to applicants.

Women and men are both encouraged to apply. MAG is an equal opportunity employer.

