

# tearfund

TEARFUND SOUTH SUDAN PROGRAM

## INVITATION TO BID

**Project:** Supply of PTC -300KG/H PET Bottle Crushing Machine to Tearfund Juba South Sudan Office

**Tender Reference Number:** TF-SS-2022-267-JUBA-Supply of Bottle Crushing Machine.

**Notice to:** All potential Suppliers based in East Africa

**Nature of work:** Supply of PTC - 300KG/H PET Bottle Crushing Machine to Tearfund office South Sudan.

**Nature of notice:** Tearfund South Sudan is currently seeking for a suitable qualified /experienced Companies within East Africa dealing in the supply of PTC -300KG/H PET Bottle Crushing Machine. If you are interested in participating in this tender for the supply of similar machine, you can participate in the bidding process by first requesting to be added into the Coupa online procurement system after sending an email to our procurement team on this address [kiden.betty@tearfund.org](mailto:kiden.betty@tearfund.org) & [rose.poni@tearfund.org](mailto:rose.poni@tearfund.org)

**Bid document;** Bidding will be done online (No issuing of Tender documents) hence once added on the system, you will receive an automatic email to allow you login and enable you to submit your bid electronically. Please note this tenders are open on Coupa system from 29<sup>th</sup> April to 20<sup>th</sup> May 2022 and the system will close it automatically after this mentioned period.

**Applications & Submission of Bid:** Bid documents can *only* be submitted to Tearfund through Coupa System following the below steps in the system which include:

- a) *Clicking on "I intend to participate"*
- b) *Accepting Tearfund Terms & Conditions after reading through*
- c) *Response to the event- where you will provide your company details & work on the pricing accordingly.*
- d) *Finally submit the bid.*

**Closing date:** The closing date for submission of completed bid documents is on 20<sup>th</sup> May 2022 and the system will automatically end the event after the stated period.

NB: No hard copy or emailed Bid outside Coupa will be accepted!

**Further information:** Bidders can consult Tearfund for further details or support on Coupa bidding on address [kiden.betty@tearfund.org](mailto:kiden.betty@tearfund.org) or [rose.poni@tearfund.org](mailto:rose.poni@tearfund.org) on the number 0924778067 or 0920714835.

