

25<sup>th</sup> August, 2023



**Save the Children**

**Internal/External\_ Job Advertisement**

**VA No. 3110**

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

Save the Children International is seeking to recruit: -

**Job Title:** Skills Building Officers (02) Positions.

**Location:** Maban Upper Nile State.

**Reports to:** Child & Youth Participation Project Coordinator.

**Contract Period:** 3 Months (with possibility of extension based on availability of Funding and Satisfactory performance)

**JOB PURPOSE:**

The Skills Building Officer is a member of Save the Children's (SC) team to implement a GBV/Child Protection project in Maban. The role will support the CP and GBV teams to ensure integration of skills building in the response. Under the supervision of the CYP Coordinator and with technical support from the CP Specialist, the post holder will ensure the integration and coordination of skills building services within the Host and refugee response in Maban and support provision of direct skills building services for adolescents and youth.

**KEY AREAS OF ACCOUNTABILITY:**

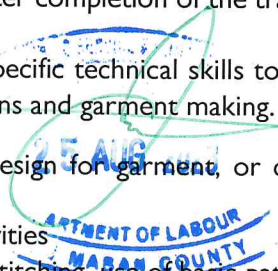
The skills building officer work closely with the Programme Manager and CYP Coordinator to ensure the quality implementation of skills building activities and tailoring training Programme for adolescents with specific protection concerns are on course.

**Capacity building**

- Conduct trainings, coaching, mentoring to adolescent children and youth on relevant skills building activities.
- Research craft trends, venues, and customer buying patterns in order to inspire designs and marketing strategies for the trainees after completion of the course
- Support training SCI of trainees on tailoring basic knowledge about practical tailoring related designs and garment making.
- Research on new designing on garment making to promote quality production of tailoring products in the community to foster markets for the trainees after completion of the training course.

**Direct Services**

- He/she will be a tutor responsible to provide specific technical skills to the trainees enrolled in the tailoring basic knowledge about practical tailoring related designs and garment making.
- Develops design for garment, adapts existing design for garment, or copies existing design for garment for the trainees.
- Teach sewing along with other arts & crafts activities
- Provide instruction and demonstration of basic stitching, use of basic patterns for bags, cushion covers and clothing items, means for mending damaged clothing and other alterations, basic machine use, and basic machine maintenance.
- Research craft trends, venues, and customer buying patterns in order to inspire designs and marketing strategies for the trainees after completion of the course



- Prepare course material and activities
- Helping trainees improve their production skills via individual and group sessions
- Checking and assessing trainees' work
- Identify trainees with special requirements and create individualized plans
- Preparing the Training Reports and Beneficiary Progress Reports,
- Core competencies; Interacting Well with trainees, creating a learning environment, good at lesson Plan design, able to varied teaching strategies, able to assess and able to identify trainees needs.
- Research on new designing on garment making to promote quality production of tailoring products in the community to foster markets for the trainees after completion of the training course.
- Encourage a culture of voluntarism, respect for human rights protection and participation in child and youth protection activities
- Support for advocacy and peer-to-peer programs to offer them opportunity and motivation to participate in productive activities

### **Supervision, Reporting and Coordination**

- Reporting. Will be responsible for producing reports for all the camps and the host community.
- Distribution, will have to plan distribution of all resilience and participation materials, it is should be noted that most of the supplies in the warehouse are for the skills building supplies.
- Community structures engagement, about 4 community structures (Child innovation, youth initiative, and child forum and youth committees).
- Oversee implementation of structured skills building activities and tailoring program.
- Keep up to date data on children and youth attendance and progress, disaggregated by age, and sex using the agreed tool
- Monitor and supervise the tailoring trainees and skills building facilitators.
- Conduct community awareness on importance of skills building activities
- Promote a culture of openness and ensure children and youth accessing the centers are not exposed to any harm and adhere to save the children child safe guarding policy
- Support youth to participate in meetings and organized community events and life skills training (leadership problem solving, and decision making skills)
- Encourage a culture of voluntarism, respect for human rights protection and participation in child and youth protection activities
- Support for advocacy and peer-to-peer programs to offer them opportunity and motivation to participate in productive activities
- Support youth to access to platforms to share information on rights, responsibilities and opportunities

### **BEHAVIOURS (Values in Practice):**

#### **Accountability:**

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values.
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

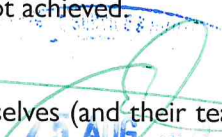
#### **Ambition:**

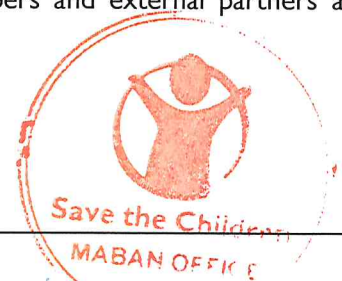
- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically

#### **Collaboration:**

- Builds and maintains effective relationships, with their team, colleagues, members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to

#### **Creativity:**

  
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- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

**Integrity:**

- Honest, encourages openness and transparency

**QUALIFICATIONS AND EXPERIENCE**

Degree or diploma in tailoring, garment making and designing, craft making or any other relevant field.

**Essential**

- At least 2 years work experience in implementing resilience programming
- **Measurement skills** – The skills building officer should be able to work with a variety of tailoring tools, including tape, rulers, and curves; measurement accuracy and precision is required to ensure garments are not destroyed during the alteration process
- **Sewing ability** – The skills building officer in addition should have knowledge and skills in sewing fashionable garments by hand, or use sewing machines to make garments and perform alterations. They work with a variety of embellishments, such as beads and buttons, and a wide range of fabrics etc
- **Creativity** – The skills building officer should be in position of making custom-fit garments that are both functional and stylish requires, strong color perception, and an eye for fashions.
- **Communication skills** – The skills building officer should have excellent verbal communication skills to effectively and sensitively advise trainee on the fit and style of garments.
- **Maintenance and repairs of sewing machines-** The officer should be able to have a knowledge on repairs and maintenance of sewing machines and impart the same knowledge to the trainees.
- Proven capacity to train, supervise, and coach staff on skills building.
- Practical experience on skills building
- Basic computer skills and report writing
- Fluent in written and spoken English
- Fluent in basic/Juba Arabic

**Desirable**

- Strong interpersonal and communication skills
- Problem solving and decision making skills
- Ability to prioritize tasks
- Able to work to tight deadlines and under pressure.
- Strong interpersonal skills, ethical sensitivity and ability to empathise with children, youth and their carers

Commitment to upholding Save the Children’s Child Safeguarding Policy, as well as principles of do no harm and confidentiality.

**Child Safeguarding and Code of Conduct:**

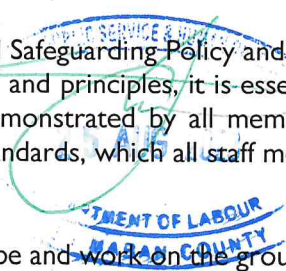
The Post holder will adhere to Save the Children’s Child Safeguarding Policy and Code of Conduct set out. Save the Children’s work is based on deeply held values and principles, it is essential that our commitment to children’s rights and humanitarian principles is supported and demonstrated by all members of staff. Save the Children’s Child Safeguarding Policy and Code of Conduct set out the standards, which all staff members must adhere to:

**The Organization**

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education and child protection. We also campaign and advocate at the highest levels to realize the right of children and to ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and that,
- Violence against children is no longer tolerated



We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

**Application Information:**

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at (SCI Career Site Careers ([oraclecloud.com](https://oraclecloud.com)))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

Deadline for Submission of the Application is on 7<sup>th</sup> September 2023 at 5:00 PM

- This position is open to South Sudanese nationals only.
- Female Candidates are strongly encouraged to apply!
- Only candidates who meet the selection criteria will be contacted.

