

# CHURCH AND DEVELOPMENT

(C&D)

C/O P. O. Box 6048, 00200

Nairobi – Kenya

+254(0)724293254

C&D Head Office, Plot# 16, Block 19,

Kor William Juba,

Central Equatoria State - South Sudan.

CEL Phone: 0921755158 / 0916867238

E-Mail: [Info@churchanddev.org](mailto:Info@churchanddev.org)

## VACANCY ANNOUNCEMENT

<b>JOB TITLE:</b>	<b>EDUCATION OFFICER</b>
<b>POSITIONS:</b>	<b>1</b>
<b>DUTY STATION:</b>	<b>PIBOR.</b>
<b>REPORTS TO:</b>	<b>PROGRAM MANAGER</b>
<b>DATE PUBLISHED:</b>	<b>19 / May / 2023</b>
<b>CLOSING DATE:</b>	<b>08 / June /2023</b>
<b>CONTRACT DURATION;</b>	<b>24 MONTHS</b>

### BACKGROUND.

**Church and Development (C&D)** is a non-profit making National Non-Governmental Organization (NNGO) established in 1996. C&D is legally registered with South Sudan **Relief and Rehabilitation Commission**. It primarily implements **Food security and Livelihoods, Protection and Peace-building, Education, Water, Hygiene & Environmental Sanitation** in most of its areas of operations in South Sudan. Church and Development(C&D) in partnership with **Oxfam** are set to implement ECHO funded project in **Greater Pibor Administrative Area** for the period of **24 months**. The **Thematic Areas of the project** are; **Education, WASH, Protection and DRR in schools**



## PURPOSE OF THE POSITIONS

One of the primary duties of an education officer is to supervise and execute a series of educational objectives throughout a number of school programs, public offices, and other community based facilities.

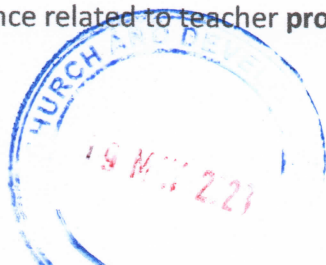
Education officer will cooperate with Gender Assistant, M & E officer and partners in team efforts intended to promote education activities. This position reports technically to program manager.

## KEY RESPONSIBILITIES

- Implement Education activities according to strategy, proposals, budgets, and plans
- Conduct mobilizations of community and sensitization in school with local leaders, teachers, SMCs, PTAs, parents and school authorities.
- Provide information on the targeted group for AEP, explaining how AE works, and discussing their roles and responsibilities in supporting education in emergency.
- Guide and supported teachers on the placement of learners depending on their level of competencies.
- Work closely with the education authorities to ensure the tests are relevant.
- Advocate with the education cluster and partners including MOGEI for coherence on placement so that one standard placement test is available for all AEP
- Lead in organizing and facilitating training programs
- Mediating and improving relationships between learners, parents, and teachers.
- Support the rehabilitation of existing classrooms and construction of temporary learning spaces (TLS) in the existing settings (co-located AEP and primary schools).
- Provide teacher Professional Development and on the job support for teachers
- Providing coaching and mentoring for teachers

## Education officer requirements, skills and qualifications

- **University degree in Education**
- **3 years** of experience related to teacher **professional development.**



- **Good computer skills** in programs including MS Word, Excel, PowerPoint, and Outlook
- Ability to work under pressure in challenging working and living conditions
- Strong verbal communication skills
- Excellent spoken and technical writing ability in English, including report writing
- Ability to work effectively with other people both as an individual and as a member of a group
- Good administrative skills
- Good leadership skills
- Behavioural Skill: The ability to form the attitude for realizing the needs, problems, grievances and feelings of the subordinate employees, making contact and good relationship with them is known as behavioural skill.
- Organizational Skills
- Decision-making Skills
- Technical Skills
- Conceptual Skill: ability to see the entire picture of the whole organization and the inter-relationships among its parts.

### **How to Apply**

*Qualified and Interested applicants should drop their Applications which include cover letter together with updated CV at least three professional referees to C&D compound Pibor within VSF Germany and [Info@churchanddev.org](mailto:Info@churchanddev.org) not later than 8<sup>th</sup> June 2023*

**NB.** *Please note that C&D retains all the applications and files will not be returned to the applicants at the end of the process and only shortlisted candidates shall be contacted. Due to the urgency of these positions shortlisting will be done as applications are received and positions may be filled before the closure.*

