



SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

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11-04-2023

Date: 11/04/2023

Organizational Background

Support for Peace and Education Development Programme (SPEDP) is a regional non-governmental organization working in South Sudan, Uganda and the Democratic Republic of Congo. SPEDP has over 15 years of experience working with communities in conflict and post-conflict situations, including refugees, internally displaced people, and host communities. In South Sudan, SPEDP has a presence in all 10 States of South Sudan supporting people with different projects in Food Security and Livelihoods, Education, Health and Nutrition, Protection, WASH, Research and Innovation, and Climate and Environmental conservation to build their resilience and empower communities towards durable solutions to their civic and socio-economic challenges. Under the Health and Nutrition program, SPEDP is currently implementing 6 projects across the 10 States of South Sudan. Those projects include:-Community-Led Monitoring (CLM), Community-Based Surveillance, Covid-19 vaccination campaign, Covid-19 accelerated campaign, CERHSP-AF LOT 1, Right to Grow projects and Primary Health care

Details for the position:

Job Title:	Health Programme Manager (Core Group Programs)
Vacancy position	1 (One)
Country Program:	South Sudan
Duty Station:	Juba with frequent field travels
Position Reports to:	Senior Programme Officer – Health and Nutrition
Position Opened for:	Nationals and Internationals
Duration :	6 Months extendable based on performance
Closing Date for Applications:	May 3, 2023



Position Summary

The Health Programme Manager will focus on the Core group-funded projects covering nine Counties in Central and Western Equatoria States of South Sudan (6 counties in central Equatoria and three Counties in Western Equatoria) in close collaboration with the Senior Programme Officer for Health and Nutrition, Program Director, Chief Executive Director and Finance team. He/she will ensure regular oversight, monitoring, and support to the management of the Department and grant portfolios. He/she will manage and lead the project team to achieve the project objectives through the development of work plans, review meetings, effective coordination, technical support, and guidance by ensuring a cohesive team spirit and motivation to perform. Since this role involves liaising with SPEDP's Partners to foster a long-term relationship to successfully deliver SPEDP's, program strategy, the position holder will forge and maintain positive working relations both internally and externally and internally by collaborating with the other SPEDP heads of the other Departments.

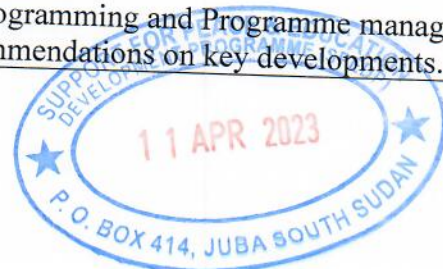
KEY TASKS AND RESPONSIBILITIES:

01: Project Planning, Management and Implementation

- Provide leadership in the development of implementation plans for all projects in the country.
- Provide leadership to the Project Team toward achieving the objectives and action plans of the projects.
- Review and ensure alignment of project priorities, strategies, and plans to the overall programme plan and the SPEDP's strategies and plans.
- Support the Senior Programme Officer, Programme Director, and the Senior Management Team to lead the development of both strategic and operational plans in accordance with Country planning guidelines.
- Ensure SPEDP's Project activities are well implemented, strongly interlinked, and consolidated at the national, State, and County levels.
- Ensure quality implementation of all projects.
- Ensure the Project team demonstrates value for money and learning is documented in the most effective way.

02: Program Reviews, Monitoring, Evaluation, Learning, and Reporting.

- Support the development of project strategic and operational plans in line with donor agreements in the participatory process with project beneficiaries.
- Ensure close monitoring of the program works in the field to ensure alignment and contribution to strategy, monitor the flow of information, and systemic documentation of quantitative and qualitative achievements in the field and lessons learned thereon.
- Ensure quality and timely submission of monthly, quarterly, and annual or required Programme and Project Performance Reports as per desired standards and guidelines to the Core group Secretariat
- Ensure compliance with approved Programme and Project plans and operational budgets.
- Promote evidence-based learning and the agenda of advancing alternatives.
- Represent the SPEDP in various Programme related knowledge sharing and learning forums, document and share feedback with the Senior Programme Officer- Health or Programme Director and the Senior Management Team
- Track trends in contemporary development programming and Programme management practices, document and provide advice/ recommendations on key developments.



- Work with the Research and Innovation Department (M&E and communication) to ensure rigorous publication of SPEDP'S activities on the institutional website and public media.

03: Partnerships and Networking

- Provide leadership in the development of strategic plans and budgets for all programs in the country.
- Support the Senior Management Team to build networks in SPEDP's collaboration areas.
- Support the Senior Programme Officers and CMT in strengthening our relationship with the strategic networks and alliances.
- Represent SPEDP and participate in network and alliance meetings, events, and forums at national and international levels.
- Ensure effective information flow and communication with other stakeholders including partners and international teams
- Ensure effective partnerships at all levels as per standard procedures and guidelines of the organization.

04: Human Resource Management

- Lead and manage project teams to achieve their mandated targets in accordance with annual, quarterly, and monthly operational plans.
- Ensure an empowering work environment and team building in compliance with SPEDP'S
- Values and approach.
- Participate in the review and setting of performance standards
- Involved in the recruitment of staff under the supervision of HR.
- Assigns performance objectives to staff under his/her supervision, conducts comprehensive performance appraisal of staff, provides/obtains feedback when necessary and ensure that performance records are timely submitted to HR.
- Provides induction, training, coaching, mentoring, and advice to supervised staff to ensure that they understand and carry out their responsibilities effectively.

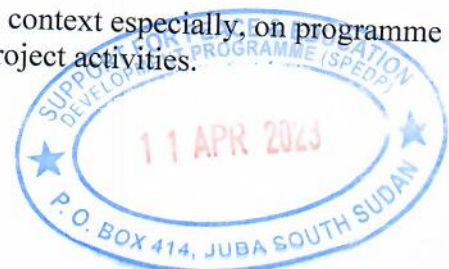
Qualification and Experience

1. Education and Certifications

- Health professional (Medical Doctor or Registered Nurse) with strong public health background
- Master's degree and post-graduate certificates in the above relevant disciplines are preferred.
- Training or equivalent in Project planning and management, Human Rights Based Approach, Participatory approaches and methodologies, Governance, Civic empowerment and accountability, Monitoring and evaluation will be added advantage.

2. Experience and desired skills

- Minimum of 5 years relevant experience working with a reputed organization, at least 3 years of which should be in Program Management
- Management experience working in a Multi-cultural context especially, on programme design, implementation, and monitoring of Health project activities.



- Experience in designing, setting up, and coordinating M&E and impact assessment systems and processes.
- Proven experience working with government agencies like National and State Ministries, and County Health Departments and partners.
- Experience working in conflict and post-conflict contexts is essential.
- Strong leadership, crisis management and conflict resolution knowledge
- Strategic thinking, Networking, negotiation and interpersonal skills.
- Excellent communication, presentation, and report-writing skills.
- Planning, organization, time management, and coordination skills.

3. **Knowledge and competencies**

- In-depth understanding of Human Rights Based Approach to programming issues and policy work at state, national, and international levels.
- Sound and up-to-date knowledge of development concepts, methodologies, and techniques including demonstrated understanding of gender issues
- Demonstrable commitment to promoting gender equality within the organization and in Programme work.
- Sound knowledge of the political, social, economic, and historic environment in which SPEDP programs are operating at both national and community levels.
- Understanding of project cycle management.
- Strong knowledge of M&E methodology, and quality assurance.
- Taking own initiatives with minimum supervision and stay on task.
- Work under pressure and tight deadlines.
- Willingness to travel frequently to field sites.
- Fluency in written and spoken English.
- Proficiency in MS Office.



SPEDP is an equal opportunity employer and considers all applicants on merit without regard to tribe, race, religion, veteran status or disability. Our procedures reflect our commitment to Beneficiary Protection by safeguarding their rights and dignity especially children and vulnerable adults to live free from exploitation harassment, abuse and harm.

Application procedures:

1. If you meet the above minimum requirements, address your application to the Human Resource Office, Support for Peace and Education Development Programme Po Box 414 Juba, South Sudan and drop to our Head Office Juba, at Hai Seminary, Gudele Road Behind Furniture World Co. Ltd. or send through email to recruitment@spedp.org before April 24, 2023.
2. Non-returnable application letter expressing your motivation and why you think you are suitable for the position, updated CV including 3 supervisors who can be conducted as your referees and copies of your academic and nationality certificates, or passport and recommendation letter from your previous employer.

We highly encourage Women to apply.

Note: Due to the urgency of the position, applications will be reviewed on a rolling basis and only shortlisted candidates will be contacted.

