

17 February 2023

Approved: *[Signature]*  
17/2/2023



**Save the Children**

**Job Advertisement**

Save the Children is an international non-governmental organization that works for the future of children, their families, and communities to realize social equity and dignity and access their basic physical, emotional, and development needs.

SCI is seeking to recruit: -

**Job Title: Case Worker (1)**

**Location: [Redacted] Magwi**

**Reports to: CP Officer**

**Staff reporting to this post: None**

**Contract Period: 6 Months**

**ROLE PURPOSE:**

Under the supervision of the Case management Officer the Child Protection Case Worker is a member of Save the Children's (SC) IDPs and Refugee Crisis Response team at the location where he is deployed. The Caseworker will be responsible for the implementation of the Comprehensive Case Management as well as FTR activities as well as coordinating with relevant SCI staff and stakeholders involved in protection, family tracing and reunification (FTR) including child protection community mobilization staff.

The Case Worker will ensure that Child Protection concerns are responded to in a manner consistent with Save the Children's programming principles and approaches, drawn on relevant best practices and lessons learned, enable children to attain their rights and are compliant with donor regulations accordingly. He/she will strive to uphold child protection best practices and compliance to humanitarian standards and SCI Quality Framework at all times and to inform the community and local authorities of appropriate measures to ensure the best interests of the child.

In the event of a major humanitarian emergency, the Caseworker will be expected to work outside the normal role profile and be able to vary working hours accordingly.

**KEY AREAS OF ACCOUNTABILITY:**

The Case Worker will be expected to:

- Support on and keep up-to-date service map to which children and families can be referred in the facility and catchment area
- identify, assess, document, refer (to relevant services) and follow-up at-risk children and families



- Manage cases in acceptable timeframe according to the South Sudan case Management SOPs.
- Undertake home visits to families of children receiving case management services
- Respect confidentiality and follow ethical guidelines/ standards
- Ensure that case management information is managed according to SCI approved procedures e.g. case management forms, registers and computer databases are used in an appropriate and correct manner and protected accordingly
- Facilitate, collect and report information regarding the overall situation of child protection risks in Save the Children operational areas
- Support the preparation of all procurement and administrative documents required for case management implementation.
- Prepare and share with line manager monitoring reports/updates
- Participate in Case conferences for the management of complex cases
- Maintain highest standards of professional conduct and ensure actions do not put children at risks
- Any other duties assigned by the line manager

## **EXPERIENCE AND SKILLS**

## **QUALIFICATIONS**

University degree preferably in Social work or other relevant social sciences (OR Diploma in these fields if person has worked in a similar position and has the required skills and experience)

### **Essential**

- Minimum of 3 years sectoral (child protection) experience in a similar position
- Experience working and communicating with Children
- Excellent technical understanding of child protection and community based approaches
- Excellent technical understanding of child protection (especially case management) and community based approaches
- Excellent understanding of the case management including FTR proces
- Strong interpersonal and communication skills
- Ability to prioritize tasks
- Able to lead a team to achieve results
- Flexibility and ability to work independently and in a team
- Able to work to tight deadlines and under pressure
- Able to operate in extremely harsh living and working environment
- Gender awareness and sensitivity
- Commitment to the aims and principles of SC. In particular, a good understanding of the SC mandate and child focus and an ability to ensure this continues to underpin our support
- Awareness of using positive discipline; an officer should never shout at, humiliate or hit children



## Desirable

- South Sudanese National
- Previous NGO experience, including an understanding of the neutral status of an international NGO
- Good understanding of community politics and traditional networks in Eastern Equatoria and ability to speak local languages in Kapoeta (Juba Arabic, Toposa and Didinga).
- Computer skills
- Data Management skills

## Female candidates are encouraged to apply

### The Organisation

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education, and child protection. We also campaign and advocate at the highest levels to realize the right of children and to ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

### Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](#))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**In case you face any difficulty accessing the link, please come to the Save the Children International head office in Juba Hai Malakal or SCI Field Offices for HR support**

Deadline for submitting applications: <sup>14<sup>th</sup></sup> March 2023.

Cc: [Moljobadvert@gmail.com](mailto:Moljobadvert@gmail.com) (National Ministry of labor email Address Juba)

