

Approve by Labour
Officer: Sign on behalf



CONCERN
worldwide

INTERNAL /EXTERNAL VACANCY ANNOUNCEMENT PROJECT OFFICER-H&N XI, NBeG

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition, Shelter, WASH and Livelihood activities in the three States of South Sudan.

Concern South Sudan is looking for a suitable candidate to fill the position of **Project Officer** to be based in **Nyamlel, NBeG State**.

Job Purpose:

The Project Officer oversees a team of Maternal and Child Health Workers (MCHWs), Maternal Infant and Young Child Nutrition (MIYCN) Volunteers and CHD Supervisors to ensure efficient and effective implementation of community management of acute malnutrition (CMAM) and MIYCN services in line with national guidelines, programme plans, budget and timelines. The role involves strengthening the capacity of staff at nutrition sites/facility through on-the-job training and ensuring that CMAM and MIYCN programmes are implemented and reported to a high degree of quality. The role involves strengthening the capacity of staff and all volunteers at nutrition sites through on-the-job training and ensuring that CMAM and MIYCN programme are implemented to a high degree of quality.

The job-holder will also be responsible for representing Concern and coordinating with key stakeholders in health and nutrition programmes at a local and county level.

Main Duties & Responsibilities:

- Manage the MCH Supervisors, MCHWs and MIYCN Volunteers under his/her supervision and ensure standard protocols and procedures in the implementation of CMAM and MIYCN activities across the different sites in the county.
- Ensuring all health and nutrition supplies, medical supplies, stationary at all nutrition sites are requested and supplied regularly and timely to meet the needs of the beneficiaries.
- Ensure nutrition supplies are utilized properly, conduct awareness raising meetings with staff and community to prevent aid diversion
- Promote sensitization of CMAM and MIYCN programming among the local leadership including county health departments, Boma Health Committees, Women representatives and Youth representatives in areas of operation.
- Promote integration of Health, WASH and FSL with nutrition programme activities at a community level, placing programme beneficiaries at the heart of Concern programmes.
- Represent Concern Worldwide in relevant meetings at the local or county level.
- Participate in developing programme activity plans that correspond to the approved donor proposals and budgets and update these on a timely basis.
- Collect, compile and collate regular reports on programme activities for donors and in line with internal reporting requirements- overseeing the timely collection of reports from facilities on a weekly basis.
- Provide weekly supervision and mentoring visits to staff members at nutrition sites.



- Manage CHD Supervisors, MCHWs and MIYCN, contributing to their capacity building and career development
- Conduct effective Performance Development Reviews (PDRs) for all team members by setting relevant objectives for each and timely reviewing them and give feedback to individual staff.
- Monitor and review performance of these staff and hold them accountable for meeting their objectives; give corrective feedback where required and take decisive action in the case of poor performance.
- Ensure that they are aware of and comply with all of Concern's policies and procedures.
- Keep an updated register of staff leave, absentees and overtime.
- If any of these staff have line management responsibilities as well, ensure that they meet the requirements above for each of their team members.
- Participate in the recruitment of staff as may be required
- Ensure a yearly leave plan tracker is up to date for all team members under his/her supervision.
- Ensure that a sound understanding of CMAM and MIYCN filters down to front line staff and partners.
- In collaboration with the Health and Nutrition Manager, organize and conduct CMAM and MIYCN trainings for staff, Mother and father groups, CHD team and community Volunteers
- Be aware of, understand and comply with all of Concern's policies and procedures (P4, finance, logistics, HR, security management etc).
- Contribute to ongoing security management and planning as necessary.
- Actively participate in any emergency response if called upon to do so (within the existing programme area or in a new one).
- Undertake other related duties as may reasonably be assigned by the Country Director or the line manager.

Emergency Response

Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike and the South Sudan Programme is to respond, all staff are required to actively participate in the response, regardless of location and contribute to the efforts aimed at achieving the humanitarian objective of the organization.

Person specifications (Education and experience required)

- Degree or Diploma in nutrition/ nursing/ public health or any relevant qualification
- 5 years progressive experience in CMAM programming, with at least one year at a supervisory level
- Minimum two years' experience with NGOs
- At least one years' experience at a supervisory level
- Proven capacity to work in a team
- Strong communicator
- Willingness to be respectful, kind, sensitive and empathetic to all beneficiaries, carers, and community members
- Ability to problem solve and make decisions
- Fluency in English and local languages
- Basic computer skills including Word and Excel.



Safeguarding at Concern: Code of Conduct and its Associated Policies

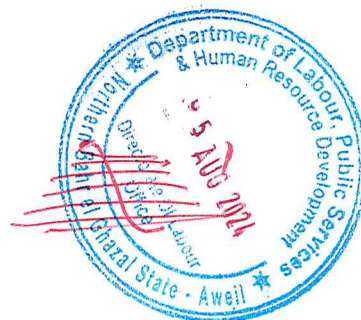
Concern has an organisational Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy, anti-fraud policy, conflict of interest and whistle blowing policy. These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission. Any candidate offered a job with Concern Worldwide will be expected to sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the safeguarding and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently, working or volunteering with Concern is subject to a range of vetting checks, including criminal background checking.

How to apply:

In addition to the cover letter, interested internal candidates are requested to complete the internal job application form and attach a copy of a nationality ID and copies of educational certificates to HR department at Nyamlel-NBeG office or Juba HR department (New Office location in Juba, Goshen House, Gate 2, along Airport Road) or email to Juba.vacancies@concern.net , (advert is open from Monday 5th August 2024 to Friday 16th August 2024).

CONCERN WORLDWIDE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT CHARGE FOR ANY KIND OF RECRUITMENT.

WOMEN ARE STRONGLY ENCOURAGED TO APPLY TO OUR ORGANIZATION. WE CELEBRATE DIVERSITY.



Approve by L. Abourotta 50- H-3
Sign on behave



CONCERN
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INTERNAL /EXTERNAL VACANCY ANNOUNCEMENT MIDWIFE X1, NBeG

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition, Shelter, WASH and Livelihood activities in the three States of South Sudan.

Concern South Sudan is looking for a suitable candidate to fill the position of **Midwife** to be based in **Nyamlel, NBeG State**.

Job Purpose:

Health & Nutrition Programme Manager, the Midwife will lead the implementation of MCH component for Concern's programme. The activities will include but not limited to the following; Reproductive health services (including trainings in SRH, MCH); Participating in clinical management of patients and clients who present with MCH issues at static IAPF Supported Health facilities, Lead the implementation of management Maternal and childhood malnutrition and related conditions i.e. oversee the CMAM components, IYCF practices in all program areas.

Main Duties & Responsibilities:

- Oversee the implementation of quality RH program activities at the Concern Worldwide supported health facilities while observing infection prevention and control guidelines.
- Ensure that all stated Reproductive Health goals and objectives are met, that projects are monitored, and that reports are submitted on a timely manner.
- Ensure proper Reproductive Health data recording in the Concern supported facilities; support the compilation of data and generation of quality Reproductive Health reports on a regular and timely manner.
- Provide technical oversight and training to field-based health staff in the area of RH, with an emphasis on County staff capacity building.
- Lead the implementation of management Maternal and childhood malnutrition and related conditions i.e. oversee the CMAM components, IYCF practices in all program areas in NBeG
- Scale up of Community Mobilization on RH including Family planning
- Implementing strategies to increase SRH service uptake with a special focus on community awareness raising and ensuring the availability of FP supplies in Concern supported facilities.
- Implement trainings to create capacity for MVA, MISP, EMONC, VCAT, and Clinical Care for GBV survivors and long-term family planning service provision at all supported Concern Health facilities.
- Assisting the senior Program team in proposal writing for Reproductive Health funding opportunities.
- Continuously assessing Reproductive Health needs and suggesting new projects to address identified unmet needs.



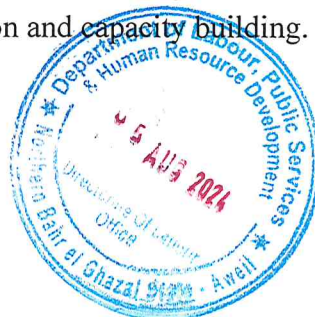
- Directly supervise the Reproductive Health staff, providing ongoing leadership to the project team and overseeing implementation and coordination of activity plans to ensure targets are met;
- Maintain open and professional relations with team members, promoting a strong team spirit and providing oversight and guidance to enable staff to successfully perform their duties.
- Undertake Reproductive Health capacity-development activities/training for RH and clinical health staff;
- Work closely with Health Managers to build their capacity to oversee Reproductive Health activities.
- Ensure timely completion and submission of monthly timesheets, probation reviews and annual performance reviews.
- Plan/coordinate and oversee staff work plans, work and vacation schedules and all staff training/development activities.
- Maintain updated job descriptions, conduct interviews, orient new staff to the Concern's and the Health program;
- Raise the overall standard of the technical aspects of MCH services.
- Work closely and coordinate with Concerns other sectors, Logistics, finance and grant departments to ensure timely implementation of program activities and expenditures, including active participation in grant opening/closing and review meetings as necessary.
- Work closely with the CRM/Gender protection Officer and other GBV partners to ensure that Social norms and practices at community and household level support women and girls' agency in SRHR.

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Person specifications (Education and experience required)

- Degree in midwifery with 5 years progressive experience
- Diploma (midwifery , Nursing or Clinical Medicine) plus practical experience of 5 years and above
- Public Health experience or training
- Strong working knowledge of English (spoken and written).
- Knowledge of humanitarian principles, Sphere and HAP Standards and other international humanitarian guidelines and protocols desirable.
- Knowledge and experiences in Nutrition in Emergencies including CMAM, IYCF practices.
- Aptitude for community mobilisation and capacity building.



Technical Skills Required:

- Trained and a trainer in of the SRH components in BEMoNC, FP, MISP,AYFS,CMAM
- Excellent computer skills.
- Strong interpersonal skills.
- Previous experience in a busy MCH and maternity setting.
- Advanced computer skills in MS Office (Excel, Word, Power-point, Outlook, Access)
- Excellent oral and written English skills
- Strong writing skills including editing document like reports
- language proficiency (spoken): Arabic and Dinka
- Approaches work with energy & constructive positive attitude to feedback or differing views
- Demonstrates openness to change and ability to manage complex situations
- Plans, coordinates and organizes workload, for changing priorities and competing deadlines
- Establishes, builds and maintains effective working relationships with others
- Willingness to live in remote field conditions for extended periods of time
- Ability to ride Motorbike in remote places

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