

Vacancy Announcement

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Vacancy: Base Mechanic
Reports to: Area Coordinator
Duty Station: Mankien – Unity State
Start Date: ASAP
Posting date: March 21, 2023
Deadline of Application: April 12, 2023.



50.11.3
Approved by
Inspector

SUMMARY OF THE POSITION

Provide Supervisory role to all mechanics in the base. To perform highly skilled and complex mechanical repairs. Perform the duties of a mechanic involved in inspecting, repairing, fabricating, rebuilding and maintaining. Specifically, but not limited to, 250KVA and smaller generator and light duty vehicles up to a 4-ton truck. Other mechanical work may involve heavy duty equipment. Ability to perform heavy manual labor. Worked special hours as required. Ability to travel to other locations as needed to perform mechanic work. Work is performed under the general supervision of the logistics office & Area Coordinator.

MAJOR DUTIES AND RESPONSIBILITIES

- Keeps equipment available for use by inspecting and testing generators and vehicles; completing preventive maintenance such as, engine tune-ups, oil changes, tire rotation and changes, wheel balancing, replacing filters.
- Maintains generator and vehicle functional condition by listening to operator complaints; conducting inspections; repairing engine failures; repairing mechanical and electrical systems malfunctions; replacing parts and components; repairing body damage.
- Verifies vehicle serviceability by conducting test drives; adjusting controls and systems.
- Complies with state vehicle requirements by testing engine, safety, and combustion control standards. Facilitate logbook renewal inspections.
- Keep vehicle and generator records up to date. Including vehicle insurance, mileage logs, fueling logs and maintenance record
- Maintains generator and vehicle appearance by cleaning, washing, and painting.
- Manages the operation of Generators through strict adherence to the operation schedule.
- Maintains thorough and exhaustive generator and vehicle records by recording service and repairs.
- To provide detailed input for the quotations, planning and reviews of all workshop projects.



- Allocate work and support to other Mechanics at the base in the most efficient and effective way and Line- manages all base Mechanics.
- Undertake welding, fabrication, mechanical or machining work as required.
- Ensure accurate and timely recording, reporting and ordering of all diesel and petrol logs
- Keeps shop equipment operating by following operating instructions; troubleshooting breakdowns; maintaining supplies; performing preventive maintenance; calling for repairs.
- Contains costs by using warranty; evaluating service and parts options.
- Maintain vehicle part inventory. Keeps supplies ready by inventorying stock, documenting use and placing orders for both vehicles and generators. Must keep specific part numbers and recommended brands.
- Performs preventive maintenance including checking for leaks, worn parts, taking oil samples; orders and installs replacement parts; adjusts, calibrates and inspects the operation of generators.
- Proactively advises of current and upcoming repairs to prevent any delays in using the vehicles.
- Keep a clean and organized work environment.
- Provides services as a Driver when required.
- Teach and Mentor those to whom you are giving supervision.
- Perform other duties as assigned.



QUALIFICATIONS

- Diploma or certificate in Mechanical Engineering or Automotive repairs with experience and considerable knowledge of the methods, materials and means related to mechanic and automotive repair.
- At least 2 years of experience working in either a government or Humanitarian setup.
- Equipment used in the maintenance and repair of various types of heavy equipment and other power-driven equipment and tools.
- Working knowledge of the occupational hazards and safety precautions of the trade.
- Skilled in the operation of a variety of tools and equipment used as a mechanic
- Repair of generators, quads, motorbikes, cars, light trucks and up to 4-ton trucks.
- Ability to prepare and maintain accurate records and reports.
- Ability to understand and carry out complex oral and written instructions.
- Ability to analyze and repair mechanical failures.
- Ability to work effectively and establish good working relationships with other employees.
- Ability to work effectively with the general public.
- Good traffic record.
- Meet the physical and mental requirements as established by a licensed physician and/or psychologist selected by Bloomfield



- Have a valid driver's license
- Preference given to those with computer skills in the Microsoft Office such as Word, Excel and Outlook.
- Preference given to those with a valid driver's license and past experience for medium duty vehicle driving such as a 4 Ton truck.

PREFERRED SKILLS

- Excellent written and spoken English
- Ability to speak Arabic or Nuer preferred
- Four-year degree in Agriculture or equivalent in field-level work experience
- Proficient in Microsoft Word, Excel, and Outlook
- Able to be diplomatic in communications with all NGO, governmental, and community partners
- Demonstrated flexibility and adaptability in an ever-changing environment
- Must be culturally sensitive and respectful of church leaders from all denominations.

Samaritan's Purse has "Zero Tolerance approach" to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult's associating with its work.

How to apply: Address your application to HR Department – Samaritan's Purse International, Juba and submit your hard copy Cover Letters, CVs & Academic documents to SP Country Office situated in Hai Cinema next to Landmark Hotel or our field site bases by **April 12, 2023 before 5:00 PM.**

Only South Sudanese applicants will be considered for this position. Women are strongly encouraged to apply. Also, kindly know that application screening will be done on weekly basis due to urgent need for the position.

Applications can also be sent via email to: RecruitSouthSudan@samaritan.org.

We do appreciate your interest in working with us. However, only short-listed candidates will be contacted.

