**TERMS OF REFERENCE**

**CALL FOR HR, LOGISTICS & PROCUERMENT TRAINING CONSULTANCY**

**Project Title:** 'Resourcing change: Inclusive peace building from the ground up'

**Activity Title:** Human Resource management, Logistic and Procurement Training

**Consultancy type:** Individual Consultant

**Activity location:** Juba, South Sudan

**Duration of Assignment:** 5days

**Background**

Hope Restoration South Sudan (HRSS) is a National Women-led Non-Governmental Organization, operational since 2010 with Head Office in Juba. HRSS is registered with the Relief, and Rehabilitation Commission (RRC) and the Ministry of Justice. HRSS focuses on ending GBV and Child marriage, and economic empowerment of women and girls by building community resilience through agriculture, WASH, health, protection, and peace-building initiatives. HRSS is a strong women’s Rights defender and advocates for peacebuilding, environmental conservation, and end to Gender Based Violence and child marriages in South Sudan.

**Hope Restoration South Sudan** in partnership with **Saferworld** with support from **The United Nations Peace Building Fund (UNPBF)**, implements a Resourcing Change project that focuses on the capacity strengthening of **Women-Led Civil Society Organizations (WCSO)**, **Networks, and coalitions** and does this through extensive consultation with Women Civil Society Organizations (WCSOs).

HRSS is seeking to contract a consultant to enhance the capacity of Women Civil Society Organizations (WCSOs) participating in the project. The consultant will focus on improving the WCSOs' proficiency in Human Resource Management (HRM), Logistics, and Procurement practices to support their operational effectiveness and efficiency.

**Objective**

The main objective of this consultancy is to train participants from 8 Women Civil Society Organizations on proficiency in Human Resource Management, Logistics, and Procurement practices to bolster their operational effectiveness and efficiency..

**Scope of Work & Duration**

The training will be conducted in Juba and will target 24 participants from 8 WCSOs. The training areas will include; HR management, Procurement, and Logistics. The duration of the training is 5 days starting from July, 1st – 5th 2024.

**Qualifications**

* Education background in fields of Human Resource, Logistics, Business Administration, and related fields.
* The consultant should have prior experience conducting training on Human Resource, Logistics, and Procurement.
* Good knowledge of Human resource management, logistics, and procurement
* Good moderation, facilitation, and training skills.

**Requirements for application:**

* The consultant is expected to present a detailed narrative proposal detailing the training approach, methodology, and deliverables of the training.
* The consultant is expected to accompany the narrative proposal with a detailed financial proposal including all associated costs including professional fees, travel costs, accommodation, periderm, and any other related costs.
* Copies of evidence of previous work in related fields of consultancy
* Copies of recommendations or work accomplished certificates from previous consultancies.

**Application Process**

Interested candidates who meet the above requirements are requested to submit their detailed narrative and financial proposal, CVs of consultant/consultants, samples of previous work relevant to this training, and recommendations/certificates of work completion. Etc to [careers@hoperestorationsouthsudan.org](mailto:careers@hoperestorationsouthsudan.org) or deliver hard copies to Hope Restoration South Sudan head offices in Munuki block C. 349, or any of our field offices.

The submission deadline of the application is not later than 21st June 2024. **For inquiries write to** [careers@hoperestorationsouthsudan.org](mailto:careers@hoperestorationsouthsudan.org)