



Approved



VACANCY ANNOUNCEMENT

POSITION: MONITORING AND EVALUATION OFFICER.

Duty Station: Yirol, Lakes State

Starting Date: As soon as possible

Doctors with Africa CUAMM is an international NGO working in South Sudan since 2006. CUAMM's aim is to improve maternal, neonatal and child health, through a comprehensive approach of health system strengthening considering communities, health facilities and hospitals as interlinked elements. Currently, CUAMM's operating areas are in Lakes state and Western Equatoria States.

Doctors with Africa CUAMM is an NGO committed to the Safeguarding children and PSEA Policy and the candidate has to abide by them.

Doctors with Africa CUAMM is looking for a motivated and experienced **Monitoring and Evaluation (M&E) Officer** to support the activities of the organization in Lakes State. The Incumbent will be based in Cuamm Office in Yirol West County. The Incumbent will provide required M&E technical support in Health Facilities under HPF Lot 11 covering Awerial, Yirol East and Yirol West Counties.

Minimum Requirement and Qualification

- Degree/Diploma in Biomedical Statistics, Epidemiology, Public Health, Monitoring & Evaluation and/or other related fields
- Great extensive M&E Skills with good knowledge of DHIS2
- Good command of English (written and spoken)
- Preferable extensive M&E experience with INGOs or NNGOs
- Motivation to work with an international humanitarian organization.
- Capacity to maintain good relations with institutions, local counterparts, public and private organizations
- Fluency in the main local languages of South Sudan and the knowledge of Lakes State territory
- South Sudan Nationals highly encouraged to apply

General Objective:	<ul style="list-style-type: none">• Contribute to the qualitative and technical improvement of Doctors with Africa CUAMM operations in South Sudan specifically in Lot 11
Specific objective	<ul style="list-style-type: none">• The Lot level M&E officer will provide technical support to ensure high- quality, timely, valid and verifiable data collection and analysis to monitor Doctors with Africa CUAMM performance within Lot 11 and guarantee the due reporting process and the compliance with accountability requirements
Expected results:	<ul style="list-style-type: none">• Improved technical support to Hospital/Public Health/LOT and County Coordinators in health data collection, reporting and analysis• Timely submission of quality technical reports to the donors and partners
Tasks and activities	<ul style="list-style-type: none">• The M&E Officer will be the technical referee and will offer technical support to CUAMM field based technical staff and CHD/SMO H for the data collection and reporting related to HPF program and to ALL projects CUAMM is implementing in the same geographical area, as integrated as they complement to HPF

	<ul style="list-style-type: none"> • S/he will refresh/update Doctors with Africa CUAMM field based technical staff on DHIS2 through practical learning session and help them in transmitting the same to the CHD M&E Officer through effective technical assistance on this matter • The same will be done with all other data collection tools introduced/requested by the MoH and by Doctors with Africa CUAMM donors and partners • Support the County Coordinators in guaranteeing adequate data collection and reporting at and from health facilities and hospitals by contributing in the facilitation of specific training (on job and/or formal) and by join the supportive supervision team for spot visits to PHCU/PHCC/Hospitals, with a specific focus on HMIS component
	<ul style="list-style-type: none"> • support the County Coordinators in technically assisting the CHD M&E Officer in the proper use of DHIS2 for program monitoring, evaluation. reporting and learning, looking in particular at 4 data completeness and 4 data quality • The same will be done with all other data collection tools introduced and requested by the MoH and by CUAMM donors and partners • Participation to M&E working groups eventually organized at State and County level by authorities and donors
	<ul style="list-style-type: none"> • Confirm data related to health services provided by the facilities/hospitals supported by CUAMM are timely and correctly entered in the DHIS2 and coordinate with the field team for this purpose • Support in the timely preparation and revision of periodic reports due to donors, ensuring data are aligned to the DHIS2 (or other data collection tools if referred to indicators not captured by the system), accurate and reliable • For HPF Program, the focus on monthly ITT, quarterly Health Facility register • Support in the preparation of other services delivery related reports requested by MoH, Clusters, Partner Agencies and those for TB/NIV/ND • Support in the implementation of other specific data collection tools such as Clients Satisfaction Survey Questionnaire, IPC tool, QoC A5assessment, WASH Fit Assessment, training report... and in the related information collection organization/transmission • Support in preparation of and eventual participation at County Quarterly review meeting and other meetings with Cluster/partners/ donor as per internal agreement with the Lot Coordinator • Support field offices in gathering and documenting best practices, lesson learnt, case studies by producing the needed evidence • Cooperation with coordination Office and HQ in the implementation of eventual





	operational research or other field based studies
Responsibility:	<ul style="list-style-type: none"> • The M&E Officer is responsible for the overall quality and completeness of data with particular attention to report submitted to the donors, to CUAMM HQ and to stakeholders as necessary and required. He is responsible, as all other field based CUAMM staff, for the image and reputation of the NGO • The M&E Officer is responsible to provide technical support to health facilities and Hospitals by contributing in facilitation of specific training (on job and/or formal) and by join the supportive supervision team for spot visits to these facilities with a specific focus on HMIS component
Reporting:	<ul style="list-style-type: none"> • The M&E Officer is accountable to the Lot Coordinator • S/he will work in deep cooperation with County and Hospitals Coordinators. If needed, s/he will support other field based Project Managers and Technical Staff • His/her technical referee will be the M&E Manager and the Program Manager based in Juba • S/he will also coordinate with the HQ offices, upon request and South Sudan Coordination Office. According to the specific issue, s/he will work with the Desk Officer and/or with the Program Manager; • S/he will work in deep cooperation with the State Coordinators, responsible at first of the County Coordinators in the States and of their timely and quality reports with regard to PHC. • S/he will work also in deep cooperation with Hospital PMs and She will define with them objectives, work-plans, activities, to be finally approved by the M&E Manager and the Program Manager

HOW TO APPLY

Interested candidates are required to submit the following documents to CUAMM office in Juba and/or CUAMM office in Yirol **by August 9th, 2022**

- Cover letters, Updated Curriculum Vitae (CVs) including contacts and references;
- Academic Certificates
- All other relevant professional certificates relevant to the post
- Copy of the National ID card;

Applications can be delivered by hand to the above addresses, or by Email to southsudan@cuamm.org,
Position code: CUAMM/SS/.....

Start Date: **ASAP**

Due to the volume of applications received only shortlisted candidates suitable for the position will be contacted for **interview**, to take place in CUAMM office in Juba and Yirol.

