



THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

INVITATION FOR EXPRESSION OF INTEREST TO SUPPLY TEACHING & LEARNING MATERIALS

Date: 18th April 2024

Reference No: 2024-6405-BFP-PANYAGOR

Contracting Authority: The Lutheran World Federation/World Service (LWF/WS)

Date and time for submission of bid documents by hand: 18th April 2024 – 02nd May 2024, 8:30 am – 3:00 pm.

Deadline for submission of bid: 02th May 2024 at 3:00 pm.

The Lutheran World Federation/World Service (LWF/WS) is a non-governmental organization with its headquarters in Geneva, Switzerland. The South Sudan Country Program is one of the LWF/WS Country Programs where the agency implements projects in Jonglei, Upper Nile, Eastern Equatoria, Central Equatoria, and Unity States.

The Lutheran World Federation/World Service (LWF/WS) would like to be supplied with;

1. **Scholastic/Learning Materials to be delivered in Juba LWF Warehouse.**

Interested suppliers should come and collect hard copies of the request for quotation from LWF Office Juba and Panyagor. Bidders will then fill the prices and related required information in the request for quotation (RFQ) and submit a hard copy to either LWF Juba or Panyagor office tender box with the following included;

- A company profile and copies of registration documents
- A copy of the Request for Quotation (RFQ) fully priced
- 3 letters of recommendation (preferably from INGOs) for having supplied the same or similar items.

Bids submitted on any other form than the LWF RFQ will be automatically rejected. All the documents must be stamped and signed by the supplier.

This is purely a request for quotation and does not in any way constitute a commitment to contract or any other form of contractual commitment with LWF.

For further information, please contact the address below:

Procurement Committee

Lutheran World Federation/World Service

NCA Compound Buluk,

Juba, South Sudan

procurement.southsudan@lutheranworld.org

