



RURAL WOMEN FOR DEVELOPMENT SOUTH SUDAN (RWDSS)

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"Together we succeed"

VACANCY NOTICE

South Sudan: Programme Support Manager

JOB TITLE	Food security and livelihood project Assistant
LOCATION	Lainya Central Equatoria State -South Sudan
REPORTING TO	Programme Manager
OVERALL PURPOSE	<p>RWDSS seeks urgently to recruit a highly competent1 Project Officer -Food Security and Livelihood from 18th Nov 2021 in Lainya County of Central Equatoria States the initial contract will be for a period of 3 Months with possibility of extension upon performance.</p> <p>ROLE PURPOSE</p> <p>Under the direct supervision of the Project Manager, the project Officer will lead the implementation of the project in Lainya County of Central Equatoria State through sustainable and innovative livelihood intervention, Provide technical oversight, coordination and ensuring project outcome area achieved. The role has a significant administrative focus on comprehensive planning and quality delivery of food security and livelihood activities.</p>
ORGANIZATION OVERVIEW	<p>Rural Women for Development South Sudan a women-led National Non-Governmental Organization that is operating legally in South Sudan with registration No 371 - under the Nongovernmental Organizations Act of 2016. The organization's mission is "to empower women and youths to become self-reliant and aware of their rights."</p> <p>RWDSS' objectives are to promote and strengthen sustainable food security and livelihood among disaster-affected communities, promote access to alternative education for Women and youths, and protect the rights of women and children, improve access to gender-appropriate safe Water Sanitation and Hygiene services and promote peaceful co-existence.</p> <p>The organization's projects promote community driven innovations and The strategies promote community resilience and link project objectives national strategies and that of humanitarian coordination sectors.</p> <p>RWDSS contribute to information sharing by participating in County, State and national coordination forums such as the FSL cluster, WASH Cluster, Education Cluster, and Protection Cluster with operational presence in Yei, Lainya and Morobo of CES; and Tombura, Ezo, Yambio, Mundri West, Maridi, Mvolo, Zara, WES; and Torit and Magwi in EES and Wau County of WBGS.</p>

MAJOR OBJECTIVES

- Ensure implementation of food security and livelihood support activities in all participating payams.
- Be in charge of planning and reporting; develop timely monthly, quarterly, and annual work plans and reports and ensure all project outcomes are achieved.
- Provide capacity building to project extension workers under his/her supervision and ensure they have adequate knowledge of implementation methodology, project deliverables and donor requirements.
- Ensure that project activities and outputs are implemented in a timely manner.
- Ensure high quality reports are submitted in a timely manner and work closely with the project manager to ensure reports meet donor requirements.
- Establish transparent relationships with all partners including identification of their priorities, concerns and managing expectations in regards to FSL interventions.
- Responsible for monitoring the impact of the project, support decision making and promote learning through documentation of best practices and follow up of necessary adjustment (Change management). Coordinate the FSL activities according to RWDSS strategy
- Ensure adherence to RWDSS policies and donor requirements.
- Ensure that Accountability to Affected Populations (AAP) Committees are formed and trained
- Conduct community Mobilization, sensitization of communities at county/payam/boma level
- Participate in Identification, Selection and Registration of beneficiaries
- Facilitate number of training on Improving agricultural and fishing practices, crop production
- Establishment and training of farmers groups, Establishment of Vegetable Demonstration Plots and Vegetable Production Training, Vegetable Post-Harvest & Preservation Training and Vegetable Utilisation & Nutrition Training
- Ensure formation and training of Fishing Groups on Fishing Production Training ,Fish Post-Harvest & Preservation Training and Fish Utilisation & Nutrition Training
- Inform communities and community leaders about the activities. Break down the annual operational plans into weekly, monthly and quarterly implementation plans.
- To plan and follow the activities of the project with the teams such as field assessments, market price monitoring, and distribution of livelihood inputs (agricultural seeds & tools)
- To ensure the proper implementation of the project according to the Operational Plan and M&E Plan.
- To represent RWDSS in FSL Sector and Cluster meetings at various levels as assigned at the state level
- Conduct project team coordination meeting on weekly and monthly basis and prepare weekly, monthly and quarterly reports to the project manager.
- To work on the partnership between local organizations and the project.
- To assist the project manager in the identification of new projects and new areas of intervention.
- To carry out any additional study or task assigned by the supervisor.
- Ensure staffs have adequate technical capacity and conduct regular review meetings to appraise as well as to encourage staff to improve performance.
- Ensure effective liaison with local government officials, local communities, donor representatives and other stakeholders, making use of an appropriate accountability framework.
- Facilitate development of data collection tools, effective monitoring of project activities and ensure documentation of success stories, best practices, lessons learned and other relevant information to the project.
- Oversee identification and training of extension workers, volunteers and lead farmers.
- Maintain quality in project delivery including monitoring system for tracking of project progress against indicators, activities and key project milestones, reporting, evaluation, and communication systems.

<ul style="list-style-type: none"> ▪ Conduct regular visits to field sites for the purpose of monitoring the progress of implementation and offering field based support to project staff. ▪ Oversee the distribution of improved vegetable kits, and gardening tools ▪ .

MINIMUM QUALIFICATIONS/ EXPERIENCE
<ul style="list-style-type: none"> ▪ Diploma in agriculture or Bachelor's degree in Agriculture ▪ 2 -3 years working experience in Agriculture field ▪ ,SPSS ▪ Strong English oral, writing and analytic skills; experience writing or reviewing grant proposals; strategic planning and other organizational development skills is a plus. ▪ Proficiency in computer programmes such as Word and Excel. ▪

SKILLS/ATTRIBUTES
<ul style="list-style-type: none"> ▪ Able to work under pressure and with diverse cultures. ▪ Knowledge of Kobo tool, ODK ▪ Knowledge of training extension officers and farmers groups ▪ Self-starter and independent thinker. ▪ Flexible work style and with an interest in being part of a dynamic and evolving team. ▪ Strong interpersonal skills and team player with the ability to build relationships with staff and partners at all levels. ▪ Excellent communication skills. ▪ Committed to RWDSS core values.

WORK CONDITIONS	Based in Lainya. The position requires frequent travel to Yei
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JOB COMMITMENT	
Starting date	December 1, 2021
Duration of commitment	3 Months

SUBMISSION OF APPLICATION	
Closing date	1 December 2021
Address	All applications should be submitted electronically to ayumefelix@gmail.com with copy to ruralwomenfordevelopment@gmail.com , or Hard copies will be Submitted to RWDSS Lainya Field Office inside County Health department tel.0921893222 Please use reference code "Project Assistant" in the subject line.
Other information	<p>Please provide the following when applying for this post:</p> <ul style="list-style-type: none">▪ Curriculum Vitae (CV) that contains details of your qualifications, experience, present position, current remuneration, contact details and names of three references.▪ A brief statement of faith (max one A4) which outlines your Christian faith and how it impacts your life. <p>Only short-listed candidates will be contacted.</p>

Female candidate is highly encourage to apply