

**JOB VACANCY: Project Education Officer (1 position)**

**AVSI Foundation** is a global non-governmental organization with headquarters in Italy. Its mission is to support human development in developing countries according to the social teaching of the Catholic Church: recognizing the uniqueness of each person, who as such cannot be reduced to a number within an anonymous category such as "the poor, the sick, and the disabled". Furthermore, every person and every community represent a resource, regardless of their vulnerability. This is why AVSI works to help people in becoming aware of their own value and dignity. AVSI is operating in South Sudan since 2005, implementing medium to long-term sustainable health, education, water & sanitation, food security and emergency relief programmes.

The organisation is now seeking to recruit suitable qualified **South Sudanese nationals** for the positions of **Project Education Officer**.

**Duty Station:** Torit, Torit County, Eastern Equatoria State – South Sudan

**Aim of the Position:**

Provide programmatic and technical assistance to the AVSI Foundation Distance Support Program Coordinator for the effective implementation and coordination of project activities, alongside the strategic advancement of AVSI Foundation's educational initiatives in South Sudan, while ensuring alignment with other sectors and establishing efficient connections at both national and local levels (including National and State Education Clusters, Ministry of Education, and other partners).

**Specific Tasks and Responsibilities:**

- Investigate various subjects (such as policies and reports) to enable management to make educated decisions that facilitate strategic planning towards fulfilling program objectives;
- Aid in the formulation and coordination of new proposals, programs, budgets, and grants that align with the AVSI Foundation's educational strategic plan;
- Assist in researching and creating training manuals for specific AVSI Foundation Education Programs.
- Manage the relationship between school administration and the project management team and act on behalf of the AVSI Foundation in educational events or meetings with relevant stakeholders (e.g. ministries, NGO partners);
- Coordinate with the State Ministry of Education, Youth, and Sport to map and plan AVSI Foundation's educational initiatives;
- Participate, upon request, in training courses organized by AVSI at country or HQ level, and encourage effective collaboration between AVSI Foundation and other entities involved in the DSP project;
- Represent the AVSI Foundation in education cluster coordination meetings and other partnership meetings to enhance the project's visibility.
- Create an implementation/action/work plan to meet project outcomes as outlined in the log frame, including overseeing program execution and service provision;
- Supervise the daily functioning of the DSP program to uphold or enhance quality;
- Provide support to social workers through empowerment via training in areas such as guidance and counselling, psychosocial support, and techniques for school and home visits.
- Assess programs and projects to ensure the attainment of the objectives set for the AVSI Foundation Education sector;
- Work with social workers to oversee children's wellbeing and rights through: (Follow-up visits in school and at home and during planned activities with them and their families; Identify/collect/follow up

significant change stories to communicate to donors; Produce documents related to the regular activity of the DSP (SWAR, Activity Report, Field Visit Report, etc.);

- Monitor social workers record documentation and upload the data in the appropriate file/database/Activity Info;
- Collaborate with other AVSI departments and projects (child protection, GBV, job creation, life skills, education, climate change, etc.) to ensure a coordinated and holistic approach to support children, their families, communities, schools and DSP partners;
- Perform any other tasks assigned by supervisors.

#### Experience & Minimum Requirements

- Possession of an Advanced Diploma or a bachelor's degree in education or social work, along with a minimum of 3 to 5 years of professional experience in teaching or social work.
- Familiarity with project proposal development and reporting processes.
- Strong written and verbal communication abilities.
- Candidate should be between 28 and 40 years of age and a South Sudanese national.
- Must be a citizen of the host communities.
- Willingness to accept the role in social work.
- Commitment to adhering to AVSI policies.
- Capacity to engage in project proposal creation and project reporting.
- Must be prepared to undertake any assigned tasks.

#### Attitudes:

- Show respect when interacting with others.
- Must be presentable and outgoing, possessing a friendly demeanour.
- Align personal identity with the vision of the AVSI Foundation South Sudan.



#### How to Apply:

Applications should include updated nonrefundable **Curriculum Vitae** (CV), National **ID** and **cover letter**. In the cover letter (of no more than one page in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience to the AVSI Foundation South Sudan Human Resources department via email. Only candidates selected for interviews will be notified. The above documents can be delivered to AVSI Office in the Country:

- send in soft copy to [Aziz.musema@avsi.org](mailto:Aziz.musema@avsi.org) OR [alkuta.joseph@avsi.org](mailto:alkuta.joseph@avsi.org) only shortlisted candidates will be contacted.

THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS **January 6<sup>th</sup> 2026**

- **Women are strongly encouraged to apply.**
- **The candidate must have a valid national ID**

*Due to the urgency of these roles, AVSI reserves the right to shortlist applications prior to the closing date.*

