

| | |
|--------------------------|--|
| Organization | Africa Development Aid (ADA)-NNGO |
| Project name | Conducting nutrition education sessions and cooking demonstrations at prenatal services for improving the health and nutritional status of pregnant and lactating women in Lakes State |
| Project location | Juba City with frequent travels to field locations. |
| Position's title | Nutrition Project Manager |
| Number of the Position | 1 |
| Opening date | 8 th April 2025 |
| Closing date | 29 th April 2025 |
| Contract type | 12 months- Depending on the performance and availability of funds |
| Scope of Role-Reports to | Head of Programmes/DHoP |

ADA background

Established in 2012, Africa Development Aid (ADA) is an expanding National, Non-Governmental Organization (NNGO), Humanitarian and Development Organization operating in Upper Nile, Jonglei, Unity, Eastern & Central Equatoria States and GPAA. At ADA, we support vulnerable communities to realize their full potentials. We focus and emphasize on building resilience by creating an environment in which local populations can thrive and become self-reliant. We work to prevent and overcome situations that adversely affect community well-being by reinvigorating the economy, developing skills for life and work, providing humanitarian aid, and influencing policies. Our belief is that economic, social and environmental security are the bedrocks of a healthy community; therefore, our programming is aimed at empowering the communities to make the good use of the humanitarian and development assistance ADA provides.

For the past ten (10) years ADA has strengthened rural livelihoods through Food Security & Livelihoods, Environmental Awareness, Emergency Shelter & Non-Food Items (ES/NFIs), WASH, Peacebuilding & Women Empowerment by transforming harmful cultural practices, Child Protection and Education amongst others.

Project Background: In Lakes State, at RSH and YH, anemia accounts for 13 percent of indirect obstetric complications and is the state in which 40 percent of pregnant women tested during the prenatal visit are in. It is a very serious problem, compromising the course of gestation and posing a danger to the mother and newborn, as highlighted in the needs analysis. CUAMM is committed to ensuring that testing for anemia is always included among the functions of the constituent package of the prenatal visit (to date, only 20% of patients are screened), providing for the cost of the necessary consumables and supporting the dedicated staff. It will also ensure outpatient or inpatient treatment, taking care of the general conditions of the relevant departments (see A1.1). However, it is also necessary to work especially on the prevention side, starting with nutrition education.

Education on good nutritional practices for pregnant and lactating women is critical to ensure a solid foundation for the health of both mother and baby. During these crucial periods, a woman's body needs a balanced and adequate supply of essential nutrients such as protein, iron, calcium, and vitamins (especially vitamin D and folate), which support fetal development and prevent deficiencies that could compromise the infant's future health. For pregnant women, good nutrition reduces the risk of complications such as anemia, pre-eclampsia, and premature birth. In the breastfeeding period, on the other hand, a balanced diet helps ensure that breast milk is of high quality, with adequate nutritional content to support the baby's growth and development, especially during the first six months of life. In addition, educating mothers on how to choose and prepare nutritious foods, avoid harmful substances (such as alcohol and foods that are too fatty or sugary), and maintain adequate hydration can have a long-term positive



AFRICA DEVELOPMENT AID

Plot No. 379, Block 3K South, 1st Class
Tongpiny, Opp. Medair, P.O. Box 122
Juba, South Sudan

Tel: +211920222200 / +211916633416 / +254722114999
Email: ed@adadevelopment.org / yior.ada@gmail.com

impact on the health of the family as a whole, a family that often depends entirely on the woman. In settings where resources may be limited, such as the project target area, proper nutrition/nutritional education can make a difference, helping women maximize the assets available to them and make choices that protect their own and their children's well-being, thereby also reducing the need for assistance, which is not always easy to meet.

ROLE PURPOSE: Africa Development Aid's nutrition programmes in South Sudan have recorded significant gains in expanding nutrition programme coverage and responsiveness. Currently, through multiple funding sources, ADA supports 3 nutrition sites providing community-based management of acute malnutrition (CMAM) and Maternal Infant and Young Child Nutrition (MIYCN) in Upper Nile, Jonglei & Lakes states. The Nutrition Project Manager is responsible for overall leadership and management of ADA's nutrition project in Lakes, including effective coordination with other actors, timely implementation of project activities and effective response to emerging nutrition needs. Responsibilities include overall implementation of the project's components including needs identification, new programme development, budget management, implementation planning, procurement planning, staff management, project reporting, liaison and support of the county/state on nutrition intervention, and capacity building and training of nutrition staff. This position will directly support SMOH in coordination, planning, monitoring, data collection/management and reporting of nutrition activities in Lakes State. In addition, the post holder will actively participate in Nutrition sub-Cluster in LS.

Roles and Responsibilities: Role Dimensions:

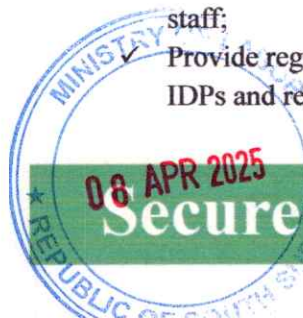
- ✓ Communication with stakeholders implementing relevant health programmes for possible collaboration and integration;
- ✓ Communication with donors for reporting and during monitoring visits;
- ✓ Communication with the local authorities and line ministries, and communities.

KEY AREAS OF ACCOUNTABILITY: *This section should contain the end results required for the role:*

- ✓ To ensure supervision of nutrition project activities in the state;
- ✓ To liaise with the SMOH and relevant CHDs in monitoring implementation of nutrition project as per South Sudan CMAM protocols through field visits to Out-patient Therapeutic Care (OTP), Stabilization Centre (SC), Target Supplementary Feeding Programs (TSFP) and Community Mobilisation;
- ✓ Ensure the NIS data base for nutrition is maintained and updated monthly by all the targeted counties in the state;
- ✓ MIYCN M2M support groups are established through local authority engagement, training of IYCF/Nutrition Officer/Assistants and ensuring that groups are well supported and guided;
- ✓ Assist in ensuring nutrition project is implemented through staff with the necessary qualification & experience in the field;
- ✓ Assist in ensuring timely, proper and quality nutrition supplies, drugs and equipment in nutrition programs.

To support building the capacity:

- ✓ Support nutrition trainings in the state and ensure that data base for staff trained are kept and shared with stakeholders;
- ✓ Compile training reports, share with relevant stakeholders and ensure copies are kept in a file;
- ✓ Provide more support for provision of training to MOH staff (nurses, clinical staff) in management of acute malnutrition;
- ✓ To support in reporting, data collection and compilation;
- ✓ Assist in establishing and maintain accurate report system through continuous communication with field staff;
- ✓ Provide regular feedback to partners at SMOH on the nutrition situation in the counties (host community, IDPs and returnees), and ensure appropriate action is taken;



Secure Healthy People in Safe Environment



AFRICA DEVELOPMENT AID

Plot No. 379, Block 3K South, 1st Class
Tongpiny, Opp. Medair, P.O. Box 122
Juba, South Sudan

Tel: +211920222200 / +211916633416 / +254722114999
Email: ed@adadevelopment.org / yior.ada@gmail.com

- ✓ Prepare monthly, quarterly and annual nutrition report for the counties in the state, including recommendations and share with the relevant stakeholders.

Support in surveys:

- ✓ Assist in the provision of the necessary technical supports for partners in conducting nutrition surveys;
- ✓ Assist in ensuring the quality of nutrition surveys (SMART & rapid assessments) and provide technical support and supervision, Coverage survey, KAP assessments;
- ✓ Based on survey outcomes, assist Counties in developing projects and beneficiary targeting;
- ✓ High level of computer literacy including experience using nutrition related statistical packages such as ENA, Epi Info or SPSS.

To strengthen the links:

- ✓ Support the State and Counties' based coordination meetings;
- ✓ Assist in linkages of the nutrition programs with health, Food Security, WASH and other relevant sectors;
- ✓ To support multi-agency assessments and evaluation;
- ✓ To support nutrition and other related fora;
- ✓ Works closely with the State nutrition cluster to ensure nutrition contingency plans are developed, organized and actively participates in cluster meetings and together with the State cluster focal points coordinate timely nutrition response in any emergency within the state.

Nutrition Information management:

- ✓ Assist the CHDs mapping nutrition partners and their activities;
- ✓ Ensure documentation and dissemination of nutrition information to the CHD/State;
- ✓ Nutrition Project Administration;
- ✓ Develop a detailed implementation work plan and keep it up-to-date throughout the duration of the project;
- ✓ Coordinate and develop a procurement plans and keep it up-to-date throughout the duration of the project;
- ✓ Liaise with ADA Food Security; and the local community for an integrated approach to CMAM in PHC activities;
- ✓ Ensure ADA participation in inter-agency assessments coordination and liaison for nutrition activities is effective;
- ✓ Ensure that all project related procurement is carried out in accordance with the donors laid down procedures and guidelines;
- ✓ Monitor spending and ensure that measures are in place to mitigate against risk of over- or under spending;
- ✓ Develop and implement a capacity building plan (train and material support) for staff working in the Nutrition in the state;
- ✓ Ensure that all project staff listed in the budget are hired and supported so they can implement the activities they are responsible for and supervise project staff in their daily work and compile performance appraisals at the end of the year;
- ✓ Document all project activities and outcomes and present comprehensive and timely field reports as per project requirements;
- ✓ Participate in the generation of information and supervision of project nutrition surveys;
- ✓ Ensure Weekly/Monthly Update of the CMAM recording templates, Gather and analyse data on project progress (measured against set objectives and indicators);
- ✓ Document all processes and outputs of capacity building, coordination and management of activities to ensure experiences and lessons are well documented for future reference;
- ✓ Compile reports as required by the donor regulations and work with relevant County Departments staff in all stages of project implementation while building their capacity to carry out similar activities;



Secure Healthy People in Safe Environment



- ✓ Ensure that the implementation of the project is in line with the CBM's Standard and ADA internal standards and policies and create a project file on key design documents, legal documents, relevant correspondence and other printable information about project implementation;
- ✓ Maintain and practice servant leadership and be a role model for the community, project teams and peers.

BEHAVIOURS (Values in Practice):

- ✓ Holds self -accountable for making decisions, managing resources efficiently, achieving and role modelling ADA's values;
- ✓ Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- ✓ Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- ✓ Widely shares their personal vision for ADA, engages and motivates others;
- ✓ Future orientated, thinks strategically and on a national scale.

Collaboration:

- ✓ Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- ✓ Values diversity, sees it as a source of competitive strength;
- ✓ Approachable, good listener, easy to talk to.

Creativity:

- ✓ Develops and encourages new and innovative solutions;
- ✓ Willing to take disciplined risks.

Integrity:

- ✓ Honest, encourages openness and transparency; demonstrates highest levels of integrity.

QUALIFICATIONS:

- ✓ Postgraduate Diploma in Human Nutrition and Dietetics or University Degree in Nutrition, Nutritional health or Dietetics related field;
- ✓ Or Medical Degree in Paediatrics/Maternal-Child Health Management.

EXPERIENCE AND SKILLS ESSENTIALS:

- ✓ Minimum 5 years working experience in health and nutrition sector with good command in and ability to understand Health and nutrition issues;
- ✓ Preferably in the humanitarian context;
- ✓ Substantial experience in technical support and/or programme management;
- ✓ Direct experience of planning, implementing and measuring the impact of health, hunger reduction or other related programmes;
- ✓ Clear commitment to, and experience of, developing and coaching professional staff, combined with the ability to give direct actionable feedback;
- ✓ Successfully working with minimal administrative support;
- ✓ Capacity to writing good quality reports for donors and/or other stakeholders;
- ✓ Inter-personal skills to influence and guide field in identifying programming opportunities and resolving programme and campaign challenges;
- ✓ Ability to analyse information, evaluate options and to think and plan strategically;
- ✓ Credibility to represent the organization to external bodies and donors and actively participate in the Health and Nutrition Cluster;



AFRICA DEVELOPMENT AID

PLOT No. 379, Block 3K South, 1st Class
Tongpiny, Opp. Medair, P.O. Box 122
Juba, South Sudan

Tel: +211920222200 / +211916633416 / +254722114999
Email: ed@adadevelopment.org / yior.ada@gmail.com

- ✓ High communication skills, with the ability to provide clear advice from a distance;
- ✓ Proven organizational skills with an ability to deliver consistently to deadlines on operational and project responsibilities;
- ✓ Commitment to the values and mission of Africa Development Aid;
- ✓ Highly developed cultural awareness and ability to work well in a national and matrix management environment with people from diverse backgrounds and cultures;
- ✓ Strong results orientation, with the ability to challenge existing mindsets;
- ✓ Skills confirmed in project management and in strengthening health system;
- ✓ High level of computer literacy including experience using nutrition related statistical packages such as ENA, Epi Info or SPSS;
- ✓ Good sensitivity to cultural aspects of rural communities will be needed;
- ✓ Fluency in written and spoken English;
- ✓ Willingness to work in harsh conditions with minimal basic social services;
- ✓ Ability to write project proposals and resources mobilizer.

Desirable

- ✓ Experience working in Lakes State;
- ✓ Arabic or other local language a huge advantage.

Additional job responsibilities: The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

How to apply

Interested Candidates should apply online through the email address: guot@adadevelopment.org / guotguty@gmail.com and in the subject line " **Nutrition Manager** ". And for the hardcopy applications can be dropped at the following address: ADA head office, Tongpiny opposite former Medair office, Juba on the working days from 8:00am to 1:30pm local time. Only attach the copies of your CV, academic certificates and letters of recommendation not the **Originals**.

ADA is an equal opportunity employer. However, this position is only for South Sudanese nationals

Deadline for this advert is 29th April 2025 and the CVs will be reviewed on a rolling basis
Female candidates and people with disabilities are strongly encouraged to apply!



Secure Healthy People in Safe Environment