



REPUBLIC OF SOUTH SUDAN  
COUNTRY COORDINATING MECHANISM (CCM)  
FOR THE GLOBAL FUND TO FIGHT AIDS, TUBERCULOSIS & MALARIA (GFATM)

Vacancy announcement for the Post of CCM Coordinator to Country Coordinating Mechanism (CCM), Global Fund, South Sudan

Job title: CCM Coordinator  
Duty Station: Juba, South Sudan  
Reporting Line: CCM Chairperson  
Start date: immediately

50-H-3  
Approved by Inspector  
of Labour  
07 Jul 2025  
10/11/25

1. Background

The South Sudan Country Coordinating Mechanism (CCM), founded in 2006, is the national multisectoral body responsible for coordinating the investments by the Global Fund to Fight AIDS, Tuberculosis and Malaria in health programmes to benefit the country's population. The key responsibilities of the CCM include coordinating the development of funding requests; selection, monitoring and replacement of Principal Recipients (PRs); oversight of grant implementation; and harmonisation of Global Fund investments with other national health and development programmes.

To support its operations, the CCM has established a Secretariat based in Juba. The Secretariat facilitates the mandate and supports the CCM in executing its decisions and coordinating its activities, particularly in the areas of oversight, engagement, positioning, and operations. The Secretariat is led by the CCM Coordinator or the Executive Secretary.

2. Position Description

The CCM Coordinator leads the CCM Secretariat and is accountable to the CCM and its leadership. The CCM Coordinator is responsible to ensure that the Secretariat operates according to its Terms of Reference and the CCM Secretariat Manual. The CCM Coordinator is also responsible for supervising and supporting other staff of the CCM Secretariat as may be engaged by the CCM from time to time. Coordinate and participate in the development and submission of proposals funded by the Global Fund for TB, HIV & Malaria, including the resilient and sustainable systems. Nevertheless, facilitate the work of the CCM by enabling an effective governance mechanism using highly proficient political and technical skills

Finally, the CCM Coordinator supports effective oversight, positioning, and engagement of the CCM through proactive planning and support of oversight activities, routine engagement of the CCM with constituencies and stakeholders, and effective communications with the Global Fund Secretariat. This position also maintains a repository of CCM documents, mediates in areas of dispute amongst members, acts as an advisor for the CCM in-country, and serves as a bridge between national stakeholders and the Global Fund Secretariat.



### 3. Key areas of responsibility

The key areas of responsibility for the position are as follows:

#### 3.1. *Operations - Lead the CCM Secretariat and support the operational structures of the CCM*

- Respond to the operational needs of the CCM, particularly by supporting the CCM leadership and members to be knowledgeable about Global Fund strategic and technical directives and guidelines.
- Lead the Secretariat team in supporting CCM members, including fulfilling CCM obligations to the Global Fund.
- Lead the Secretariat team in supporting CCM standing committees, ad-hoc committees or working groups as requested by the CCM.
- Arrange for orientation and training for new CCM members or refresher training for CCM members.
- Act as custodian and mediator of ethical and governance matters to protect the integrity of the CCM as a whole, such as applying the Ethical Code of Conduct to all CCM Secretariat staff and CCM members and resolving issues as they arise.
- In coordination with the Global Fund Country Team, assist the CCM leadership in the development, costing and implementation of annual CCM priorities, including identifying related capacity gaps.
- Develop procedures (including Terms of Reference informed by all relevant stakeholders) and templates for Global Fund-related processes, such as assessments of the performance of the CCM and financial management of the CCM Secretariat budget.
- On a continuous basis, document information regarding CCM operations and ensure robust management of key documents.
- Provide support to the Global Fund Country Team and other stakeholders from the Global Fund, for example, Board members and parliamentarians from donor countries, working towards the common goal of ending the three diseases as pandemics by 2030.

#### 3.2. *Oversight - Enhance the efficiency of oversight procedures as per Global Fund processes*

- Support the Oversight Committee in its mandate of gathering and analysing grant and national data.
- Support the Oversight Committee in developing and documenting recommendations to CCM leadership to resolve bottlenecks or to suggest solutions, such as technical cooperation needs.
- Accompany the CCM through the process to access Global Fund support, including coordinating the country dialogue and PR selection processes.
- Support the CCM leadership to advocate on behalf of national stakeholders and CCM members in areas of Global Fund-related requirements linked to accessing the country's full Global Fund grant allocation. This includes the country adhering to co-financing commitments and/or PRs improving grant performance.



### 3.3. *Positioning - Facilitate political discussions and strengthen sustainability efforts*

- Develop proposals for the CCM leadership and the Global Fund on the appropriate positioning of the CCM and document the necessary linkages between the CCM and all other significant coordinating platforms in the country.
- Attend and support, when requested by the CCM, other national health platforms to bring the voice of the CCM and also to identify synergies in the coordination of health and donor investment.
- Facilitate the CCM's role in sustainability and transition planning and implementation, including ensuring strong inclusion of civil society and participation in efforts to strengthen the sustainability of Global Fund investments.

### 3.4. *Engagement - Foster meaningful, inclusive and active participation of key stakeholders*

- Work with the Global Fund Country Team, PRs and the CCM to discuss Global Fund communications and guide the CCM on their implications for actions and relevant adjustments.
- Engage with senior government officials to promote the role of the CCM in the national health landscape.
- Carry out additional tasks under all the above-mentioned functional areas as requested by the CCM.

4. **Supervision** - The CCM Coordinator is supervised by the Chair of the CCM.

### 5. **Key qualifications and work experience**

The CCM Coordinator will possess the following qualifications, experience and competencies.

- **Advanced degree in public health, finance, public administration or business administration, or related field, preferred, or a relevant combination of education achievement and work experience.**
- Solid experience developing partnerships in political environments and mediating complex issues and deliverables at country, regional and international levels.
- Rich professional experience, including a track record of working in strategy and policy analysis, program planning and management, and/or equivalent experience.
- Solid understanding and experience of strategic, organizational, financial and management issues.
- Solid understanding of Global Fund processes and its funding model.
- Excellent written and verbal communication skills.
- Strong English proficiency and writing skills. Proficiency in local Arabic (is a requirement) and other local languages is an advantage.

#### **Desirable:**

- At least 7 years of professional experience (international or national) working in planning and management in the health development or humanitarian sector.
- Experience in public health and disease program management with a focus on HIV/AIDS, tuberculosis, malaria, or related health challenges (such as COVID-19).
- Documented experience of managing and leading a team. In addition, set priorities while handling multiple tasks simultaneously.



**Technical/core skills:**

- Proficient in Microsoft Office applications, especially Excel / Access, email, internet and websites essential.
- Robust understanding of governance matters.
- High degree of organization, initiative and political awareness.
- Knowledge of public health issues.

Strong interpersonal skills and proven ability to communicate and interact with high-level officials from the government, NGOs, UN agencies, communities and the private sector.

- Strong writing, presentation and communication skills and IT competencies are essential.
- Previous development experience and/or background with government or private sector desirable.

**How to apply:**

Please submit your updated CV, a cover letter explaining why you think you are suitable for this position, copies of certificates (no original documents required at this stage), and nationality ID to CCM South Sudan.

All applications must be emailed **ONLINE** to the following email addresses: [yonggarang95@gmail.com](mailto:yonggarang95@gmail.com) and copying [janemuraa@yahoo.co.uk](mailto:janemuraa@yahoo.co.uk) and [Khocycolm@gmail.com](mailto:Khocycolm@gmail.com).

Hand delivery can also be submitted to the CCM office inside the National Ministry of Health main compound.

- **Submission deadline is 28<sup>th</sup> April 2025.**

Please note that due to the urgent need for this position, evaluation will be on a rolling basis. ONLY SHORTLISTED CANDIDATES WILL BE NOTIFIED and called for an interview. We encourage qualified female candidates to apply.

**NB: This position is strictly for South Sudanese nationals only.**

