

 Malteser International <small>Order of Malta Worldwide Relief</small>		Stamp of supplier			
Request for quotation (RFQ)		Quotation			
Malteser International Address: Address: Thongping off American embassy Road, Juba South sudan, Plot No: 445 Tel: +211 923001616, +211 983001616 Email: emmanuelmogga@malteser-international.org		Name: Address: Commercial register no.: Tel: Email:			
All correspondence and documents relating to this RFQ must show this No.: RFQ_YEI_2025_0079					
Malteser International hereby invites you to submit your quotation for the items listed below.					
Terms of payment: within 7 days upon receipt of goods, Service or original air waybill (if applicable) and presentation of copy of PO and original invoice.)		(normally)			
Delivery place and mode of transport (include freight charges when quoting): MI Office-Juba & Yei					
Packing / labelling and special instructions:					
Item No.	Description	Quantity	Unit	Unit price USD	Sub-total USD
To be filled by supplier					
1	Polo collar T-shirts with assorted colours for School-based Mental health programming for Yei and Juba (Small=300, Medium=300, Large=120 extra large=80)	800	Pcs		
2	Banners during school based MHPSS in Yei and Juba(2mX1m)	2	Pcs		
3	Printing of the IEC Materials A3 papers with mental health messages (each messages 5 pcs on A3 size self laminated)	50	Pcs		
4	Transport cost to MI -Yei (600 pcs of T-Shirts, 25 pcs of IEC materials and 1pc Banner)	1	Trip		
5					
6					
7					
8					
9					
10					
Note: Kindly submit your quotation in USD before the submission deadline on Tuesday, 24th June 2025, by 2:00 PM. email to mb.procurement-juba@malteser-international.org . Any quotation sent to private email will not be considered. Attach copies of the valid registration documents, bank account details, and recommendation letters/Previous contracts or POS for provision of similar service. Please note that any quotation submitted after the deadline will not be considered. If you did not hear from us after 2 weeks from the deadline, consider your Quotation unsuccessful.					
				Total currency in USD	
Please note that RFQ does not constitute a commitment to purchase from your company unless notified officially to you.		Supplier are free to describe or attach more detailed specification of quoted items or use an own quotation form indicating all requested information.			
Quotations will be evaluated based on: a) compliance with technical specifications and quality standards b) ability to deliver and meet timeframes as specified c) best quality / price ratio.		Expected delivery period			
Malteser International reserves the right to accept all or part of your offer.		This quotation is valid until:			
19th June, 2025, Emmanuel Mogga, Logistics Officer MI-Juba					
For Malteser International: date, name, function, signature		For Supplier: date, name, function, signature			