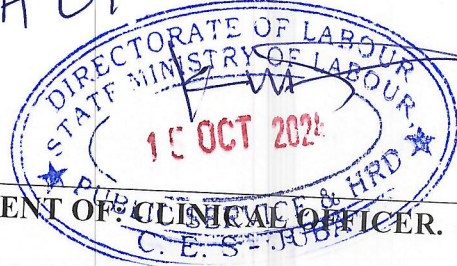




Acknowledge



**MSF SPAIN IS OPENING THE RECRUITMENT OF CLINICAL OFFICER.
(BASED IN MSF INTERSECTIONAL CLINIC-JUBA/ PERMANENT CONTRACT/STARTING
WITH 6 MONTHS/Level (7))**

In line with our Strategic Orientations we are actively seeking to improve the gender balance in the organization and That's why, females are strongly encouraged to apply.

Médecins Sans Frontières/Doctor without Borders (MSF), founded in 1971, is an international humanitarian organization that provides emergency medical assistance to population in danger in more than 60 countries. MSF has been present in South Sudan for 30 years. Médecins Sans Frontières is an international independent medical-humanitarian organization, which helps populations in distress, to victims of natural or man-made disasters and to victims of armed conflict, without discrimination and irrespective of race, religion, creed or political affiliation.

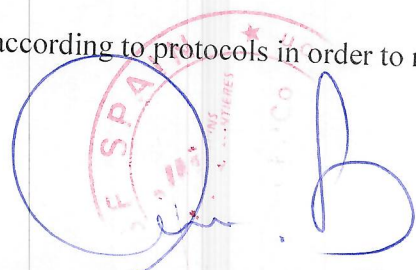
MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association. Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.

Main Purpose.

Organizing and ensuring medical consultations to the MSF staff and their dependents providing treatment to patients within the scope of his/her medical competencies and referring them when appropriate, according to MSF protocols, procedures and the universal hygiene standards in order to guarantee quality and efficiency of the service provided.

Main Duties & Responsibilities.

- Ensuring the implementation and standardization of MSF clinical policies, tools, and hygiene protocols in order to minimize clinical risks and to guarantee the quality of patient care management. Promoting and maintaining confidentiality regarding all patient cases and records.
- Implementing diagnosis, prescription and prevention procedures that fall under the scope of his/her competencies applying medical knowledge, asking appropriate questions to patients and following protocols in force as well as using laboratory services when necessary, in order to ensure a correct implementation of the medical treatments and to refer patients when appropriate.
- Participating in the planning and supervision, in close coordination with other supervisors, the HR processes (sizing, staff shifts, recruitment, training, evaluation, development and communication) of the team in order to ensure both the sizing and the amount of knowledge required, improve people triage capabilities, their motivation and commitment and their active participation in teaching the target population on therapeutic and preventive protocols.
- Ensuring that all staff using medical devices are qualified and trained. Ensuring cleaning and minor maintenance tasks are performed according to the protocols. Reporting any malfunction to the project biomedical service.
- In cases of emergency, carrying out first aid care and treatment according to protocols in order to reduce mortality rates.



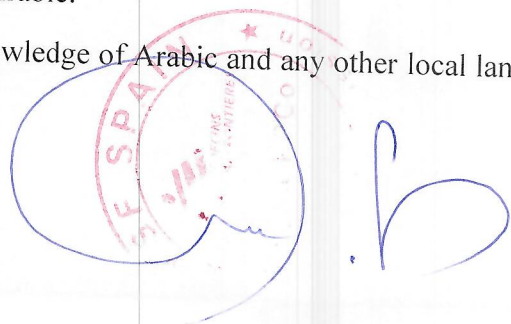
- Recording in the individual patient's card and registration books, all performed medical activities (drugs prescribed, lab results, vaccination status, epidemiological activity, doses, etc.) keeping data traceability in order to ensure patients treatment continuity.
- Participating in data collection and reporting when required.
- Knowing and implementing Patient Therapeutic Education (PTE), i.e. keeping contact with all patients, providing them information regarding their health state and responding to their questions.
- Knowing and promoting the proper application of Post Exposure Prophylaxis (PEP) Kit and Sexually Gender Based Violence (SGBV) protocol.
- Respecting confidentiality of patients' health information at all times.

MSF Section/Context Specific Accountabilities.

- Familiarize and follow the National Staff Health Policies associated with the respective MSF sections of the patients.
- Carrying out general outpatient consultations (assessment, diagnosis, prescription, follow-up) for national staff and their dependents.
- Carrying out consultations related to the following specific areas following MSF specific trainings: chronic diseases (TB/HIV/HEPB/HEPC), non-communicable diseases (hypertension, diabetes, epilepsy, CVD, mental health disorders), and contraception/family planning.
- Providing psychological first aid and patient-support-counseling-education to patients as required
- Performing stabilisation of acute cases and providing follow-up and management for cases admitted to our observation room. Ensuring strict adherence to MSF observation room criteria.
- Assisting nurses as required in the following areas: dressing room, triage/registration, laboratory (RDTs), and pharmacy.
- Ensuring appropriate clinical documentation is performed and filling of registers and required paperwork, including data collection tools.
- Coordinating and organizing referral cases. Ensuring emergency referrals are efficiently organized using the provided transportation method. Providing medical accompaniment as required for emergency cases.
- Respects fully the 3 pillars of IPC while on shift 1) Hand Hygiene 2) Cleaning/Disinfection of Environment & Medical Devices 3) Transmission Based Precautions.
- Deliver vaccination to staff and their dependents in accordance with the NSHPs.
- Ensure rational prescription practices according to MSF protocols/guidelines and ensure the safeguarding of medications as per pharmacy management protocols.
- In cooperation with the supervisor, assisting in the supervision, management and control of the medical stock in the intersectional staff health clinic in order to avoid ruptures, losses and gross overstock of drugs and other supplies and overseeing and monitoring its storage conditions.
- In cooperation with the supervisor, assisting on a monthly basis with Carrying out or participating in regular inventories, preparation of order requests, ensuring they are completed in timely manner to prevent unnecessary orders in between. Following up on drug ruptures.

REQUIREMENTS.

- Essential Clinical Officer or Medical Assistant diploma
- Experience of at least one year in clinical practice desirable.
- Good command of English language is essential. Knowledge of Arabic and any other local language is desirable.



- Desirable computer literacy.

COMPETENCIES.

- Results and Quality Orientation
- Teamwork and Cooperation
- Behavioural Flexibility
- Commitment to MSF Principles
- Stress Management

HOW TO APPLY.

Interested applicants can submit their motivation letters, updated CV, *relevant academic certificates, previous work certificates and nationality ID card.*
Application should be addressed to:

RECRUITER, MSF SPAIN, JUBA.

Submission can be done by E-mail: msfe-juba-recruiter@barcelona.msf.org or

DROP TO MSF SPAIN, ADMINISTRATION OFFICE, JUBA.

With clearly written job title and updated contact numbers.

Closing date for submissions: 28/10/2024 at 17:00 hrs.

We thank all applicants for their interest, but **only short-listed candidates will be contacted for the recruitment process.**

Applications once submitted, will not be returned to applicants.

WARNING! MSF strongly warns its esteem applicants that any proven fake documentation (i.e., fake academics certificates/diplomas/Universities titles or fake work certificates submitted) in the application, will automatically lead to disqualification and total exclusion of the applicant from the current and future recruitment processes. Verification of applicants' documents by MSF is a must!

MSF is committed to achieving workforce diversity in terms of gender, race, nationality, and culture. Individuals from minority groups, indigenous groups and persons with disabilities are encouraged to apply. We are committed to achieving a balanced gender distribution and therefore encourage women to apply. All applications will be treated with the strictest confidence.

MSF provides a work environment that reflects the values of gender equality, teamwork, integrity and a healthy balance of work and life. MSF does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination.

Done in Juba, 15/10/2024.

