



**BACKGROUND: -**

TITI Foundation is a national non-governmental organization (NNGO) formed by a group of south Sudanese professionals, from varied educational background and experiences. TITI is an abbreviation of “**TOGETHER IN TRANSFORMATIONAL INITIATIVES**”- promoting progress, peace and prosperity. The organization is registered (with the South Sudan Relief and Rehabilitation Commission (SSRRC), registration number 519 under chapter 3, section 10 of the 2013 South Sudan NGO Act We have been active in South Sudan since 2016 and are committed to the safety and protection of children rights from intentional and unintentional harm. To date, we continue to offer responses for returnees, internally displaced persons (IDPs) and the host communities in need of assistance to obtain durable solutions, addressing their food security, livelihood, education, water, hygiene and sanitation, peace building and conflict mitigation and nutrition needs.

**Organization:** TITI Foundation

**Sectors:** Research Assistant

**Languages:** English, local Arabic

**Duty station:** Aweil

**Duration:** Six months with the possibility of extension

**Date posted:** 05/02/2024

**Closing date:** 23/02/2024

**Description**

We are seeking a highly organized and detail-oriented individual to join our team as a Research Assistant in the **TF** Organization. As a Research Assistant, you will be responsible for supporting our organization's research initiatives and providing valuable insights to further our mission. This is an incredible opportunity for someone passionate about making a difference in their community and contributing to important social change.

As a Research Assistant, you will have the opportunity to work on a variety of projects, including analyzing data, conducting literature reviews, and assisting in the development of research proposals. You will play a crucial role in gathering and documenting information, as well as helping to analyze and interpret findings. Additionally, you will have the chance to collaborate with a diverse team of professionals, including researchers, program managers, and community partners.

To succeed in this role, you must possess strong analytical skills, attention to detail, and the ability to work both independently and collaboratively. You should be comfortable working with data and have experience in conducting primary and secondary research. Strong written and verbal communication skills are essential, as you will be responsible for presenting findings and contributing to reports and publications.

This is an exciting opportunity to contribute to meaningful research projects that have the potential to make a real impact in our community and beyond. If you are a dedicated and passionate individual looking to apply your research skills to furthering social change, we encourage you to apply.



## Responsibilities

- Assist with the design, implementation, and management of research projects;
- Conduct literature reviews and summarize relevant findings;
- Compile and analyze data using statistical software;
- Assist in the development of research proposals and funding applications;
- Collaborate with cross-functional teams to collect and analyze data;
- Prepare reports, presentations, and publications based on research findings;
- Manage research databases and ensure data accuracy and integrity.

## Requirements

- Bachelor's degree in a relevant field, such as social sciences or public policy
- Strong research skills and experience with quantitative and qualitative data analysis
- Proficient in data analysis software, and excellent written and verbal communication skills
- Highly organized and detail-oriented
- Ability to work independently and within a team
- Familiarity with research ethics and protocols
- Strong problem-solving and critical thinking abilities

## Confidentiality

Ensuring the non-disclosure of any information whatsoever relating to the practices and business of TF acquired in the course of duty or outside duty, to any other person or organization without authority.

## Professional standards

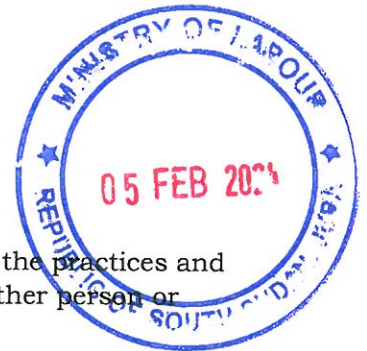
The TF and TF workers must adhere to the values and principles outlined in TF way-standards for professional conduct. These are integrity, service and accountability. In accordance with these values, the TF operates and enforces policies on beneficiary protection from exploitation and Abuse, child safeguarding, anti-workplace harassment, fiscal integrity and anti-retaliation, combating trafficking in persons and several others.

## Safeguarding policy

TITI Foundation has zero tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors and implementing partners. Safeguarding at TF is an integral to the organization values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation abuse, and harassment of any person linked to the program by both its employees and downstream partner.

## Commitment on Protection from Sexual Exploitation and Abuse

The employee commits to adhere to the zero-tolerance policy of TITI foundation towards sexual exploitation and abuse and to take all necessary measures to ensure this policy is maintained and promoted. The employee commits to support all the efforts of the organization to prevent and respond to SEA allegations, in particular: Adhere to the TITI Foundation's code of conduct, prohibiting SEA, Mandatory reporting of any SEA situation the employee should become aware of the mandatory participation to all trainings and sessions on SEA organized and facilitated by TITI Foundation. The mandatory participation in good faith in any investigations or audit undertaken by the TITI Foundation following the reporting of a SEA allegation.



### **Equal opportunity employer**

**TF** has an equal opportunity employer, considers all applicants on the basis of merit without regard to race, sex, nation, origin, religion sexual orientation, age, marital status, veteran status, disability or any other characteristic protected by applicable law.

### **How to apply**

Application should include updated Curriculum Vitae (CV), National ID, cover letter and Academic documents and submit to email address [titifoundationss@gmail.com](mailto:titifoundationss@gmail.com) or Hand delivered to TITI Foundation office, are located behind a blue flag along rock city road opposite Jehovah Witness, Nyakuron West.

*Shortlisted candidate will be contacted only and attach photocopies, remember no return of the any documents.*

*The successful candidate will be subjected to a thorough background check and satisfactory references.*

*Female applicants are highly encouraged to apply.*

