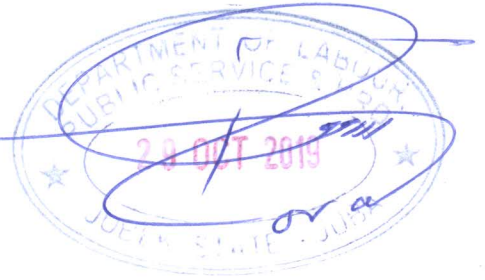




Windle Trust International



Job Opportunity: (1). Finance Manager

This is an exceptional opportunity to join Windle Trust International (WTI), one of the leading educational ngo's in South Sudan. Our mission is to challenge poverty and inequality by expanding access to and improving quality of education and training. We work with all communities affected by conflict, displacement, neglect or discrimination.

WTI is searching for a Finance Manager to be responsible for the supervision and management of its accounting and financial management systems, in South Sudan. The Finance Manager will be responsible for all financial management and support functions and compliance with the global WTI policies, systems, procedures and external requirements, such as local laws, donors and partners. Some specific responsibilities include;

- Oversee and supervise the finance function for WTI in South Sudan, ensuring accurate, timely accounting and reporting and adherence to organisational policies and procedures
- Maintain financial records including ledger, journal, petty cash and bank details
- Lead on cash flow management and the monitoring and mitigation of financial risk
- Preparing financial reports, including donor and quarterly management accounts
- Manage donor audits and other inspections of the finance function
- Support the Country Director and relevant programme staff in terms of financial and budget management
- Manage the Finance team in Juba and ensure sub-offices work to organisational policies and standards

Candidates for this position must have professional qualifications such ACCA/CIMA/CPA with demonstrable professional experience in a financial managerial position, including experience in managing multiple donor grants. Additionally, they will be able to evidence strong organisational and leadership skills to coach and provide guidance to staff. Candidates for this role should possess excellent decision making, problem-solving and strong communication skills to effectively communicate with internal and external stakeholders.

- **Female Candidates are particularly encouraged to apply**

APPLICATION PROCEDURES:

- Contact WTI HR through e-mail: jobs@windle.org.uk to request for Application Form and detailed job descriptions.
- Completed application Form should be emailed/returned to: jobs@windle.org.uk
- Application form should be accompanied by an updated CV and a 3-year salary history.
- Only shortlisted candidates will be contacted for interviews.

DEADLINE

- Monday 18th November, 2019 at 05:00PM
- Only short-listed candidates will be contacted.

