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Approved by  
Inspector  
20/8/2021

## JOB DESCRIPTION

# HealthNet TPO

**Position:** Psychiatric Clinical Officer (PCO) **Duty Station:** Raja Hospital, Western Bahr El Ghazal State  
**Reports to:** Hospital Coordinator **Number Positions:** 1 (One)

### About us:

HealthNet TPO, with global headquarters in Netherlands, is a knowledge-driven, non-profit international organization that works in areas disrupted by war, disasters and poverty. Working together with local populations, it prioritizes rehabilitation and sustainable health care development. We aim to contribute to improve the overall health situation and support the development of systems for the provision of health care. HealthNet TPO contributes to community mobilization as a conditional necessity in populations recovering from long-time warfare. In doing so, we aspire to include and build the capacity of local organizations, communities and authorities. HealthNet TPO strives for developing evidence-based interventions to strengthen the health of populations in distress.

With Funding from HPF, HealthNet TPO as the lead partner and in Consortium with Impact Health Organisation supports provision of Essential Secondary Health Care services in Raja Hospital.

### The purpose of the Job:

Under the supervision of the Hospital coordinator, the Psychiatric Clinical Officer shall be responsible for provision of mental health care, counseling and active case management. H/she will provide facility and community-based mental health interventions in the area under HealthNet TPO in Raja County. Assess patients' mental status, develop treatment plans and provide up to date patient care including making referrals to the appropriate services points.

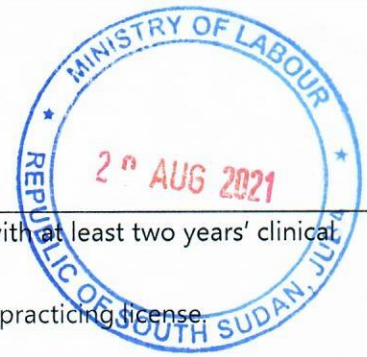
### Main Responsibilities:

- Assess, diagnose, treat and provide evidence-based management for patients with mental illness.
- Refer patients with complicated mental health disorder to appropriate level of care.
- Ensure maximum protection of mental patients, relatives and staff involved in patient management.
- Ensure that psychotropic drugs, medical supplies and other commodities stocks are monitored.
- Documents therapy in accordance with policies and procedures regarding medical records; implements and adheres to policies which ensure patient confidentiality.
- Provides crisis intervention in situations requiring immediate psychological treatment
- Participate in integrated community outreaches providing equitable services to cases in the community including assessment of their psychosocial support.
- Identify mental health related gaps and advice programming to deliver client centered interventions.
- Develop capacity of other clinical staffs to implement MHGAP through onsite mentorship.
- Participates in educational programs, in-service meetings, clinician meetings, and workshops to enhance professional development and maintain currency of methodology and techniques.
- Participate in planning, budgeting, coordinating, monitoring and evaluating psychiatric activities.
- Maintain a good record keeping system and undertake continuous monitoring and regular evaluation of the project activities.
- Performs miscellaneous job-related duties as assigned by line manager.
- Perform other duties as assigned by supervisor.

### PERSON SPECIFICATION







- Holds a diploma in psychiatric clinical medicine from a recognized institution with at least two years' clinical psychiatry experience.
- Must be registered with the Allied health professional council and have a valid practicing license.
- Able to demonstrate ability to write quality reports
- Previous experience working for an NGO preferred, especially in mental health.
- Fluency in English and Arabic, Knowledge of local language would be an added advantage
- Proficiency in computer applications for office use; MS Excel, power point and other MS Office products, good presentation skills.

**You have/ are:**

- Flexible and organized in a challenging environment, previous experience of working in locations with basic and limited resources.
- Team player with excellent communication skills and empathy, able to listen and motivate and advise.
- Proven training and health education skills, proven ability to teach/pass knowledge to staff
- Excellent organizational development skills with attention to detail
- Able to work in a culturally diverse environment with remote teams, under minimal supervision
- Able to work under pressure, occasional flexibility in terms of working off hours

**We offer:**

- An opportunity to use your expertise and contribute to our mission to improve the health and well-being of people living in fragile states. A culturally diverse working environment, A full-time position (40 hours per week)

**How to apply:**

Interested **QUALIFIED SOUTH SUDANESE NATIONALS** should send applications which includes at this stage **only** a cover letter and a detailed CV in English as a single document with contact details of 3 referees to: [info@ss.hntpo.org](mailto:info@ss.hntpo.org) copying [pm.nyamlel@ss.hntpo.org](mailto:pm.nyamlel@ss.hntpo.org) by 14<sup>TH</sup> September 2021. Hard copy applications may be dropped off in our Juba office at SADECO center, 1<sup>st</sup> Floor, Airport Road or HealthNet TPO's Office- Raja Field office.

**NOTE:**

- When applying, include the following title: **Psychiatric Clinical Officer- Raja Hospital** in the email subject line and /or on the cover of the sealed application envelope.
- Please note that an application already submitted will not be returned to the applicant.

HealthNet TPO provides equal opportunities for employment. **Qualified women** are strongly encouraged to apply.

