

Approved  
10/09/2020



## Career Opportunity at the Organization for Children Harmony (TOCH) South Sudan.

### JOB ADVERTISEMENT.

#### TOCH Background:

The Organisation for Children Harmony (TOCH) was founded in 2008 when a group of concerned youths came together to discuss the rise of communal violence and subsequent insecurity issues affecting children, youths and women. Since its formation; TOCH works with communities through community participation and human rights based approach and its mission statement is “**empowering grassroots communities to protect rights of children, mitigate and resolve conflict in a peaceful and sustainable manner**”

TOCH is legally registered by the government of South Sudan as a National Non-Governmental Organization (NGO) in 2011 by the Ministry of Legal Affairs and Constitutional Development (No.1115) and with South Sudan Relief and Rehabilitation Commission (SSRRC) (No.1086).

TOCH Works along the thematic areas of protection (child protection, GBV and general protection), community security & Peace building, Food Security, livelihoods and livestock, Education and life skills in four states of South Sudan

<b>Title:</b>	<b>GBV Case Manager</b>
<b>Number of position</b>	<b>01</b>
<b>Reporting to:</b>	<b>GBV and peace building project manager</b>
<b>Location:</b>	<b>Wau</b>
<b>Date 7/09/2020</b>	<b>CONTRACT LENGTH: 11 months.</b>

TOCH is looking for a suitable candidate to fill the position of GBV Case manager. The incumbent candidate shall oversee activities related to GBV Prevention and Response during implementation of GBV & Peace building project in Jur River county, Western Bar El Ghazal state (Wau) and Tonj South county, Warrap State respectively

#### Job Purpose/Objective

The GBV case manager's goal is to enhance survivors' utilization of quality Case management services and strengthen community-based structures and solutions to better protect women and girls, promote their empowerment to access opportunities, services, and support. The GBV case manager will oversee GBV response activities, including psychosocial activities towards achieving improve survivors' access to timely, holistic and quality case management, strengthened engagement with communities to act in the best



interests of women and girls, invest in social and economic opportunities for women and girls to promote their well-being, empowerment and to advocate for priorities of women and girls. The successful candidate will undertake the following duties as below;

### **Role and Responsibilities**

- Oversee the women and girls' friendly space centers activities including psychosocial and recreational activities, information sessions and skills building activities.
- Supervise WGFS site by establishing weekly / monthly activity plans with age and gender-appropriate activities, ensure full-time operations according to agreed schedule (i.e. open on time, open & running at set hours), ensure WGFS is fully equipped and maintained.
- Ensure that professional and confidential services provided to survivors of GBV, grounded in survivor-centered case management approach.
- Ensure that client information is documented and accurate filling of intake and consent forms and ensure management of case management information according to data protection protocols.
- Ensure the GBVIMS is accurately updated on a regular basis and share with the GBV sub-cluster according to information sharing protocols. Participate in interpretation of the analysed data on trends and work with the project manager to disseminate information to all relevant stakeholders.
- Participate in the development of case management monitoring systems including client satisfaction and help to ensure that GBV case workers utilize these systems correctly and consistently. Work with the Outreach Officers to conduct consultations with women and girls of different ages to identify priority activities and agree a schedule for WGFS activities and management. This includes developing a plan with the community and local authorities for the ownership and sustainability of the spaces after the project ends.
- Participate in preparation of all relevant reports regarding case management activities such as psychosocial activities, life skills and village savings and loans associations.
- Development of a functional referral network based on survivor-centered principles between partners implementing GBV and providing other response services in coordination with the GBV sub-cluster.
- Work with Outreach Officers to provide skills building and village saving and loans activities at the WGFS and conduct awareness of GBV response services.
- Ensure that activities at the WGFS and GBV case management are based on women and girls' priorities, support their empowerment, are age-appropriate and inclusive for



marginalized groups.

- Implement activities mitigation risks of GBV especially for PSEA and anti-fraud and corruption.
- Implement activities to support the functioning of the community-based complaints-feedback mechanism.
- Take lead in identifying gaps and area of support for GBV staff and accordingly report to GBV project Manager.
- Supervise the women's Centre activities including psychosocial, recreational, information sessions and skills building activities for vulnerable women and girls and girls in the community.
- Ensure PSS activities are in line with overall projects targets and ensure GBV mainstreaming activities are on track

### ***Training, Mentorship & Coaching***

- Supervise and provide training, mentorship, and other technical support to case workers, PSS facilitators directly involved with the case management and psychosocial activities.
- Provide leadership and guidance regarding psychosocial activities to all GBV case workers and PSS facilitators to ensure all Programme activities meet required standards.
- Monitor and supervise case management service delivery on a daily and weekly basis. Ensure that the GBV case workers maintain a regular schedule of follow-ups and support in case conferencing for complex cases.
- Take lead in capacity building through training and on-the-job training of case workers, PSS Facilitators. Ensuring that the training topics conforms to GBV guiding principles and other GBV response standards.

### ***Coordination & Networking***

- Strengthen and maintain networks with other service providers to ensure that survivors receive compassionate support from the community and to encourage greater communication, collaboration and coordination among partners (protection, health, legal, and psychosocial sectors).
- Strengthen and maintain networks with community leaders/local authorities, women leaders, service providers to ensure that GBV survivors receive compassionate



support from the community and to encourage greater communication, collaboration and coordination among partners (protection, health, legal, and psychosocial sectors).

- Ensure that all community outreach workers are trained on GBV psychosocial support, have updated information on GBV services and apply the principles during any GBV disclosures.
- Work in collaboration with the Monitoring and Evaluation Officer to ensure monitoring of GBV response activities against the standards and implement activities to ensure the functioning of the community-based complaints and feedback mechanism.
- Assist the Project Manager in planning and organizing for review workshops, trainings and monitoring activities.
- Perform any other tasks when required

### **Desired Skills and abilities**

**Decision making and problem solving** – Is ready and able to take the initiative, originate action and be responsible for the consequences of the decision made. Able to identify causes of problem and suggest ways of problem-solving

**Planning** – Ability to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritises and plans activities taking into account all the relevant issues and factors such as deadlines, reporting, staffing and resources requirements

**Influencing and Persuading** – Ability to present sound and well-reasoned arguments to convince others. Can draw from a range of strategies to persuade people in a way that results in agreement or behaviour change.

**Communication** – The ability to get one's message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of the information.

**Managing relationships** – Able to build and maintain effective working relationships with a range of people especially community mobilisation volunteers, local leaders and communities

**Ability to work in a team and possess computer Skills** – Able to use computer programs for work related effectively.

### **Ability to Adhere to Child Safeguarding**

- Behave towards children in a way which reflects the Code of Conduct and Safeguarding



Policy.

- Ensure that programs are designed through a child safeguarding lens to prevent any harm by program activities and/or abuse from staff/representatives (including volunteers).

### **QUALIFICATIONS AND EXPERIENCE /Job Requirements**

- Must be a bachelor degree holder in community psychology, social science, Counselling or related field from a recognized institution
- At least two (02) years' work experience as a GBV Case manager with an international or national NGO
- Knowledge on GBV guiding principle and standards
- Experience in counselling is an added advantages
- Flexibility to work environment and condition
- Knowledge on the project area and local context
- Proficiency in English, Arabic and local language is a plus

### **Additional job responsibilities**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

### **Equal Opportunities**

The role holder is required to carry out the duties in accordance with the TOCH Equal Opportunities and Diversity policies and procedures.

### **Child Protection Policy:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

***This position is only for South Sudanese National***

### **How to Apply:**

- Please send your CV/ Cover Letter with attached copies of your national ID to [recruitment@toch-ss.org](mailto:recruitment@toch-ss.org) or delivery your application at TOCH Juba Head office (Munuki Block A Bilpam road) or any TOCH field Office in Wau, Kuajok, Tonj, Warrap, Rumbek and Yirol.
- Females are strongly encourage to apply
- Deadline for receiving applications shall be on 21<sup>st</sup> September 2020 4:00 PM
- Only short listed Candidate shall be contacted
- Any application sent after this deadline shall not be considered for short list.