



**WOMEN FOR WOMEN
INTERNATIONAL**

Call for expression of interest to provide Audit services

Background

WfWI mobilizes women to change their lives through a holistic approach that addresses the unique needs of women in conflict and post-conflict environments. We begin by working with women who may have lost everything in conflict and often have nowhere else to turn. Participation in our one-year program launches women on a journey from victim to survivor to active citizen. We identify services to support graduates of the program as they continue to strive for greater social, economic, and political participation in their communities. As each woman engages in a multi-phase process of recovery and rehabilitation, she opens a window of opportunity presented by the end of conflict to help improve the rights, freedoms, and status of women in her country. As women who go through our program assume leadership positions in their villages, actively participate in the reconstruction of their communities, build civil society, start businesses, train other women, and serve as role models, they become active citizens who can help to establish lasting peace and stability.

Women begin in our Sponsorship Program where direct financial aid from a sponsor helps them deal with the immediate effects of war and conflict such as lack of food, water, medicine, and other necessities. Exchanging letters with sponsors provides women with an emotional lifeline and a chance to tell their stories —maybe for the first time. As their situations begin to stabilize, women in our program begin building a foundation for their lives as survivors. While continuing to receive sponsorship support, women embark on the next leg of the journey and participate in the Renewing Women's Life Skills (ReneWLS) Program that provides them with rights awareness, leadership education and vocational and technical skills training. Women build upon existing skills and learn new ones to regain their strength, stability, and stature on the path to becoming active citizens.

WfWI believes that establishing a means to earn a sustainable living is critical to being fully active in the life of a family, community and country. To help women transform their new skills into financial independence and sustainability, we offer job skills training to strengthen women's existing skills and to introduce new skills in traditional and non-traditional fields so women can access future employment opportunities.

For further information, go to our website: <http://www.womenforwomen.org>.

AFGHANISTAN RWANDA BOSNIA AND HERZEGOVINA SOUTH SUDAN

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Recipient of the **CONRAD N. HILTON** Humanitarian Prize

NIGERIA IRAQ DEMOCRATIC REPUBLIC OF THE CONGO KOSOVO



Scope of Work:

The Audit will be conducted in accordance with ISA as published by the International Auditing & Assurance Standards Board of International Federation of Accountants (IFAC), with special reference to ISA 800 (Auditor's Report on Special Purpose Audit Engagements) and relevant WfWI guidelines. In conducting the program audit special attention should be paid to the following.

- 1) Funds have been used in accordance with the relevant general conditions, relevant financing agreements and disbursement letters, with due attention to economy and efficiency, and only for the purpose for which the financing was provided.
- 2) Goods and services financed have been procured in accordance with the relevant general conditions, relevant financing agreements, WfWI policies and procedures, and disbursement letters
- 3) Necessary supporting documents, records and accounts have been kept in respect of all operations including income and expenditure reported via Intacct.
- 4) Clear Linkages exist between the accounting records and financial reports presented in financial reports
- 5) Where designated accounts have been used, they have been maintained in accordance with the relevant general conditions and agreement letter
- 6) The Accounting records that support the financial report have been prepared in accordance with generally accepted accounting practices and principles and WfWI policies and procedures and give a true and fair view of the financial position of the project/program as at financial year end and of the resources and expenditure for the fiscal year then ending.
- 7) Review the compliance on each of the financial covenants as per the donor agreements especially to ensure compliance for the conditions under which the funds were released.

Audit Reports:

The Auditors will issue an audit opinion on WfWI's financial statements. In addition to an Audit Opinion, the auditor will prepare a "management letter" in which the auditor will;

1. Give comments and observations on the accounting records, systems, and controls that were examined during the course of the audit.
2. Identify specific deficiencies and areas of weakness in systems and controls and make recommendations for their improvement.
3. Report on lack of compliance of each financial covenant in the relevant financing agreement.



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4. Communicate matters that have come to the auditor's attention during the audit which might have a significant impact on the operations of the organization; and
5. Include management's comments in the final management letter.

Deliverables and time schedule

The external audit is expected to be conducted during the month of January 2022 and a final report presented to WfWI in February 2022 (First week). The firm shall submit draft report in hard and an electronic with seven (7) days upon completion of the assignment

The final report both hard and electronic copy shall be submitted to the Country Director, WfWI within seven (7) days of receipt of management comments.

Duration of the Assignment

The audit exercise will be for a period not exceeding fourteen (14) days

Location of the Assignment.

The assignment will be carried at Women for Women International, (WfWI) Office in Yei, Central Equatoria State, South Sudan.

Requirements

The lead consultant should be an internationally qualified auditor (CPA, ACCA or its equivalent) with experience in donor accounting and financial management and should have a minimum of five (5) years' experience in the field with experience in statutory and project auditing. The Firm should have strong knowledge and experience (Minimum of ten (7) years) in donor account auditing.

Applications

Please send your expression of interest, proposals (both technical & financial) and comprehensive curriculum vitae of the audit team to members and three references via e-mail to the Country Director, WfWI Mkajokaya@womenforwomen.org and copy to Director Field Finance & Compliance -ngachoka@womenforwomen.org, Finance & Administration Manager- samoko@womenforwomen.org. **The deadline for submission is Jan 14th 2022.**